

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. BOX 168
YOUNGSTOWN, NEW YORK 14174-0168



INCORPORATED:
APRIL 18, 1854

TELEPHONE:
(716) 745-7721
FAX:
(716) 745-3400

Board of Trustees meeting agenda – August 8, 2024

Village attendees	Present	Absent	Village attendees	Present	Absent
Mayor Rob Reisman			DPW Supt. Greg Quarantillo		
Deputy Mayor Rick Stortecky			Acting Police Chief Shawn Bosi		
Trustee Catherine Stella			Recreation Director Jeff Guarin		
Trustee Kristel Stevens			Grant Writer Christine Rath		
Trustee Nicole Quarantillo			Attorney Tom Caserta		
Clerk-Treas. Amy Beaudreau			Engineer Bob Lannon		
Deputy Clerk Alex Certo			Deputy Clerk-Treas. Kim Winning		

Reminder to all Trustees and Department Heads: Use the microphone closest to you while speaking. Turn the microphone off when not speaking.

QUORUM ANNOUNCEMENT:

CALL TO ORDER:

PUBLIC COMMENTS:

Comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Starting in September, public comments will be moved to the end of the meeting.

PUBLIC HEARING/DETERMINATION ON LOCAL LAW 1-2024:

Use of Metal Detection Devices on Village Owned Property.

NOTICE IS HEREBY GIVEN THAT, the Village of Youngstown Board of Trustees, 240 Lockport Street, Youngstown, NY (716-745-7721) will hold a public hearing on Thursday, August 8, 2024 at 7:00 p.m. The public hearing will be for the purpose of considering and hearing all interested persons concerning Local Law 1-2024.

Local Law 1-2024 modifies Chapter 128: Historic Preservation of the Village code book for: Use of Metal Detection Devices on Village Owned Property.

The above proposed local law is available for viewing at the Village Clerk's Office (240 Lockport Street, Youngstown) during normal business hours.

*Amy Beaudreau
Clerk-Treasurer*

LOCAL LAW 1-2024

Use of Metal Detection Devices on Village Owned Property

Section 128.1: Legislative intent is repealed.

New:

Section 128.1 Legislative intent.

The Village acknowledges that certain artifacts, objects and relics may be found by individuals using metal detection devices while on Village grounds. The purpose of this section is to allow metal detection devices to be used on Village property while preserving the integrity of any objects found of historical significance.

Section 128.2: Legislative intent is repealed.

New:

Section 128.2 Use of Metal Detection Devices on Village Owned Property.

The Village agrees to grant up to three (3) special use permits to individuals to use metal detection devices on Village property. Applicants will need to complete an application provided by the Village. The application shall contain the conditions and rules for the granting of the Special Use Permit as well as the duration of the Permit.

Activities shall not interfere with the use and enjoyment of the Village lands or the maintenance thereof by Village Employees. Any items retrieved must be brought to the Village. Applicant acknowledges any item found belongs to the Village of Youngtown, which retains sole authority to keep any item(s) recovered.

Public hearing.

Determination needed on Local Law 1-2024 Metal Detection Devices on Village Owned Property.

DEPARTMENTAL REPORTS: *A copy of all written reports submitted prior to the meeting are available for public viewing on the table with agenda and the sign in sheet in the board room.*

Police:

Department of Public Works:

Clerk's Office:
Recreation:
Engineer:
Grant Writer:
Building Inspector:
Attorney:

FINANCIAL INFORMATION:

Sales Tax:

June 2024 monthly Sales Tax distribution to the Village of Youngstown was received on July 26, 2024 in the amount of \$42,410.36 from Niagara County.

To note.

Abstract of Audited Vouchers:

Vouchers for the period from July 12, 2024 through August 8, 2024:

General:	\$ 63,706.52
Water:	\$ 2052.82
Sewer:	\$ 41,350.81
H-Cap	\$ 0.00
Trust:	\$ 900.00
Total	\$ 108,010.15

Determination needed on the Abstract of Audited Vouchers.

Collection of Taxes:

Total collection of taxes through August 5, 2024 is \$735,805.36 with outstanding taxes in the amount of \$61,477.85.

To note.

Budget Amendment:

The walls of the Police department were discovered to have mold and continual water damage and mitigation is needed. Superintendent Quarantillo received three quotes for the work and would like the contract to be awarded to Frank's Basement Systems for \$8115.00.

As this was not a budgeted item, a budget amendment is needed. The revenue code will be established by moving ARPA funds (code will be established by Tronconi Segarra & Associates) and the expenditure will be code A1620.4 Village Center.

Determination needed on the budget amendment.

Code Book update/General Code:

Previously General Code updated our code books when a new local law was passed. Years ago, it was decided that the Clerk's Office would codify the code books to reduce expenses. However, this has not happened due to the amount of time it will take to format and update the code.

Clerk-Treasurer Beaudreau is requesting to again use General Code to update the code books to include any local law passed within the last 5 years and to update the code book to present. General Code is the only company that has our Village Code in editable format.

As this is not a budgeted expense, a quote from General Code will be gathered and a budget amendment will be needed once that amount is determined. Clerk-Treasurer Beaudreau is suggesting that the revenue used is from the contingency budget.

Updating our code books is a project that needs to happen sooner rather than later so that the entire Village team has a working copy of the updated code.

To note.

CONTRACTS/AUTHORIZATIONS:

Upward Niagara Chamber of Commerce:

Determination needed for the annual Upward Niagara Chamber of Commerce membership for the Village of Youngstown in the amount of \$1,000.00. The 2024-2025 budget includes \$1000 for this expenditure.

Determination needed on the Upward Niagara membership.

RESOLUTIONS:

Pro-Housing Communities Resolution

Any village government in New York State can take part in addressing the housing crisis by adopting the Pro-Housing Communities pledge. The resolution must be adopted as written below by the highest body of elected officials – The Village Board of Trustees. The final resolution

document must include a signature from the municipal clerk verifying the authenticity of the resolution and indicating the date of passage. Local governments should then designate a primary contact person to complete the online registration form and upload the resolution as part of their submission to the Pro-Housing Communities.

As discovered with the NY Forward meeting, in adopting this resolution, grant funding is more readily available to Pro-Housing Communities.

RESOLUTION:

WHEREAS, the Village of Youngstown (hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Village of Youngstown, in order to take positive steps to alleviate the housing crisis, adopts the Pro-Housing Communities pledge, which will have us endeavor to take the following important steps:

- 1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.*
- 2. Adopting policies that affirmatively further fair housing.*
- 3. Incorporating regional housing needs into planning decisions.*
- 4. Increasing development capacity for residential uses.*
- 5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.*

Determination needed on adoption of the resolution to become a Pro-Housing Community.

EMPLOYEE/VOLUNTEER APPOINTMENTS:

Bruce Andrews has stepped down as Chairperson of the Planning Board due to his current workload (effective August 8, 2024). He would like to remain a Member of the Planning Board. Dale Halverson is willing to accept appointment to the Chairperson role and was acting Chairperson at the Planning Board meeting on August 6, 2024.

Determination needed on appointing a Planning Board Chairperson.

FACILITIES USE REQUESTS:

Girl Scouts of WNY:

Girl Scouts of WNY (council) would like to hold a Girl Scout information night on Tuesday, September 24, 2024 from 5:30-7:00 p.m. with an approximate attendance for 25 people. Last year the board room was used and the request is the same for this year. Insurance is on file.

The local Girl Scout troop 71482 holds their meetings in the board room on the second and fourth Tuesday of the month. To accommodate council, with approval from Recreation Director Guarin, they will hold their meeting that evening in the gym.

Determination needed on the use of board room for the Girl Scouts of WNY.

Christmas Baskets, Youngstown/Porter, NY:

Colleen Mary Summerville is requesting use of the gym from December 15-December 21, 2024 for the annual collection, organization and distribution of Christmas baskets.

Determination needed on the use of the gym for Community Christmas Baskets.

SHORT TERM RENTAL MORATORIUM

The moratorium on Short Term Rentals expires on August 10, 2024.

Discussion and determination needed on an extension of the moratorium.

701 NANCY PRICE DRIVE APPLICATION FOR DEVELOPMENT:

A complete application has been received by Ant Russ Properties, LLC (Anthony DeMiglio, Managing Partner) for the development of 701 Nancy Price Drive.

Project summary: Construction of three buildings total – (2) 6 unit buildings and (1) 5-unit building. Each unit will have a driveway and garage. Each building will face one of three roads including Nancy Price Drive, Elliot Street or Second Street.

The sketch plan was approved as presented at the Planning Board meeting on August 6, 2024.

The parcel needs to be rezoned to properly represent the use of the development. Currently it is zoned commercial. An application for rezoning has been submitted by Mr. DeMiglio asking to have the property rezoned to R-8A – General Residences. This is the same zoning as The Villa and Townhouses of Youngstown.

The Village Board must submit an application for rezoning for a recommendation from the Niagara County Planning Board. All materials for the application are in hand. The application must be submitted by end of the day on Friday, August 9, 2024.

Determination needed for the Mayor to sign the application for rezoning to be submitted to the Niagara County Planning Board.

On September 4, 2024 at 6:00 p.m., the Planning Board will hold a public hearing and make final determination on the Site Plan for the application. This determination will be a recommendation to the Village Board who has final approval of the project.

On September 12, 2024 at 7:00 p.m. the Village Board will make a final determination on the Site Plan as well as the rezoning with recommendations from both the Niagara County Planning Board and the Village of Youngstown Planning Board.

ITEMS / DISCUSSION/ CORRESPONDENCE:

NYPIRG (New York Public Research Group)

ATTN: Clerk's Office

Greetings:

I am writing to update you on the outreach plans for the New York Public Interest Research Group Fund, Inc. (NYPIRG).

NYPIRG, as you may know, is a non-partisan corporation organized in 1976 under the New York State Not-For-Profit Corporation Law. NYPIRG's areas of concern include consumer protection, environmental preservation, public health and several other public policy issues. As a charitable organization, NYPIRG files annual financial reports under the provisions of the New York State Executive Law, Article 7-A, with the Secretary of State. NYPIRG has been issued

a determination letter from the Internal Revenue Code section 501(c)(3). Contributions to NYPIRG are tax deductible.

We anticipate conducting our door-to-door outreach in your community for a brief period between April 29 and August 31, 2024 Outreach is conducted on Monday-Friday 4pm-9pm, and on Saturdays from 12pm-5pm. Our activities will entail circulating support statements, collecting small contributions, distributing information and recruiting support (letters, calls, participation) on a variety of issues of concern to the community.

Your office will receive a list of our employees' names and addresses before we begin working in your community. As always, we will coordinate our outreach activities with those of other organizations to ensure we are contacting residents in the most professional manner.

This letter represents part of our commitment to cooperating fully with local municipalities while we are conducting our outreach efforts. Toward that end, I ask that you please send written confirmation of this letter to buffaloooffice@nypirg.org. If you have any questions or need more information, do not hesitate to call me at (212) 349-7474.

Thank you for your attention to this request.

Please note: This correspondence was originally received in March of 2024 with notice that they would contact us when they planned to conduct the outreach within the Village. This correspondence was received again August 1, 2024 and it included the list of employees and vehicles as they plan to conduct the door-to-door outreach in the Village in August.

To note.

American Red Cross blood drive:

In July, the staff of the Clerk's Office and Trustee Stevens donated blood during the blood drive held at the Youngstown Volunteer Fire Company hall. The next blood drive is on Tuesday, September 24, 2024 and the Red Cross is again asking for Village participation. The Clerk's Office employees have already made their appointments and it would be great to have more Village employee representation!

To note.

Traffic/lighting idea:

Skyler Cruz Wolsey sent a letter to the Mayor and "village current NY official's crew of the main Village Hall Officials . . . of Youngstown, New York." He has completed an in-depth

study of our traffic light and intersections to help us avoid traffic issues. He included a diagram section of his letter to visualize his thoughts:



To note.

BOARD REPORTS:

ANNOUNCEMENTS:

Christmas in the Village has been set for Saturday, December 14, 2024 in the Village Center.

The Falkner Park Summer Concert Series has had a great turn out. The next concert will be Emerald Isle performing on Friday, August 9, 2024, from 6:30 p.m. to 8:30 p.m.

The next Village Board meeting will be September 12, 2024 at 7:00 p.m.