



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

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Board of Trustees Meeting Minutes – September 12, 2024

Village attendees	Present	Absent	Village attendees	Present	Absent
Mayor Rob Reisman	X		DPW Supt. Greg Quarantillo	X	
Deputy Mayor Rick Stortecky	X		Police Chief Shawn Bosi	X	
Trustee Catherine Stella	X		Recreation Director Jeff Guarin	X	
Trustee Kristel Stevens	X		Attorney Tom Caserta	X	
Trustee Nicole Quarantillo	X		Engineer Bob Lannon	X	
Clerk-Treas. Amy Beaudreau		X	Deputy Clerk-Treas. Kim Winning	X	
Deputy Clerk Alex Certo	X				

Deputy Clerk Certo reminded the Trustees and Department Heads to use a microphone for speaking. To conserve battery life and to reduce background noise, the microphones should be turned off if not speaking.

QUORUM ANNOUNCEMENT:

Deputy Clerk Certo announced there is a quorum and the meeting can proceed.

CALL TO ORDER:

The meeting was called to order by Mayor Reisman at 7:00 p.m. with the Pledge of Allegiance.

DEPARTMENTAL REPORTS: *A copy of all written reports submitted prior to the meeting are available for public viewing on the table with agenda and the sign in sheet in the board room.*

Police:

Chief Bosi stated the Village Police Department has been monitoring people illegally dumping at 707 Nancy Price Drive. It was discovered that non-residents have been using this village resident only service therefore the Police department will be posting a sign and will fine anyone that is caught.

Department of Public Works:

Superintendent Quarantillo stated the sidewalk project has been completed for 2024. The contractor completed a total of 96 blocks within the Village.

Superintendent Quarantillo stated that Hinman Street Stair project has started.

Superintendent Quarantillo stated that starting Monday, September 16, the DPW would be milling on Carrollwood and Lake Street.

Clerk's Office:

Deputy Clerk Certo had nothing to add.

Recreation:

Recreation Director Gruarin stated that the Fall and Winter plans are in the works. Director Gruarin teamed up with Niagara County to have the first Sensory Space program at the Village Center Gym on Wednesday September 11. The program brought roughly (15) families with children 7-year and under and (3) families with children 8-years and up.

Engineer:

Engineer Bob Lannon had nothing to add.

Building Inspector:

Building Inspector and Code Enforcement Officer Peter Jeffery was not in attendance.

Attorney:

Attorney Caserta had nothing to add.

FINANCIAL INFORMATION:**Abstract of Audited Vouchers:**

Mayor Riesman stated vouchers for the period from August 9, 2024 through September 12, 2024:

General:	\$ 68,875.78
Water:	\$ 175.00
Sewer:	\$ 18,763.62
H-Cap	\$ 0.00
Trust:	\$ 315.00
Total	\$ 88,129.40

Mayor Reisman asked for a motion for approval of the Abstract of Audited Vouchers. The motion was made by Trustee Quarantillo and seconded by Trustee Stella. All in favor. None opposed. Motion carried.

Budget Amendment(s):**Collection of Temporary Municipal Assistance (TMA) payment:**

Mayor Reisman read the following:

TMA payment is a State Aid payment that was received on August 21, 2024. As this was not budgeted (unexpected) a budget amendment is required. Revenue in the amount of \$1,124.00 falls under code A3089 – State Aid. The board can determine the expenditure line or add this amount to expenditure A1990.4 – contingency.

Mayor Reisman asked for a motion for approval of the TMA payment budget amendment in the amount of \$1,124.00 and add this amount to expenditure A1990.4 – contingency. The motion was made by Trustee Stella and seconded by Trustee Quarantillo. All in favor. None opposed. Motion carried.

PILOT payment

Mayor Reisman read the following:

The PILOT (Payment In Lieu of Taxes) payment was budgeted as a line item but inadvertently not calculated into the total revenue amount of the budget. Therefore, a budget amendment is needed. Revenue will be in the amount of \$1,058.44 code A1081 – Pilot. The board can determine the expenditure line or add this amount to expenditure A1990.4 – contingency.

Mayor Reisman asked for a motion for approval of the PILOT budget amendment in the amount of \$1,058.44 and add this amount to expenditure A1990.4 – contingency. The motion was made by Trustee Stella and seconded by Trustee Stevens. All in favor. None opposed. Motion carried.

ARPA procedure:

Mayor Reisman read the following:

The current balance of ARPA is \$30,098.98 minus the basement wall maintenance in the amount of \$8115.00 (budget amendment made in August) leaving an approximate balance of \$21,984.00. Once the money is earmarked as an expenditure, a budget amendment must be made before the money can be spent. Final reporting with documentation to the Federal Government is due by the end of this year. With that deadline approaching, the Board needs to determine where the remaining money will be expended.

So noted.

NYSERDA Clean Energy Grant funding:

Mayor Reisman read the following:

The Village was informed on September 5, 2024 that three grants were awarded through NYSERDA. As none of the grants were budgeted, budget amendments are needed for each.

Clean Energy Communities Tier 1 Campaign: \$5000 for electrical landscaping equipment for the DPW. The revenue code will be A3089 – State Aid other and the expenditure code will be A7140.2 – Park maintenance equipment expenses.

Mayor Reisman asked for a motion for approval of the Tier 1 Campaign budget amendment in the amount of \$5,000.00. The motion was made by Trustee Stella and seconded by Deputy Mayor Stortecky. All in favor. None opposed. Motion carried.

1-Star Grant: \$10,000 for installation of a cooling system in the Village Center to replace the air conditioning unit on the third floor. The revenue code will be A3089 – State Aid other and the expenditure code will be A1620.2 – Village Center equipment expenses.

Mayor Reisman asked for a motion for approval of the 1-Star Grant budget amendment in the amount of \$10,000.00. The motion was made by Trustee Stella and seconded by Trustee Quarantillo. All in favor. None opposed. Motion carried.

Clean Energy Communities Designation Grant: \$5,000 for installation of a heating/cooling system in the recreation building at Veteran's Park. The revenue code will be A3089 – State Aid other and the expenditure code will be A7140.2 Park equipment expenses.

Mayor Reisman asked for a motion for approval of the Clean Energy Communities Designation Grant budget amendment in the amount of \$5,000.00. The motion was made by Trustee Quarantillo and seconded by Trustee Stevens. All in favor. None opposed. Motion carried.

701 Nancy Price Drive taxes

Mayor Reisman read the following:

School taxes were received for 701 Nancy Price Drive in the amount of \$877.65. As this was not a budgeted expenditure, a budget amendment is needed.

Revenue will be reallocated by using Expenditure A1190.4 Contingency. Expenditure code will be A1950.0 – Taxes & Assessments on Municipal Property in the amount of \$877.65.

Mayor Reisman asked for a motion for approval of the budget amendment for 701 Nancy Price Drives school taxes for \$877.65. The motion was made by Trustee Stella and seconded by Trustee Stevens. All in favor. None opposed. Motion carried.

General Code to update Village Code book:

Mayor Reisman read the following:

As stated at the August meeting, Clerk-Treasurer Beaudreau has gotten a quote from General Code to fully update the Village Code book to include six (6) local laws from 2018-present. The estimated cost is between \$3,454.00 and \$4,037.00. Clerk-Treasurer Beaudreau has also requested an estimate to include local law 1-2024 update once it becomes local law.

As this was not a budgeted expense, a budget amendment is being requested. Revenue will be reallocated by using Expenditure A1190.4 -- Contingency. Expenditure code will be A8664.4 – Code Enforcement. The requested amendment is for \$5,000.00 (the amount may be less once the services are provided).

Mayor Reisman asked for a motion for approval of the budget amendment for the Village Code Book update. The motion was made by Trustee Stella and seconded by Trustee Stevens. All in favor. None opposed. Motion carried.

Sales Tax:

Mayor Reisman read the following:

July 2024 monthly Sales Tax distribution to the Village of Youngstown was received on July 23, 2024 in the amount of \$44,294.58 from Niagara County.

So noted.

Collection of Taxes:

Mayor Reisman read the following:

Total collection of taxes through September 6, 2024 is \$749,838.22 with outstanding taxes in the amount of \$48,161.03.

So noted.

CONTRACTS/AUTHORIZATIONS:

POLICY/PROCEDURES:

Investment Policy:

Mayor Reisman read the following:

An updated Investment Policy draft was emailed to the Trustees on September 3, 2024 for review. This policy has been reviewed by both Clerk-Treasurer Beaudreau and Deputy Clerk-Treasurer Winning in addition to approval from Sarah Bowser at Tronconi. The original template was from the NYS Comptroller's Office.

The Investment Policy is reviewed yearly at the Organizational Meeting and can be modified as needed throughout the year with board approval. An investment policy was not approved at the June 2024 because the policy on file at that time was from the 1990's and outdated.

Mayor Reisman asked for a motion for approval of the Investment Policy. The motion was made by Trustee Stella and seconded by Deputy Mayor Stortecky. All in favor. None opposed. Motion carried.

Park Reservation Form/Policy:

Mayor Reisman read the following:

Park Reservation Form:

As requests have come in to reserve the pavilions in the parks, a Park Reservation Form was drafted as suggested by the Board. The draft form was emailed to the Trustees on September 5, 2024 with review from Recreation Director Guarin, DPW Superintendent Quarantillo and the Clerk's Office employees. A suggestion was made to add "carry in, carry out for all garbage".

Mayor Reisman asked for a motion for approval of the Park Reservations Form. The motion was made by Trustee Quarantillo and seconded by Trustee Stella. All in favor. None opposed. Motion carried.

Mayor Reisman read the following:

Park Reservation suggested policy:

Once the reservation form is approved, policy will be that the form will be filled out and the \$75.00 cash cleaning deposit will be received. Recreating Director Guarin, DPW Superintendent Quarantillo and the Clerk's Office will review the park schedule and the application for completeness. With approval of all three departments, the use will be approved.

Mayor Reisman asked for a motion for approval of the Park Reservations Policy. The motion was made by Trustee Stella and seconded by Trustee Quarantillo. All in favor. None opposed. Motion carried.

Village Handbook:

Mayor Reisman read the following:

The draft of the updated Village handbook was emailed to Department Heads and the Trustees on September 5, 2024. This draft was developed by Sheridan Benefits using the base of the current handbook in addition to standards from other municipalities and laws of NYS as Sheridan Benefits deemed appropriate and/or necessary. This agenda item will be added to the work session agenda for future discussion as it has not been thoroughly reviewed by the Village.

So noted.

EMPLOYEE APPOINTMENTS:

Police Chief:

Mayor Reisman read the following:

Shawn Bosi was appointed Village of Youngstown Police Chief on August 19, 2024 by Mayor Reisman at the rate of \$26.00 per hour.

So noted.

Police Sergeant:

Mayor Reisman read the following:

Police Chief Shawn Bosi has requested that Officer Joe Palmero be promoted to the Sergeant position as described in his email to the Trustees on August 28, 2024. Niagara County Civil Service has confirmed that he is qualified for the position.

Mayor Reisman asked for a motion for approval of appointment of Officer Palmero to Sergeant at the rate of \$24.00 per hour. The motion was made by Trustee Stella and seconded by Deputy Mayor Stortecky. All in favor. None opposed. Motion carried.

FACILITIES USE REQUESTS:

No applications as of this date.

ITEMS / DISCUSSION/ CORRESPONDENCE:

Correspondence was received at the board meeting from resident Susan Bray of 135 Campbell Street.

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*RE: Village of Youngstown, New York
Board of Trustees Meeting
Site Plan; Cold Storage Building
701 Nancy Price Drive Youngstown, New York*

Dear Board of Trustees;

We would like to further comment on the Site Plan for the possible consideration of demolishing and constructing 17 multi-unit townhomes. As a current Historic building and Super Fund Site we are sure there are many Coggs in the wheel.

The Public Hearing on September 4th 2024 was presented by the Developer (Creative Structure Service), Ant Russ Properties and the Architect from Carmin/Wood Design.

Concerns: The Village Zoning Board was never involved. A Foil request has been filled out by (Susan) to highlight more transparency on this decision. You can agree they probably wanted to discuss this possible BIG change in the village with residents. Remember it only encompasses 1 square mile of residents.

The Property listed above is 2.13 Acres of land. From the Site Plan Scale, it lists 1" = 30'. The approximate green space inside with 4x2.5-inch measurements account for 195 square feet or 0.448% of an acre. Is this realistic to put 17 multi-unit townhomes on the remaining acreage??? This is not counting the perimeter needs. To visualize a property, look at one across the Street. Listed on the tax roles is 220 Elliott Street in Youngstown at 1744 Square feet of residence. I believe it has been stated these units range from 1600 to 1700 square feet.

Can the Sewage System really handle this influx of environmental impact? We have 50-year-old plus piping in the system. The public works departments do a wonderful job but the pumps in the lift stations need an independent analysis or we will be suffering with sewage in our basements like Lewiston, New York!

Regards,

Susan Bray & Robert Bray

So noted.

BOARD REPORTS:

YBPA and Upward Niagara Chamber:

Trustee Stella stated that she was honored to present the Business of the Year award for 2024 to Youngstown Marketside. Wayne Peters was honored for his dedication as a photographer. Mayor Reisman and Deputy Mayor Stortecky presented proclamations on behalf of the Village.

Trustee Stella stated The Youngstown First Presbyterian Church is hosting a Jubilee celebration and basket auction.

Trustee Stella also updated the Board of Trustees on the Upward Niagara Chamber for their Harvest and Hops event and Christmas event.

Labor Day Parade:

Trustee Stevens shared that the parade was a success due to strong participation from both residents and businesses. Trustee Stevens expressed gratitude to the many individuals who contributed to the parade's success.

Studio A Pilates:

Trustee Stevens stated Apex Fitness on Main Street is opening Studio A Pilates With a grand opening of October 4th at 5:30 p.m.

Youngstown Volunteer Fire Company:

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Trustee Quarantillo stated the fire company is experiencing a shortage of volunteers due to various factors, including increased workload, aging membership, and changing lifestyles. Trustee Quarantillo explained the community can support the fire company through donations, attending events, and spreading awareness about their needs.

Trustee Quarantillo shared the following correspondence from State Fire Training explaining the available stipends.

State Fire Training Stipend

First time completions of the following courses or course equivalency as determined by OFPC will be eligible for a State Fire Training stipend for course completions on or after August 31, 2023:

- *2021 BASIC EXTERIOR FIREFIGHTING OPERATIONS W/HMFRO (01-05-0101)*
- *2021 SCBA/INTERIOR FIREFIGHTING OPERATIONS-FF1 (01-05-0102)*
- *2021 BEFO W/HMFRO (BLENDED LEARNING) (01-05-0103)*
- *2021 BEFO-SCBA/IFO-FF1 (BLENDED LEARNING) (01-05-01 04)*
- *FIRE OFFICER I (NFPA 1021-2020 ED.) w/ FSTFAC (01-11-0176)*
- *FIRE OFFICER I -SUPERVISING FIRE OFFICER MODULE SERIES (01-11-0154)*

The stipend amount that will be paid to the Volunteer Firefighter by OFPC is:

\$750.00—

- *2021 BASIC EXTERIOR FIREFIGHTING OPERATIONS W/HMFRO (01-05-0101) or*
- *2021 BEFO W/HMFRO (BLENDED LEARNING) (01-05-01 03)*

\$1250.00—

- *2021 SCBA/INTERIOR FIREFIGHTING OPERATIONS-FF1 (01-05-01 02)*

\$1000.00—

- *FIRE OFFICER I (NFPA 1021-2020 ED.) w/FSTFAC (01-11-0176) or*
- *FIRE OFFICER I - SUPERVISING FIRE OFFICER MODULE SERIES (01-11-0154)*

\$2000.00—

- *2021 BEFO-SCBA/IFO-FF1 (BLENDED LEARNING) (01-05-0104)*

Friends of Youngstown (FOY):

Deputy Mayor Stortecky stated the (FOY) Friends of Youngstown report highlights the successful fundraising efforts of the village, which has raised over \$55,000 in the year to date. The chief volunteer, Christine Rath, was praised for her hard work and vision. The Ralph Wilson Project play program, overseen by Jeff, was completed successfully, and another round is set for the winter break. The Tower Foundation also provided funds for the Sensory Program, which was launched by Jeff and Niagara County. The Village of Youngstown has received funding from the Grigg Lewis Foundation for new benches and tables for Veterans Park. Deputy Mayor Stortecky stated that on behalf of Christine and FOY, they thank Greg for saving nearly \$2,500 on the purchase of the tables and benches. FOY currently has about \$9,500 for an additional project, likely at Veterans Park. FOY is considering replacing the backstops and dugouts

on field one. Deputy Mayor Stortecky also added that FOY is working on finalizing a recreation trail proposal for the Village and Town of Porter to submit to Greenway by the end of September for their November meeting. It is crucial that everyone agrees on the project by the end of the month.

PUBLIC COMMENTS:

Mayor Reisman asked for public comment.

Resident Henry Sloma stated he was upset the assessor in Porter changed the classification of a cold storage building, imposing a tax on the village's taxpayers.

Resident Christine Rath stated she is the founder and executive director of FOY (Friends of Youngstown). Ms. Rath expresses gratitude to the Village, board, and employees for their efforts in improving the community. Ms. Rath is committed to continuing efforts and working together to receive donations through grants. Ms. Rath mention the challenges and hope to improve the process for continued fundraising, donations, and improvements to Recreation and the community.

Resident Susan Bray, expressed concerns about the proposed construction of 17 multi-unit townhomes [sic] on a 2.13-acre property located on Nancy Price Drive. Mrs. Bray questioned the feasibility of constructing 17 townhomes on the remaining acreage. She also raised concerns about the sewage system's ability to handle the environmental impact for a cluttered 1 square mile neighborhood.

Resident John Stevens stated that he thought it was a great idea to use remaining ARPA funds to replace the Village Center chimney.

ANNOUNCEMENTS:

Mayor Reisman read the following:

Clerk-Treasurer Beaudreau and Deputy Clerk Certo will be attending the NYCOM Fall Training school the week of September 15-20, 2024. The office will be managed by Deputy Clerk-Treasurer Winning.

Mayor Reisman the Falkner Park Summer Concert Series has been completed with great success.

The annual Labor Day Parade exceeded our participant and crowd expectations. Thank you parade chair Kristel Stevens.

The next Village Board work session will be September 26, 2024 at 7:00 p.m. and the next Village Board meeting will be October 10, 2024 at 7:00 p.m.

A motion to adjourn the meeting at 7:58 p.m. was made by Trustee Stella and seconded by Trustee Quarantillo. All in favor. None opposed. Motion carried.

Respectfully submitted,

Alexandra Certo

Alexandra Certo

Deputy Clerk