



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

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Board of Trustees Work Session Minutes – March 27, 2025

Village attendees	Present	Absent	Village attendees	Present	Absent
Mayor Rob Reisman	X		DPW Supt. Greg Quarantillo	X	
Deputy Mayor Rick Stortecky	X		Police Chief Shawn Bosi	X	
Trustee Catherine Stella		X	Recreation Director Jeff Gruarin	X	
Trustee Kristel Stevens	X		Attorney VACANT		
Trustee Nicole Quarantillo	X		Engineer Bob Lannon		X
Village Clerk Alex Certo	X		Historian Peter Pfohl		X
Village Treasurer Kim Winning	X		Deputy Clerk-Treasurer Waz		X
Estimated Attendance	4				

Reminder to all Trustees and Department Heads: Use the microphone closest to you while speaking. Turn the microphone off when not speaking. Please turn off or silence all cellular devices.

QUORUM ANNOUNCEMENT:

Village Clerk Certo announced there is a quorum and the meeting can proceed.

CALL TO ORDER:

The meeting was called to order by Mayor Reisman at 7:00 p.m. with the Pledge of Allegiance.

Mayor Reisman took a moment to publicly thank Attorney Tom Caserta for his 28 years of dedicated service as the Village Attorney. Attorney Caserta recently retired from his position as Village Attorney and Mayor Reisman expressed the boards appreciation for his commitment and contributions to the community.

FINANCIAL INFORMATION:

Budget Amendment(s):

Legal Services:

A budget amendment in the amount of \$618.00 is needed for legal services.

Money will need to be moved from A1990.4 Contingency and moved to A1420.4. Attorney retainer and expenses.

Mayor Reisman asked for a motion needed on the budget amendment. The motion was made by Trustee Quarantillo and seconded by Deputy Mayor Stortecky. All in favor. Motion carried.

Koester:

Superintendent Quarantillo reported that the River Road lift station's two 4-inch suction lines are corroded and leaking air, causing the pumps and vacuum system to overwork, risking motor failure at \$15,000 per unit. Immediate replacement is necessary to prevent further damage.

A budget amendment in the amount of \$9,632.42 is needed for the suction line repair on our River Road lift station by Koester.

Funds will need to be moved from G1990.4 Contingency and allocated to G8110.4 Sewer Contractual.

Mayor Reisman asked for a motion is needed to approve Koester budget amendment. A motion was made by Deputy Mayor Stortecky and seconded by Trustee Stevens. All in favor. Motion carried.

CONTRACTS/AUTHORIZATIONS:

Tronconi Segarra & Associates:

Tronconi Segarra & Associates is the vendor for the Village's Annual Financial Report (AFR). The cost for this service has increased by \$200 from last year, bringing the total cost for this year's AFR to \$4,400. Tronconi Segarra & Associates has been providing this service for multiple years, and their expertise ensures accurate and timely financial reporting for the Village.

Mayor Reisman asked for a motion to sign the annual contract with Tronconi Segarra & Associates for the completion of the Village's AFR. A motion was made by Trustee Quarantillo and seconded by Trustee Stevens. All in favor. Motion carried.

Planet Technologies:

Planet Technologies is the vendor for all subscription email licenses for Microsoft for the Village. Each Village issued email address is required to be licensed. Currently the Village has 20 users at a cost of \$84.48 per user. The yearly cost for this service is \$1689.60. Information

Technology Contractor Steve Suitor endorses this service for the Village and the service provided by Planet Technologies has been in place for multiple years.

Mayor Reisman asked for a motion to sign the annual contract with Planet Technology for 20 Village registered email addresses. A motion was made by Trustee Stevens and seconded by Trustee Quarantillo. All in favor. Motion carried.

Gallagher Insurance (NYMIR):

Gallagher is the insurance provider for the Village. As part of the renewal process, the Mayor is required to sign the renewal application, statement of values, schedules, cyber application, and loss run request form. These documents are necessary for the Village's June 1, 2025 insurance renewals.

Mayor Reisman asked for a motion to sign the renewal application, statement of values, schedules, cyber application, and loss run request form for the Village's June 1, 2025 insurance renewals with Gallagher. A motion was made by Trustee Quarantillo and seconded by Trustee Stevens. All in favor. Motion carried.

ITEMS / DISCUSSION/ CORRESPONDENCE:

2025-2026 Budget:

Discussion on the draft 2025-2026 budget.

In accordance with Village Law § 5-508, the Village Clerk/Budget Officer shall present the tentative budget to the Board of Trustees at a regular or special meeting by March 31. During this meeting, the Board of Trustees will review the tentative budget and make any necessary changes or adjustments.

Deputy Mayor Stortecky provided an update on the 2025-2026 budget draft, which Deputy Mayor Stortecky has been working on with Village Clerk Alex Certo and Village Treasurer Kim Winning. Deputy Mayor Stortecky met with all department heads, including Police Chief Bosi, DPW Superintendent Greg Quarantillo, and Recreation Director Jeff Gruarin, to discuss their departments' needs. Key goals for the budget include improving transparency, consolidating budget codes for efficiency, and achieving savings, particularly through employee benefits and office reorganization.

The village is also focusing on cash management, with the NYCLASS accounts now yielding 4.228%, up from last year's 5.25%. A major infrastructure project is planned for Lockport Street next year, including water main replacement. Additionally, the village will begin debt payments for recently replaced lift stations.

Regarding taxes, Deputy Mayor Stortecky noted a 1.5% increase last year, with a \$145,000 contingency budget compared to just \$6,000 the year before. The budget has grown by \$97,000, primarily due to the Greenway Grant matching funds. The goal is to keep taxes stable while preparing for upcoming expenses. The final budget will be reviewed in April.

Trustee Stevens addressed the board regarding the upcoming 2025-2026 budget, expressing concern that there was no available comparison sheet between the new proposed budget and the previous 2024-2025 budget. Trustee Stevens clarified that the current budget would conclude on May 31st, with the new budget beginning on June 1st 2025.

Trustee Stevens inquired whether Mayor Reisman had been involved in the development of the budget. Mayor Reisman responded affirmatively, mentioning that a significant amount of time and effort had been invested in the process.

Village Clerk Certo offered to have the previous budget emailed to the board also mentioning that the financials are on our website for further comparison and encouraged members to reach out to her with any questions or concerns.

ANNOUNCEMENTS:

The Village Board will have a Board Meeting April 17, 2025 at 7:00 p.m. with a Public Hearing on the Tentative Budget. In accordance with Village Law § 5-508(3), a public hearing on the tentative budget, including any changes made by the Board of Trustees, will be held at the next Board meeting on April 17. During this hearing, the budget will be reviewed line by line. The hearing may be adjourned as needed but must conclude by April 20.

The board will enter executive session to discuss the employment of a particular person.

Mayor Reisman made a motion to enter executive session at 7:26 p.m. The motion was made by Trustee Quarantillo and seconded by Trustee Stella. All in favor. Motion carried.

Mayor Reisman made a motion to adjourn the meeting at 7:54 p.m. The motion was made by Trustee Quarantillo and seconded by Trustee Stella. All in favor. Motion carried.