



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

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*** REVISED***

Board of Trustees meeting agenda – May 9, 2024

Trustee attendees	Present	Absent	Staff attendees	Present	Absent
Mayor Rob Reisman			Clerk-Treasurer Amy Beaudreau		
Deputy Mayor Rick Stortecky			DPW Superintendent Greg Quarantillo		
Trustee Catherine Stella			Chief Joe Paul		
Trustee Kristel Stevens			Recreation Director Jeff Guarin		
Trustee Nicole Quarantillo			Attorney Tom Caserta		
			Engineer Bob Lannon		
			Grant Writer Christine Rath		

Reminder to all Trustees and Department Heads: Use the microphone closest to you while speaking. Turn the microphone off when not speaking.

QUORUM ANNOUNCEMENT:

CALL TO ORDER:

PUBLIC COMMENTS:

Comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

DEPARTMENTAL REPORTS: Written reports were provided to the board prior to the meeting. The below are the submitted reports.

Police:

May 12, 2024

Village of Youngstown Board of Trustees:

Police Report for March 2024- Submitted by Police Chief Joseph Paul

Patrol Report:

01. Officers have responded to multiple complaints of illegally parked vehicles and have addressed the issue.

02. Officers have responded to multiple loud noise complaints involving neighbors in past several weeks.

03. Officers continue to address the vehicle and traffic violations and have stopped multiple vehicles and issued warnings.

04. Officers still are continuing to make checks around the waterfront for any suspicious activity or persons.

05. Officers continue to make checks of the Village Parks to insure all can enjoy the relaxation and the amenities.

06. As always We continue to remain in contact with our partners in the US Border Patrol and was informed that no undocumented persons had crossed the river into our community.

07. Lastly I am once again grateful to the City of Niagara Falls for their generous contribution of Police patrol bicycles that the will be utilized by the Youngstown Police Department in the very near future.

Department of Public Works:

April Activities

We re did the conf room area at Vets Park with new LED lighting, fixed drywall and a fresh coat of paint. The ball diamonds will be getting a much-needed face lift. North dock building we tore down the ceiling and made sure there was no mold in the wood structure. The keys have been turned over to YYC Jr sailing. The stair closures for the North dock stairs have been removed. Also the Water St project is just about complete, just a few touches to finish it up. They did a nice job!

Spring has arrived and we have started our spring cleanup. All the streets have been swept, plow, markers removed, plows and salters cleaned and put away for the summer months. Brush pick up has started and will be every Monday till leaf season starts. Grass is growing like crazy and we are trying to keep up with it but the rain hasn't helped but were getting it! My guys cleaned all the storm sewers on Main St and when the machine comes back, we will continue the rest in the Village.

New occupancy signs have been hung up in the GYM. We have been working with the Clerks office continuing the organization efforts in the office. On rainy days we have been going through the buildings throwing out all garbage items, and re organizing them. There is a lot to do and go through. Going to take time to get up to speed but we are definitely moving FORWARD! Have a great day. Thanks Greg!

Clerk's Office:

April board report from the Clerk's Office:

With the budget approved, the tax cap and constitutional tax limit were submitted to the NY Comptroller's Office as required.

DPW Superintendent Quarantillo, Deputy Clerk Certo and I will be working on the Annual Water Quality Report together so they are familiar with the process. This report is a combination of the gallons of water purchased, consumed, and the results of the monthly testing so that the public is aware of the safety of their drinking water. This report is filed every year with a specific process to be followed as per NYS.

Sales tax for March was paid from Niagara County in the amount of \$48,336.95 on April 26, 2024.

The yearly lease agreement from Verizon for the water tower in the amount of \$18,394.59 was paid on May 1, 2024 as required per their contract. They pay the easement monthly.

In working with Williamson, I have been learning the proper procedure for reconciling month end and will have a written procedure for this process going forward. After each month is reconciled, the financials will be provided to the board as well as department heads. Your patience during this process is greatly appreciated.

The formal work for the Archives Grant has been completed by Alicia Jettner. In the end, there is still quite a bit of work to be completed. The original grant request was grossly underestimated and Ms. Jettner went above and beyond the original scope of the job. Her dedication is greatly appreciated. Deputy Clerk Certo and I have a game plan to complete the filing and labeling. Ms. Jettner provided a spreadsheet with the filed items that will be used regularly and added to anytime a new file is created.

May will be another busy month as taxes will be prepared, the election is May 21st and year end is quickly approaching.

Amy Beaudreau
Clerk-Treasurer

Recreation:

Recreation Report from Jeff Guarin for April 2024

Indoor

Wrapping up indoor, we will probably close it down in a couple weeks.

Open gym volleyball has been a surprising success and we have attracted a few new families who don't participate with us normally

Nancy price: 57 participants so far signed up. We hope to get 90 plus that would be a good turnout

Punchlist:

1. gym mats pricing has been received (approx. \$10,500 to cover the rest of the walls) still waiting for grant work (**waiting**)
2. DPW started painting the gym (**complete**)
3. Figure out dirt situation with TOL and TOP (**complete**)
4. Perfect seal confirmed we are first on his list (**waiting**)
5. Plan Summer schedule at Vets and Falkner (**in process**)
6. Get new signage for disc golf via modern- waiting for confirmation on exact hole yardage (**waiting on grant first**)

Summer

- Booked a few events so far (Shenandoa & Nickel Reptiles)
- Girl scouts are going to do (3) in kind days for crafts
- The clown will do (2) events
- Fire Department (2) days of truck rides
- I will continue to fill up days and plan for vets classes

Engineer:

My report is as follows:

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- REDI Construction – paving of the roadway is complete. Next is striping of the parking areas.
- Anticipated schedule on the pump station delivery is July
- Awaiting pricing on stairway replacement (excluding posts)
- Had a meeting to review/discuss Cold Storage infrastructure – no further action at this time

Thanks

ROBERT P. LANNON JR, PE | A GHD PRINCIPAL

Grant Writer:

Volunteer Grant Writing Update for Village of Youngstown - Board of Trustees Update

Date: April 11, 2024

Grants Status Summary

Grant Status	Count	Potential Value	Potential Required Matching \$'s
In Process	6	TBD	\$0
Submitted	5	\$89,469 + \$763,590 (TAP)	\$190,889 (TAP)
Approved	2	\$4,500 + sporting goods	\$0
Declined	1		
Hold	11		

In-Process Grants:

Peter & Elizabeth Tower Foundation	Intellectual/Developmental Disabilities: Sensory Nights at the Rec Center
Niagara Area Foundation	TBA
NY Forward	Revitalize rural village downtowns
Smart Growth	Update master plans and zoning documents
Greenway	Trails and waterfront
East Hill Foundation	Improvements to Vets Park - Phase 1
Water line Grant NYS	Replace aging water lines in the village – on hold

Submitted Grants Awaiting Decision:

Grigg Lewis Foundation	Improvements to Vets Park - Phase 1
Project Play Summer Free Play Series Ralph C Wilson	Open play/sport sampling to take place in Summer 2024
Sabre's Foundation	wall padding for gym
Garman Family Foundation	gym renovations - wall padding and interactive projector
DOT TAP Grant DOT01-TPCM23-2023	Mobility, sidewalks & train corridor reuse

Activities since last update:

- NY Forward Grant: Developed roles & responsibilities for Youngstown Economic Development Council. Developed a prioritization / selection criterion for projects. Developed example projects.

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Began hosting informational sessions to recruit participants for the Council. 5 additional are scheduled. Jennifer Pauly from Upward Niagara has agreed to participate.

- FOY has submitted the Grigg Lewis Foundation grant request for ~\$49k focusing on new scoreboards and replacing mulch at Veteran's Park. Decision by June 20, 2024.
- Project Free Play – we should hear within the next week decision on grant request.
- Greenway June 1 event is being moved to June 15.
- Nancy Price 5K Memorial run is this Friday! May 10
- Continuing various activities to further develop In-Process grants.

Building Inspector:

Attorney:

FINANCIAL INFORMATION:

Abstract of Audited Vouchers:

Approval of the Abstract of Audited Vouchers for the period from March 14, 2024 through April 11, 2024.

General:	\$ 36,734.88
Water:	\$ 546.32
Sewer:	\$ 44,186.97
H-Cap	\$ 78,774.60
Trust:	\$ 219.00
Total	\$ 160,461.77

CONTRACTS/AUTHORIZATIONS:

Niagara County Board of Elections:

Determination needed for the Niagara County Board of Elections contract with the Village. This contract expands the use of the voting machines for Village elections with Niagara County for 5 years (previously year to year). The Board of Elections have already signed the contract and therefore are awaiting our approval.

SPECIAL USE PERMIT REQUESTS:

River Rum Runners:

A Special Use Permit application has been received from River Rum Runners of Niagara LLC (Kerrie Conrad) for docking and boarding at the South docks.

Notes/Statement of Intent: *A river cruise with a max. capacity of 6 people plus a captain. We believe the boarding and unboarding of guests will take approx. 20 min. at a time. We are fully insured and hold a seasonal vessel liquor license. We are inspected by the USCG (US Coast Village of Youngstown Board of Trustees Board Meeting agenda, May 9, 2024*

Guard). Our plan is to offer 2 tours a day, each tour is 2 hrs. unless privately chartered for longer. Insurance is on file.

For the 2023 season, the Village board approved the use with the charge of \$150 for the Special Use Permit. The 2024 application specifications are the exact same from last year as confirmed with Ms. Conrad.

ITEMS / DISCUSSION/ CORRESPONDENCE:

Metal detection devices in parks:

At the work session on April 25, 2024, Attorney Caserta presented local law 1-2024 for Metal Detection Devices in Parks. At that time, he asked the Board to review the proposed law for discussion at the board meeting on May 9, 2024.

2024 Assessment Notification received via mail on May 2, 2024

The Village has been notified that NYS law requires all properties in the municipality to be assessed at market value or at a uniform level of assessment each year.

701 Nancy Price Drive – Cold storage
2023 assessed value: \$177,800
2024 assessed value: \$ 34,800
Net change: -\$143,000

If you disagree with your property's assessment, in order to protect your right to assessment review, you must file a formal written complaint . . .

This correspondence was emailed to the Board on May 2, 2024.

Correspondence from resident Henry Sloma:

Correspondence received via mail on May 2, 2024 from resident Henry Sloma. His letter was written to express his concerns about the events that unfolded during the Village Meeting on April 11, 2024.

This correspondence was emailed to the Board on May 2, 2024.

Village work session schedule:

For at least the past 12 years, work session meetings were not held in June, July, August, November and December. Board discussion is needed to set the work session schedule for the organizational meeting.

BOARD REPORTS:

ANNOUNCEMENTS:

Executive Session: The Board of Trustees will move into Executive Session to discuss individual employee benefits immediately after the Board Meeting is adjourned.

The Village of Youngstown election is May 21, 2024

The following notice has been published and posted for the Village Election:

NOTICE IS HEREBY GIVEN that the Village of Youngstown will be holding an election on May 21, 2024 for the purpose of filling (2) two seats for the position of Trustee on the Youngstown Village Board.

The polling place will be at the Village Center gym, 240 Lockport Street, Youngstown, New York 14174, starting at 12:00 noon and closing at 9:00 p.m.

The following are the candidates running for a term of (4) four years for each position. Village residents who are registered to vote can vote for (2) candidates.

DEMOCRATIC PARTY:

Jennifer Dick, 200 Elliott Street, Youngstown, NY 14174

Nicole Quarantillo, 441 Northfield Drive, Youngstown, NY 14174

REPUBLICAN PARTY:

Todd Muller, 515 Third Street, Youngstown, NY 14174

Frederick “Rick” Stortecky, 550 Main Street, Youngstown, NY 14174

Village Work Session: May 23, 2024 at 7:00 p.m.

Village Organization Meeting: June 13, 2024 at 7:00 p.m.