

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. BOX 168
YOUNGSTOWN, NEW YORK 14174-0168



INCORPORATED:
APRIL 18, 1854

TELEPHONE:
(716) 745-7721
FAX:
(716) 745-3400

Work Session agenda – April 25, 2024

Trustee attendees	Present	Absent	Staff attendees	Present	Absent
Mayor Rob Reisman			Deputy Clerk-Treas. Amy Beaudreau		
Deputy Mayor Rick Storstecky			DPW Super. Greg Quarantillo		
Trustee Catherine Stella			Chief Joe Paul		
Trustee Kristel Stevens			Recreation Director Jeff Gruarin		
Trustee Nicole Quarantillo			Attorney Tom Caserta		
			Engineer Bob Lannon		
			Grant Writer Christine Rath		
			Deputy Clerk Alexandra Certo		

CALL TO ORDER:

CONTRACTS / AUTHORIZATIONS:

Williamson Law Book Company for Municipal Accounting Software:

Determination for the Mayor to sign the Annual Software Support Contract with Williamson Law Book Company for Municipal Account & Budget Preparation Software for May 1, 2024 - April 30, 2025 in the amount of \$1661.00. This amount is split evenly between the Clerk's Office, DPW, Police and Recreation Departments.

RCR and Youngstown Yacht Club lease agreement(s) for boat cradle storage at Nancy Price Drive:

Determination for the Mayor to sign the lease agreement for RCR to store boat cradles at Veteran's Park- Nancy Price Drive from March 1, 2024 - October 31, 2024. Each cradle/dock/trailer is stored for \$25 each for the season.

Determination for the Mayor to sign the lease agreement for Youngstown Yacht Club to store boat cradles at Veteran's Park- Nancy Price Drive from March 1, 2024-October 31, 2024. Each cradle/dock/trailer is stored for \$25 each for the season.

BUILDING USE REQUESTS

Family picnic at Veterans Park Shelter:

Request from Karin Garis for a Family Picnic at Veterans Park shelter on Saturday, July 27, 2024.

In the past, all park use for an individual event like this has been on a first come, first served basis. Board approval was not needed. Discussion on the process going forward with the Board for park use.

Town of Lewiston Recreation for the baseball/softball season:

Request from Town of Lewiston Recreation for field use during baseball/softball season April 28, 2024- July 25, 2024 on Tuesday, Thursday, and Friday from 5:00 p.m. to 9:00 p.m. Insurance is on file.

Friends of Youngstown, Inc. community event at Veteran’s Park:

Request from Friends of Youngstown, Inc. president Christine Rath to hold a community event for the Community Bike Trails on June 1, 2024 from 9:00 a.m. to 2:00 p.m. at Veteran’s Park. This event is expected to have approximately 100 local residents attending. Insurance is on file.

CONTINUING ITEMS:

Short Term Rentals:

Discussion and formation of policy on Short Term Rentals - deadline suggested completion is June 2024. Committee formation or discussion on how to move this process forward is needed.

Sewer billing for Water Street property owned by Rick Lohr:

Update from Attorney Caserta on sewer service billing for Rick Lohr’s Water Street marina property.

Metal Detecting:

Metal detecting Special Use Permit update from Attorney Caserta.

EV Stations:

Discussion on the status of EV Station proposals and the future of them within the Village.

Sheridan Benefits:

Decision to move forward with Sheridan Benefits as our insurance representative for the Village Independent Health plan.

NEW ITEMS:

Organizational meeting:

Determine date for the Organizational Annual Meeting.

The official start of the year is at noon on Monday, June 3, 2024.

As per NYCOM:

Pursuant to Village Law § 3-302, the official year begins at noon on the first Monday in the month following the date of the general Village election.

Terms of office for each elected village officer commences upon the start of the official year following his or her election. The term of office of each appointed officer who is appointed at the annual meeting of the board of trustees commences at the start of the official year in which he or she is appointed.

Nothing in State law requires that the oath of office be administered and filed at a public meeting, or at the annual or organizational meeting. The oath of office must be executed within 30 days of the commencement of the public officer's term of office. Similarly, appointed public officers may file their oath of office at any time after their appointment and within 30 days of the commencement of their term of office. Terms of office for all public officers commence upon the start of the official year.

Discussion on a parcel purchase request received on April 4, 2024:

Discussion on the request from Richland Acquisitions LLC to purchase a parcel of Village owned property located at the Church Street access to approximately 18 acres of Veteran's Park.

Master Plan for Veteran's Park:

Grant Writer Rath will provide an introduction of updated master plan for Veterans Park.

NY Forward Grant:

Grant Writer Rath will provide an overview of NY Forward Grant and support for next steps.

DPW purchase of work truck:

DPW Superintendent Quarantillo will lead the discussion on the request to purchase a new work truck to replace the 2008 Chevy Silverado.

ANNOUNCEMENTS:

The next Village Board meeting will be May 9, 2024 at 7:00 p.m.

The next work session will be May 23, 2024 at 7:00 p.m.

The Board of Trustees will move into Executive Session to discuss individual employee benefits immediately after the Board Meeting is adjourned.