

ORGANIZATIONAL MEETING – JUNE 14, 2012

Mayor Reynolds called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Also present were Deputy Mayor Adamson, Trustees Sutor and VanDeusen, Attorney Caserta, newly elected Trustee, Timothy Lockhart, Building Inspector Stevens, DPW Superintendent Muller, Police Officer Quarantillo and several interested residents.

SWEARING IN OF NEWLY ELECTED BOARD MEMBERS-The Oath of Office was administered by Clerk Treasurer Castilon to the newly elected officials. Raleigh B. Reynolds was sworn in as Mayor with his granddaughters standing with him and holding a family Bible. Steven G. Sutor was sworn in as Trustee and was joined by his mother and friend as he took the Oath. Timothy R. Lockhart was also sworn in as a Trustee, joined by his wife. All were congratulated and applauded by those in attendance.

Newly sworn-in Mayor Reynolds then announced the following appointments and annual business items.

APPOINTMENTS

DEPUTY MAYOR-Steven G. Sutor

CLERK TREASURER / REGISTRAR-Barbara J. Castilon

DEPUTY CLERK TREASURER / DEPUTY REGISTRAR-Cynthia J. Tripoli

DEPUTY CLERK-Donna J. Jeffs

ATTORNEY-Thomas J. Caserta, Jr.

BUILDING INSPECTOR-John Stevens

VILLAGE ARBORIST-Jeffrey Tower

ANNUAL BUSINESS

Resolution to accept the following:

Official depository of the Village of Youngstown –First Niagara Bank

Official newspaper – Greater Niagara Newspapers

Signatures for Village checks – Mayor or Deputy Mayor and the Clerk Treasurer, Deputy Clerk Treasurer or Deputy Clerk

The Mayor is authorized to approve expenses for Village Officials to attend workshops or other official functions.

The Department of Public Works is authorized to use the Niagara County group bidding for Village purposes.

The Superintendent of the Department of Public Works is authorized to issue parking tickets for violations of Village of Youngstown Codes.

The regular meetings and work sessions of the Board of Trustees shall be held twice a month on the second and fourth Thursdays except during June, July and August when the meeting will be held once a month on dates to be determined as work load dictates.

Authorization for payment in advance of audit of claims for recurring charges for public utility services, contracts, postage, freight and express charges.

The mileage allowance for the use of personal vehicles for Village business shall be based on the prevailing IRS rate.

The Village Clerk Treasurer or Deputy Clerk Treasurer is hereby authorized to invest monies in accordance with the Investment Policy adopted 6/5/95.

Adoption of the Procurement Policy Guidelines as amended 6/5/95.

Authorization for petty cash expenditures up to \$40.00 for the purchase of miscellaneous items.

Newly appointed Deputy Mayor Sutor motioned to accept the aforementioned appointments and annual business resolution, seconded by Trustee VanDeusen and carried.

A motion to close the Organizational Meeting was the made by Trustee Adamson, seconded by Trustee Lockhart and carried.

Mayor Reynolds then asked for public comment. Gretchen Duling of Main St. reported meeting with a small committee to prepare for the War of 1812 commemoration which will possibly include the lighting of streets and Falkner Park with luminaries. Also, a

date for a December 2013 event will be coordinated with Bob Emerson of Fort Niagara and a representative from Lewiston.

Mrs. Duling then asked that the river bank trees be trimmed. A discussion took place regarding ownership of the land where tree trimming is requested. Because part of the property in question is owned by the Youngstown Yacht Club, Building Inspector Stevens suggested she speak to the Yacht Club personally regarding the trimming. Gary Smith also owns a portion of land at the overlook. Mayor Reynolds stated the Village did not have jurisdiction over this privately owned property. Mrs. Duling also asked about the Village purchasing the vacant lot at Main and Lockport Sts. A discussion took place regarding the fact that the property is not currently for sale and no funds are available for such a purchase at this time. Greenway grant funds were also mentioned.

Tony Clark, vice president of the Historical Society thanked the DPW for the quality work performed during the Museum's restoration. The Museum is now open on Wednesday and Thursday nights and Mr. Clark invited everyone to visit. He added that the Lew-Port fourth grade students and teachers thanked the Museum staff during their recent tour, saying it was the best tour yet.

Building Inspector Stevens submitted his monthly report for May 2012. Ten permits were issued for work valued at \$197,985. and \$660. in fees were collected. He also reported that he is dealing mostly with uncut grass issues right now.

Police Chief Salada was absent but submitted the Police activity report for May. 184 patrol hours were worked, 794 patrol miles logged, 26 Village calls, 15 Town of Porter calls, 18 calls outside Youngstown, 15 UTT's issued, 10 parking tickets issued and 4 arrests made. Police Officer Quarantillo was present but had nothing further to report.

DPW Superintendent Muller submitted his monthly report. 6 hours of overtime was worked and 57.47 tons of garbage collected. He stated sewers are being cleaned and road grinding prior to repair will begin at the end of July.

Attorney Caserta will address items as they come up during the meeting.

The minutes of the May 24, 2012 meeting were approved by motion of Deputy Mayor Suitor, seconded by Trustee Adamson and carried.

CORRESPONDENCE

1. Utility taxes received from Direct Energy-\$1.59 and semi-annual Mortgage tax distribution- \$7,110.54 up \$657.29 from last distribution. So noted.
2. Summer concert series to begin on Friday, June 15, 2012 from 7:00 – 9:00 p.m. with Alex Rene's Big Swing Band performing. Concert schedules are available at the Village Hall and various Youngstown businesses. So noted. Mayor Reynolds encourage all to attend as the concerts are very good.
3. Third annual street dance sponsored by the Youngstown Business Association will be held on Thursday, June 21, 2012 from 6:00-10:00 p.m. at the Main St. business district. Main St. will be closed from Lockport St. to Hinman St. So noted.
4. Notification that the annual storm water report has been completed and available for review at the Clerk's Office. So noted.
5. Niagara Co. Water District gallonage report for April 30, 2012 to May 31, 2012- consumption down 38,125 gallons per day for the same time period last year. So noted.
6. Notice from Niagara County regarding the sounding of the Village Hall alarm system and violation fines for such incidents. So noted. A brief discussion took place as to the days and building occupants when alarms have gone off.

7. The Porter Historical Society will again participate in the annual Doors Open Niagara weekend from Friday, June 15th- Sunday, June 17th. The Museum will be open on the dates mentioned. So noted.

AGENDA

1. The Abstract of Audited Vouchers for period ending May 31, 2012 – General Fund - \$59,755.97, Water Fund-\$22,488.10, Sewer Fund-\$36.17 and Trust Agency-\$2,142.00 and for the period ending June 14, 2012 -General Fund - \$173,956.36, Water Fund – \$1,031.27 and Sewer Fund - \$853.62 were approved by motion of Trustee Adamson, seconded by Trustee Lockhart and carried.
2. The Board agreed to set July 13, 2012 as “Olga Wermuth Day” honoring her on her 100th birthday. The event will be acknowledged at that evening’s Friday night summer concert.
3. Petroy docking application to Army Corp of Engineers. Building Inspector Stevens stated he has spoken to Engineer Gallucci who does not want to take the lead on this project for the Village. Deputy Mayor Sutor stated the New York Department of State is now involved. Mayor Reynolds stated the Board had talked about the application proposal a few months ago and had no issues with it. The Mayor will follow up with the Planning Board regarding this matter.
4. Authorization for Clerk to transfer funds from the Water Fund owed to the Sewer Fund from water/sewer collections during the period 4/27-5/31/12 in the amount of \$22,350.91 was made by motion of Trustee VanDeusen, seconded by Deputy Mayor Sutor and carried.
5. Garbage bid results and contract award. Mayor Reynolds stated three companies requested the bid information but only two bid for the contract. Various collection options were bid by both. After a brief discussion regarding the base bids which includes weekly collection and hauling and disposal of mixed municipal solid wastes, bulky wastes and white goods collection, hauling and processing of recyclables.
Allied Waste base bid: \$165. per unit X 700 units = \$115,500.
Modern base bid: \$126. per unit X 700 units = \$88,256.
Mayor Reynolds recommended accepting the base bid from Modern. Trustee Adamson then motioned to accept the Modern base bid, seconded by Trustee Lockhart and carried.
6. Authorization for Deputy Clerks to attend the Niagara County Municipal Clerk’s meeting on June 21, 2012 by motion of Trustee Adamson, seconded by Trustee VanDeusen and carried.
7. Request from Village of Lewiston for annual contribution to share fire works display costs. Our annual contribution has been \$500. Trustee Lockhart motioned to make the \$500. contribution, seconded by Deputy Mayor Sutor and carried.
8. Received confirmation of revised Members Grants fund initiative sponsored by former Assemblywoman Francine DeMonte in the amount of \$12,000. So noted. Mayor Reynolds the contract form is forthcoming. The Clerk will call Albany again on Friday as the form had not been emailed to the Village as expected.
9. Price quote from UniFirst for rug rental service-\$59.50 which would be a monthly savings of \$17.99 compared to current vendor. Trustee Adamson motioned to accept the UniFirst quote, seconded by Trustee VanDeusen and then the motion was withdrawn by both when Trustee Lockhart stated he will look into prices from another company which deals with the Towns of Porter and Lewiston. The Board agreed to wait on a decision until Trustee Lockhart reviews the matter further.
10. GASB 54 Resolution to comply with the General Municipal Law of New York State Governmental Accounting Standards Board. Attorney Caserta has reviewed the resolution and tailored it to meet the Village’s needs. Deputy Mayor Sutor motioned

to approved the resolution, seconded by Trustee VanDeusen and carried.

11. Request from Youngstown Lions Club to sponsor a Friday night concert, hand out free popcorn and collect donations to establish a Lions sponsored "Neil Riordan Scholarship Fund". The Board agreed to approve the Lions Club request. After a brief discussion with Dottie Riordan who was in attendance, Mayor Reynolds learned the Club has given its first such scholarship this year.
12. Resident complaint of sign location. Trustee Adamson reported he spoke with the resident and the sign was moved to another area on the right-of-way, away from the resident's property.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

No new business was discussed.

REPORTS

Mayor Reynolds stated Ken Strell of TVGA Engineering has looked over the South Waterfront dock information and can do a report with his recommendations at a cost of approximately \$2,700. The Mayor reported he has concerns with this proposed offer and does not want the Village to throw good money after bad to resolve the dock problem. Trustee Adamson suggested looking into other engineering companies. A discussion took place and Trustee Lockhart will give the Mayor contact numbers for engineering firms he is familiar with.

Trustee VanDeusen reported the Youngstown Garden Club, Garden of the Week winner will be announce the preceding Friday at the concerts at Falkner Park. She then reported attending the International Joint Commission meeting regarding control of Lake Ontario water levels. Many Niagara County Legislators attended and are against the IJC plan wanting more investigation to be done. Trustee VanDeusen stated she has environmental concerns. A discussion took place as the high water levels will be extremely high and the low water levels will be extremely low. Wilson and Olcott also have water level concerns.

Trustee Lockhart stated he is looking forward to working with the Board. While he was campaigning door to door, he learned of drainage concerns referring to a Second and Third St. easement. He would like to start investigating the matter. Trustee Adamson referenced similar concerns near 86-90 Lake St.

Deputy Mayor Sutor reported the Clerks Office computers should be installed as time permits. He will also post the new concert schedule on the Village web site.

Trustee Adamson handed out a check list from Cheryl Butera of the Youngstown Business Association regarding the upcoming street dance on June 21, 2012. Mayor Reynolds reviewed the list and stated all items have been taken care of. Mrs. Butera requested the use of the Village Hall gym in the event of rain. Her request was approved by the Board.

Trustee Adamson reported on good drainage at the Vets Park fields. He also reported the soccer league would like to repair and expand into the back corner of Vets Park where a baseball diamond had been approximately ten years ago. He stated Recreation Director Kim Cudmore was in favor of the plan and that two travel leagues and young players will use this area. Work will begin this year so it will be ready for use next year.

DPW Superintendent Muller stated he has been approached to find community service work for two youths. Trustee Adamson stated he would be able to find work for them.

Trustee VanDeusen mentioned a fox in her neighborhood. Other Trustees stated there have been fox sightings in various Village neighborhoods.

Lou Giardino of CEA Engineering stated a contract for the Cold Storage site has been presented to Village Attorney Caserta. Mr. Caserta stated it is a proposed contract which he received this afternoon and looked at briefly. Trustee Adamson voiced the comments of the public who have approached him with concerns that more two bedroom units need to be built. Mr. Giardino stated everyone is still open to suggestions.

Mayor Reynolds announced the next Board meeting will be held July 12, 2012 at 7:00 p.m.

With no further business, Deputy Mayor Sutor motioned to adjourn the meeting, seconded by Trustee VanDeusen and carried. The meeting ended at 8:05 p.m.

Respectfully submitted,

Barbara J. Castilon
Clerk Treasurer