



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. Box 168
YOUNGSTOWN, NEW YORK 14174-0168

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Clerks Report- November 2024

Everyone has completed their training for the 2024-2025 year.

In the month of November, we hit an all-time high of Senior Van rides totaling 98 rides! Last year's average was 47 rides per month and this year we are on track to average 70 rides a month.

Our currently Senior Van Driver Norm has stated he would like to go down to 2 days (currently 4 days) therefore we put out ads for a part time Senior Van Driver. We have had two interviews and those two rode with Norm this week for a trial run. We are also planning on opening up Fridays as it was requested by many riders. We spoke with the Town of Porter since this is a shared service for both residents and got approval to move ahead with what we think is best.

We created a special use permit as well as an ID for the Metal Detecting therefore, we will be ready for the first applicant. We also made all forms fillable PDFs so residents can grab off our website and send back without printing. Very ecofriendly!

We created next year's Holiday Schedule flyer for the residents. This will be in all of your folders and available for pickup and on our website.

We received the approval from the Secretary of State for Local Law 1-2024. (Metal Detecting)

We worked with Recreation Director Guarin and Trustee Stella to host our upcoming annual Christmas in the Village with some minor updates from the previous years. We have filled all spots for vendors at this time.

We are continuing to work with the Christmas Basket program to collection information, food and gifts for their program which will starting in the gym right after Christmas in the Village Vendor Market.

Alexandra Certo
Deputy Clerk

CODE ENFORCEMENT OFFICE - MONTHLY REPORT

November 2024

- ◆ Reviewed and issued eleven (11) **Building Permits** for the month of **November**;
 - 10 permits for the **Town** of Porter
 - 1 permit for the **Village** of Youngstown
- ◆ Received, Inspected, and followed up on five (5) **New** formal **Complaint/Violations**;
 - 3 Complaints for the Town of Porter
 - 2 Complaints for the village of Youngstown
- ◆ Completed twenty (20) **inspections** for open Permits & Complaint compliance.
- ◆ Coordinated/Reviewed Town **Planning and Zoning Board applications** and Documentation.
- ◆ Meeting with Cranston's & Supervisor Johnston regarding the Cannabis Microbusiness Site Plan approved conditions.
- ◆ Participated in Town of Porter **Justice Court** for pending Zoning enforcement cases.
- ◆ Participated in the Town **Planning Board** meeting November 7, 2024.
- ◆ Participated in The Town **Zoning Board** meeting on November 28, 2024.
- ◆ Responded to daily inquiries on Land Use and Building Code - **phone inquiries**.
- ◆ Supervisor Johnston, Mayor Reisman, Deputy mayor Stortecky and myself had a Meeting/Interviewed Joe Palermo for a **part-time Code Officer**.
- ◆ Reviewed the proposal, generated a list of questions, and met with iWorQ sales representative for answers - for **a new Software system** to replace our current software for Code Enforcement and Building Permits.
 - New system will have a public portal which will allow applications, payments, and scheduling/tracking progress inspections.
 - It will be a Cloud based system, which makes it accessible on many electronic devices, at any location with wi-fi or cellular wireless signals.

Peter T. Jeffery

Code Enforcement Officer, Town of Porter/Village of Youngstown

Recreation Report

Jeff Gruarin

December

We have 4 more sensory nights left. We will continue the program with the partnership of Niagara County and send out a survey to see what families would like. Christine updated me that we have approx.. \$1800 left to spend on equipment. The program has been a major success and each time we welcome a new family. I have tracked where they are coming from and they are all outside of Youngstown, Lewiston and Porter.

Waiting for confirmation on kids signed up for the basketball program to see what nights we would have to host and then we will have a better idea of what nights family night and open gym will return.

Planning for Christmas with the Village and Friends of Youngstown. We have secured Hot chocolate from Tim Hortons, Cookies and coffee from DiCamillo's. We have purchased lights for the poles which the dpw will hang for us. I did purchase permanent lights for the pavilion but I Need minimum 40 degrees for them to stick properly.

We are meeting via zoom Tuesday to make sure we are all on the same page but I think we are in good shape

Thanks,

Jeff

From: Robert Lannon <Robert.Lannon@ghd.com>
Sent: Monday, December 9, 2024 9:16 AM
To: Alexandra Certo
Subject: Engineers' Report

Good morning Alex – please see below for an update on the REDI project. Thanks

Update for pump station below:

1. Frey & Milherst to be on site this week (12/2) to install conduit sweeps at the panel pad.
2. Concrete panel pad to be poured week of 12/9.
3. Once pad has properly cured, panel frame to be installed.
4. Once panel frame installed, Frey to install misc. panels, equipment, etc.
5. NATS delivery expected 6-8 weeks. Installation to follow. Other electric work to be performed prior to NATS delivery.
6. Frey & Milherst to complete pump station prep work.
7. Existing pump station to be decommissioned & new station brought on line as coordinated with GHD & the Village.

Update for staircase below:

1. Staircase lighting
 - a. Lighting proposal has been approved – lights to be controlled via photo electric switch. Additional lights to be installed at north stairwell
 - b. Wood posts to be installed concurrent with gates.
 - c. Light fixture delivery expected to be 6-8 weeks following proposal approval. Installation to follow.
2. Gates
 - a. Delivery expected this week with installation to follow.
 - b. The lower gate to be installed at the west end of the bottom landing to avoid conflict with the wrapped handrail at the bottom of the staircase.

ROBERT P. LANNON JR, PE | A GHD PRINCIPAL

GHD

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November Activities

Good morning.

I would like to start off in saying I'm back! It's been a long 3 months and I'm glad to be back in the swing of things. Thank you to everyone for the well wishes. I would like to acknowledge my crew for the great work they were doing in my absence!

In the month of November, they have been gearing up for the winter months! All the water lines in the parks have been blown out, they have also been working on getting them cleaned up. They have been working diligently on leaf pick up. Leaf pickup is scheduled to end the week of 13th, immediately followed by a final brush pick up which has been advertised by the Clerk's office!

There was a water line break on 11/24/24 at East Oak Terr. The guys spent a couple hours repairing the line. They also had to dig up a couple house service shut off valves for repair.

We have a couple of new homes going in! It's exciting to see new interest in our little Village. They are located on Carrolwood Dr and Glenvale Rd if anyone is interested in doing a drive by!

Lastly and always if anyone has any questions or concerns, please feel to reach out.
Thanks Greg!