

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. BOX 168
YOUNGSTOWN, NEW YORK 14174-0168



INCORPORATED:
APRIL 18, 1854

TELEPHONE:
(716) 745-7721
FAX:
(716) 745-3400

Board of Trustees Meeting Minutes – December 12, 2024

Village attendees	Present	Absent	Village attendees	Present	Absent
Mayor Rob Reisman	x		DPW Supt. Greg Quarantillo	x	
Deputy Mayor Rick Stortecky	x		Police Chief Shawn Bosi	x	
Trustee Catherine Stella	x		Recreation Director Jeff Gruarin	x	
Trustee Kristel Stevens	x		Attorney Tom Caserta	x	
Trustee Nicole Quarantillo	x		Engineer Bob Lannon	x	
Clerk-Treas. Amy Beaudreau		x	Deputy Clerk-Treas. Kim Winning	x	
Deputy Clerk Alex Certo	x				

Reminder to all Trustees and Department Heads: Use the microphone closest to you while speaking. Turn the microphone off when not speaking. Please turn off or silence all cellular devices.

QUORUM ANNOUNCEMENT:

Deputy Clerk Certo announced there is a quorum and the meeting can proceed.

CALL TO ORDER:

The meeting was called to order by Mayor Reisman at 7:02 p.m. with the Pledge of Allegiance.

PUBLIC HEARING:

Mayor Reisman read the following:

Notice is hereby given that the Board of Trustees of the Village of Youngstown, 240 Lockport Street, Youngstown, NY will hold a Public Hearing on Thursday December 12, 2024 at 7:00 p.m. for the purpose of hearing all interested parties concerning a water rate increase of .20 cents per 1,000 gallons effective January 1, 2025. The proposed increase is a pass-through increase from the Niagara County Water Board. Water rates will increase from \$4.85/1,000 gallons to \$5.05/1,000 gallons.

Alexandra Certo
Deputy Clerk, Village of Youngstown

PUBLIC COMMENT:

Mayor Reisman asked for a motion open the public hearing. The motion was made by Trustee Quarantillo and seconded by Trustee Stevens. All in favor. None opposed. Motion carried

Mayor Reisman stated all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

A resident of the Village asked if there was going to be an increase to the minimum bill. Mayor Reisman informed him that the minimum bill will remain the same at \$47.72.

A motion is needed to close the public hearing. The motion was made by Trustee Quarantillo and seconded by Trustee Stevens. All in favor. None opposed. Motion carried

DEPARTMENTAL REPORTS: *A copy of all written reports submitted prior to the meeting are available for public viewing on the table with agenda and the sign in sheet in the board room.*

Chief Bosi shared that he is utilizing the DWI Grant earning and saving the Village \$3,700.

Superintendent Quarantillo added he is pricing work for the clock tower and front archways. DPW Superintendent Quarantillo will also be working on some tree removal.

Recreation Director Gruarin stated that the Christmas in the Village event will be this upcoming Saturday.

Attorney Caserta stated that the mayor asked for a motion to authorize the mayor to sign all the final closing documents for 701 Nancy Price Drive formally known as the Cold Storage building to finalize by the end of this year.

Mayor Reisman asked for a motion to sign the closing for 701 Nancy Price Drive, the Cold Storage building to ANT/RUSS properties. The motion was made by Trustee Stella and seconded by Trustee Stevens. All in favor. None opposed. Motion carried

FINANCIAL INFORMATION:

Abstract of Audited Vouchers:

Vouchers for the period from November 15, 2024 through December 11, 2024:

General:	\$ 138,849.10
Water:	\$ 723.00
Sewer:	\$ 853.75
H-Cap	\$ 0.00
Trust:	\$ 0.00
Total	\$140,425.85

Mayor Reisman asked for a motion for approval of the Abstract of Audited Vouchers. The motion was made by Trustee Quarantillo and seconded by Trustee Stella. All in favor. None opposed. Motion carried.

Financial reports:

A copy of the submitted reports is available online (Youngstownnewyork.us / Departments / The Clerks Office / Budget and Audit in addition a printed copy for public viewing on the table with agenda and the sign in sheet in the board room.

On December 10, 2024, the following reports were emailed to the Board and Department Heads:

Treasurer's report November 2024
Summary of Revenues to date November 2024
Summary of Expenditures to date November 2024
Balance sheet November 2024

ARPA funds must be allocated by December 31, 2024. We currently have quotes for the elevator shaft work as well as the floor replacement for both the Police and Clerks Office. Then the Village currently has approximately \$14,000 remaining. We are working on quotes for board room furniture and removing and capping the clock tower.

Sales Tax:

October 2024 monthly Sales Tax distribution to the Village of Youngstown was received on November 22, 2024 in the amount of \$33,906.42 from Niagara County. Year to date Sales Tax is \$ 345,026.89. The same year to date for NC Sales tax was \$ 341,969.15 so we are slightly ahead of last year.

So, noted.

Donations:

Police Donation:

On December 11, 2024, a Youngstown resident donated \$1000.00 to the Village of Youngstown Police Department who can use the donated money as needed.

As this was not a budgeted revenue, a budget amendment is requested for \$1000.00. The revenue code will be A2708 – Police donations revenue. The expenditure code will be A3120.4 Police contractual expenses as per Chief Bosi.

Mayor Reisman asked for a motion to approve the Youngstown Police donation. The motion was made by Trustee Stella and seconded by Trustee Quarantillo. All in favor. None opposed. Motion carried.

CONTRACTS/AUTHORIZATIONS:

Xerox:

Xerox Proposal Review

Our current contract with Xerox is valued at \$192 and is exclusively coded to the A1325.4 Clerks Office. To date, we have incurred a total of \$3,862.07 in overages.

Mayor Reisman asked for approval for the Xerox service contract increase from \$192 to \$431.44 a month. The motion was made by Trustee Stevens and seconded by Trustee Quarantillo. All in favor. None opposed. Motion carried.

RESOLUTIONS:

Resolution 011-2024 Declaring 2008 Chevrolet Silverado as Surplus

A RESOLUTION OF THE VILLAGE OF YOUNGSTOWN DECLARING A 2008 CHEVROLET SILVERADO AS SURPLUS PROPERTY

WHEREAS, the Department of Public Works (DPW) has acquired a new 2024 Ford F250 (VIN: PU1FTBF2BN5REE25418) for its operations; and

WHEREAS, as a result of this acquisition, the DPW no longer requires the use of the 2008 Chevrolet Silverado; and

WHEREAS, it is in the best interest of Village of Youngstown to declare equipment no longer needed for public use as surplus property;

NOW, THEREFORE, BE IT RESOLVED by Board of Trustees of Village of Youngstown as follows:

SECTION 1. The 2008 Chevrolet Silverado is hereby declared as surplus property.

SECTION 2. The DPW Superintendent Greg Quarantillo is authorized to list said vehicle on Auctions International.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

Mayor Reisman asked for a motion to adopt Resolution 011-2024 Declaring 2008 Chevrolet Silverado as Surplus. The motion was made by Trustee Stella and seconded by Trustee Stevens. All in favor. None opposed. Motion carried.

BUILDING/PARK USE REQUESTS:

An updated building use form came in on December 6, 2024 from Marybeth Hall of the American Red Cross Blood Services has requested use of the Gym for Tuesday, January 28, 2025 from 10 am- 5:00 p.m. The Clerks Office, Recreation Director Gruarin, and Superintendent Quarantillo all approved the use therefore it has been added to the calendar.

So, noted.

A building use request came in from Town of Porter for Yoga every Tuesday at 9:30 am and 6:30 pm in the Cora Gushee room. The Clerks Office, Recreation Director Gruarin, and Superintendent Quarantillo all approved the use therefore it has been added to the calendar.

So, noted.

ITEMS / DISCUSSION/ CORRESPONDENCE:

BOARD REPORTS:

Trustee Stella reported Youngstown Business Association is working on website improvements for efficiency and they had a successful shop small Saturday on November 30.

Trustee Stevens shared the Christmas in the Village is this upcoming Saturday from 11- 3 p.m.

Trustee Quarantillo shared all the new officers and trustee for our Youngstown Volunteer Fire Department. Trustee Quarantillo also shared a HIPAA form that will now be available on the Village of Youngstown website.

Deputy Mayor Stortecky stated the Friend of Youngstown 501C3 has raised over \$52,000 for village support. Deputy Mayor Stortecky shared various grants received for community projects noting the success of both Celebrity Bartending and Nancy Price 5K Memorial run.

Mayor Reisman informed everyone that the Village Center will be having an audit will be

conducted by C.J. Brown, covering the entire building including the attic. Mayor Reisman has scheduled this audit walkthrough for December 19th at 10am in which Greg will chaperone

PUBLIC COMMENTS:

Mayor Reisman stated comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

No public comment.

ANNOUNCEMENTS:

The next Village Board meeting will be January 9, 2025 at 7:00 p.m. There will be no work session for the month of December.

The Village of Youngstown Board of Trustees is accepting letters of intent for a Village resident to fill (2) vacant volunteer positions on the Planning and (3) vacant volunteer positions on Zoning Board.

The Christmas Basket Program will be in the gym December 15- December 21, 2024.

Christmas in the Village will be held on Saturday, December 14, 2024 from 11 a.m. - 3 p.m. Santa will be arriving at Falkner Park at 1 p.m.

The board will enter into executive session immediately following the board meeting for employment history of a particular person. A motion to adjourn the meeting at 7:48 p.m. was made by Trustee Quarantillo and seconded by Trustee Stevens. All in favor. None opposed. Motion carried

Respectfully submitted,

Alexandra Certo

Alexandra Certo
Deputy Clerk