

Village of Youngstown Organizational Meeting Minutes – June 2, 2016

Mayor Reynolds opened the Organizational Meeting with the Pledge of Allegiance at 7:00 p.m.

Mayor Reynolds then asked Clerk Tripoli to swear in the two newly elected Trustees – Trustee Timothy Lockhart and Trustee Stephen Zastrow.

Mayor Reynolds then went on to read the Appointments and the Annual Business portion of the Organizational Meeting.

Appointments

Deputy Mayor – Timothy Lockhart

Village Trustee – Stephen Zastrow

Clerk Treasurer – Cynthia Tripoli

Deputy Clerk Treasurer – Wendy Brown

Department of Public Works Superintendent – Todd Muller

Attorney – Thomas J Caserta, Jr

Building Inspector – John Stevens

Village Engineer – Robert Lannon, Conestoga-Rovers & Associates

Village Grant Writer – Bernie Rotella

Motion to approve the Appointments was made by Trustee Adamson and seconded by Trustee Comerford and carried.

Annual Business

WHEREAS: The Board of Trustees hereby authorizes the following:

Official Depository of the Village of Youngstown – Key Bank

Official Newspaper – Greater Niagara Newspapers

Signatures for Village Checks – Mayor or Deputy Mayor and Clerk Treasurer or Deputy Clerk Treasurer

The Mayor is Authorized to approve expenses for Village Officials to attend workshops or other official functions

The Department of Public Works is authorized to use the Niagara County group bidding for Village Purposes

The Regular Meetings and Work Sessions of the Board of Trustees shall be held twice a month on the second and fourth Thursdays except during June, July and August when the meeting will be held once a month on dates to be determined as work load dictates

Authorization for Payment in advance of audit of claims for recurring charges for public utility services, contracts, postage, freight and express charges

The Mileage Allowance for the use of personal vehicles for Village Business shall be based on the prevailing IRS Rate

The Village Clerk Treasurer or Deputy Clerk Treasurer is hereby authorized to invest monies in accordance with the Investment Policy adopted June 5, 1995

Adoption of the Procurement Policy Guidelines as amended November 8, 2012

Authorization for Petty Cash Expenditures up to \$40.00 for the purchase of miscellaneous items

Motion to approve the Annual Business was made by Deputy Mayor Lockhart and seconded by Trustee Adamson and carried.

Motion to close the Organizational Meeting was made by Trustee Comerford and seconded by Trustee Zastrow and carried.

Mayor Reynolds then opened the regular Village Board Meeting to the public. Zoning Board Chairwoman McCollum informed the Village Board that Mr. John Hall has resigned from the Village of Youngstown Zoning Board. Mayor Reynolds thanked her for informing them of this and the Village Board will have to appoint a new Zoning Board Member to replace Mr. Hall.

With no further public comments Mayor Reynolds went on to department reports:

Chief Schuey, DPW Superintendent Muller, Building Inspector Stevens and Engineer Lannon were absent and will hand in their reports at the June 17, 2016 meeting.

Attorney Caserta – had nothing to report.

Minutes from May 26, 2016 – motion to approve was made by Trustee Adamson and seconded by Trustee Comerford and carried.

Correspondence

1. Niagara County Sales Tax in the amount of \$31,333.94. So noted
2. Reminder the Youngstown Garden Club's Annual Plant Sale will be Saturday, June 4th here in the back of the parking lot. So noted

Agenda

1. Abstract of Audited Vouchers for period May 27, 2016 – May 31, 2016 – General - \$9,153.75, Water - \$0.00, Sewer - \$0.00 and Trust - \$0.00. Motion to approve was made by Trustee Adamson and seconded by Trustee Comerford and carried.
2. Authorization for DPW Superintendent Muller to sign the Shared Services Agreement between the Village of Youngstown and NYSDOT. Motion to approve was made by Deputy Mayor Lockhart and seconded by Trustee Adamson and carried.
3. The next Village Board Meeting will be June 16, 2016 at 7:00 p.m. This meeting will also be a Public Hearing on the following subjects:
 - * Property Maintenance
 - * Traffic Issues
 - * Traffic Control on Water Street
 - * Parking

Drafts of proposed changes will be available prior to the public hearing. So noted.

Old Business - None

New Business - None

Reports-

Trustee Adamson mentioned that the benches in the dugouts at Veterans Park need to be repaired and would like the DPW to purchase new wood to replace the benches that are in there now.

Trustee Comerford reported that Mr. Frank Guitierrez and he are still getting signatures for the Dog Park – he will keep the Board updated. He also reminded everyone about the Strawberry Festival to be held on June 18th, 2016.

Deputy Mayor Lockhart welcomed Stephen Zastrow to the Board as the new Trustee.

He also commented that he will be here at the Village Center on Saturday, June 11th, 2016 at 7:00 a.m. to help set-up for the Garden Clubs Plant Sale.

With no more reports Mayor Reynolds opened the meeting to the public again:

Ms. Kaiser from Main Street commented that the gardens around the Village look great – she thanked the garden club.

Mayor Reynolds commented that next year they can organize a Community Day to get more help to prepare the gardens for planting. Another suggestion from Mayor Reynolds was to check with the Sheriff's Work Program to get prisoners to help with the raking and cleaning of the gardens.

Mayor Reynolds also informed everyone that we were approved for a grant to clean-up the hill by the Gazebo on Main Street.

With no further comments Trustee Adamson motioned to adjourn the regular meeting and enter into work session. Seconded by Deputy Mayor Lockhart and carried. 7:23 p.m.

Respectively Submitted,

Cynthia J Tripoli
Clerk Treasurer