

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. BOX 168
YOUNGSTOWN, NEW YORK 14174-0168



INCORPORATED:
APRIL 18, 1854

TELEPHONE:
(716) 745-7721
FAX:
(716) 745-3400

Board of Trustees meeting agenda- Organizational Meeting – September 18, 2025

Village attendees	Present	Absent	Village attendees	Present	Absent
Mayor Rob Reisman			DPW Supt. Greg Quarantillo		
Deputy Mayor Rick Stortecky			Police Chief Shawn Bosi		
Trustee Catherine Stella			Recreation Director Jeff Gruarin		
Trustee Kristel Stevens			Attorney Chris Trapp		
Trustee Nicole Quarantillo			Historian Peter Pfohl		
Village Clerk Alexandra Long			Building Inspector Jeffery/ Palermo		
Village Treasurer Kim Winning			Deputy-Clerk Treasurer Kristin Larson		
Estimated Attendance					

Reminder to all Trustees and Department Heads: Use the microphone closest to you while speaking. Turn the microphone off when not speaking.

QUORUM ANNOUNCEMENT:

CALL TO ORDER:

DEPARTMENTAL REPORTS: *A copy of all written reports submitted prior to the meeting are available for public viewing on the table with agenda and the sign in sheet in the board room.*

Police:
Department of Public Works:
Clerk's Office:
Recreation:
Engineer:
Grant Writer:
Building Inspector:
Attorney:

FINANCIAL INFORMATION:

Sales Tax:

June 2025 monthly Sales Tax distribution to the Village of Youngstown was received on July 25, 2025 in the amount of \$56,761.98 from Niagara County.

Village of Youngstown Board of Trustees Meeting Agenda, September 18, 2025

July 2025 monthly Sales Tax distribution to the Village of Youngstown was received on August 22, 2025 in the amount of \$48,184.43 from Niagara County.

Abstract of Audited Vouchers:

Vouchers for the period from through September 17, 2025:

General:	\$	46,783.41
Water:	\$	426.64
Sewer:	\$	288.00
H-Cap	\$	0.00
Trust:	\$	0.00
Total	\$	47,498.05

A motion is needed to approve the Abstract of Audited Vouchers.

Budget Amendments:

Falkner Park Splash Pad:

A budget amendment in the amount of \$14,480.00 is needed for the Falkner Park Splash Pad installation of the Aquavator (timer).

Money will need to be moved from A917 Unassigned Fund Balance and transferred to A7140.4 Parks and Playground to cover the costs associated with this project.

Motion needed on the budget amendment.

Fuel Management System – Fleischmann Service Corp:

A budget amendment in the amount of \$4,995.00 is needed for the Fuel Management System through Fleischmann Service Corp.

Money will need to be moved from A599 (Fund Balance) and credited to A960 to cover the costs associated with this project.

Motion needed on the budget amendment.

LED Sign:

A budget amendment in the amount of \$20,808.25 is needed for the new LED sign.

Money will need to be moved from A1990.4 Contingency and transferred to A1620.4, Village Center Contractual Expenses, to cover the cost of N-A-S Sign Company.

Motion needed on the budget amendment.

Website/.Gov:

The Village Clerk's Office has identified the need to update and maintain the Village website to ensure compliance with New York State law requiring municipalities to transition to a .gov domain and to meet ADA accessibility standards. This update will improve accessibility, provide timely information to residents, and ensure the Village's online presence meets current legal and technical standards. Board discussion is encouraged regarding the scope, priorities, and any additional features desired.

A budget amendment in the amount of \$_____ is needed for website updates, including the .gov transition and ADA compliance improvements.

Money will need to be moved from A1990.4 Contingency and transferred to A1325.4 Clerk's Office – Contractual Expenses to cover the cost of website services.

Motion needed on the budget amendment.

CONTRACTS/AUTHORIZATIONS:

Amendment to October 24, 2024 minutes/701 Nancy Price Drive Rezoning:

A typographical error was identified in the October 24, 2024 Village Board meeting minutes and the associated DOS filing regarding the zoning designation for the property at 701 Nancy Price Drive, Youngstown, NY. The minutes and filing incorrectly list the zoning district as RA-8. The correct zoning designation under Village Code §250-17 is R-8A. The Village Board needs to amend the minutes to reflect the correct zoning designation and authorize the Village Clerk to update the DOS filing.

A motion and roll call vote are needed to amend the October 24, 2024 Village Board meeting minutes to correct the zoning designation for the property at 701 Nancy Price Drive from RA-8 to R-8A and authorize the Village Clerk to update the associated DOS filing accordingly.

Recreation Department – New Hire

The Recreation Department requests approval to hire Jessica Fitzpatrick as a Recreation Leader to lead Children's Yoga and potentially assist with other recreation programs, including toddler activities. This position will be year-round with flexible scheduling, and the hourly rate is \$16.80. While the start date is to be determined, programming is expected to begin in mid-October or November. Approval of this hire will allow the department to expand its offerings and enhance community engagement.

Motion is needed to hire Jessica Fitzpatrick.

Resolution 010-2025 DECLARING DPW EQUIPMENT AS SURPLUS PROPERTY:

September 18, 2025

Resolution 010-2025

DECLARING DPW EQUIPMENT AS SURPLUS PROPERTY

WHEREAS, the Department of Public Works (DPW) has identified certain equipment, including a lawn mower and other miscellaneous items, that are no longer required for Village operations; and

WHEREAS, it is in the best interest of the Village of Youngstown to declare equipment no longer needed for public use as surplus property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Youngstown as follows:

SECTION 1. The lawn mower and other miscellaneous DPW items are hereby declared as surplus property.

SECTION 2. The DPW Superintendent is authorized to list said equipment on Auctions International or other approved public sale platforms.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

A motion is needed to adopt Resolution 010-2025 Declaring DPW Equipment as Surplus.

ITEMS / DISCUSSION/ CORRESPONDENCE:

Modern:

Open discussion with Modern's Kyle Bowser and Jennifer Aiple.

Friends of Youngstown Free Library Thank You Card:

Maggie Steyn, Chairperson of the Community Garage Sale, sent a letter of thanks to the Mayor and Board of Trustees, expressing her appreciation to the board, police officers, DPW, and the Clerk's Office for working closely with her to make the event a financial success for the Friends of the Library.

BOARD REPORTS:

Trustee Stella

Trustee Stevens

Trustee Quarantillo

Deputy Mayor Stortecky

Mayor Reisman

PUBLIC COMMENTS:

Comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

ANNOUNCEMENTS:

The final concert of the Summer Concert Series was held on Friday, August 22, 2025, from 6:30 p.m. to 8:30 p.m. at Falkner Park. Since its start in 2001 under former Mayor Neil C. Riordan, the series has become a cherished Youngstown tradition, bringing live music and the community together each summer. A special thank you goes to Dotty Riordan for her continued dedication and hard work in making the concerts such a success year after year. Her passion and commitment have truly enriched Youngstown's cultural life. The finale was a wonderful celebration of another successful summer of music.

The next Village Board meeting will be October 16, 2025 at 7:00 p.m.

ADJOURNMENT:

The board will enter into executive session to discuss employment of a particular person.