



INCORPORATED:  
APRIL 18, 1854

# Village of Youngstown

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## Work Session Minutes – October 26, 2023

**PRESENT:** Mayor Reisman, Deputy Mayor Stortecky, Trustee Quarantillo, Trustee Stella, Trustee Stevens, Building Inspector Stevens, Superintendent Quarantillo, Recreation Director Gruarin, Engineer Lannon, Clerk-Treasurer Brown. **ABSENT:** Attorney Caserta, Chief Paul.

**CALL TO ORDER:** Mayor Reisman called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

### ITEMS:

Request for authorization for Mayor Reisman to sign the annual Medicare Encompass contract with Independent Health for January 1, 2024-December 31, 2024 at a rate of \$406.81 per participant. Current rate is \$403.71.

Motion to approve Mayor Reisman to sign the agreement was made by Trustee Quarantillo, seconded by Trustee Stella. All in favor, motion was carried.

Request for authorization for Mayor Reisman to sign an update for the letter of support for Fort Niagara's application to the Host Community Standing Committee of the Niagara Greenway Commission. This was approved at the December 2022 meeting. Bob Emerson with Fort Niagara, has advised that the Host Standing Committee has asked for a new letter noting the Village of Youngstown will accept responsibility for installation and maintenance of the Falkner Park rest stop. This would consist of a bench, bike rack and a sign with minimal required maintenance on these items.

Motion to approve the updated letter and for Mayor Reisman to sign the letter was made by Trustee Stevens, seconded by Trustee Stella. All in favor, motion was carried.

Authorization for approval of seasonal part time laborer hire for the DPW, Jonathan Guthrie at a rate of \$15.75/hr. This will replace the previous application that was approved for this position.

Motion to approve the hire was made by Trustee Stella, seconded by Deputy Mayor Stortecky. All in favor, motion was carried.

Award of contract for REDI project 17:

Request for motion to award the REDI project 17 Water Street Reconstruction in the amount of \$1,701,625.00 to Milherst Construction, Inc.

Motion to approve the award of the REDI project 17 contract to Milherst Construction, Inc was made by Trustee Quarantillo, seconded by Trustee Stevens. All in favor, motion was carried.

Request for authorization for Mayor Reisman to sign the contract with Milherst Construction, Inc for the REDI project 17 upon review and approval of Attorney Caserta. Trustee Stevens asked Engineer Lannon how soon the project would start. Engineer Lannon noted there was already a request for the pre-construction meeting to get things moving. A formal letter will be sent to Milherst, they will submit their bonds and insurance and a notice to proceed would then be issued.

Motion to approve the authorization to sign the contract was made by Trustee Stevens, seconded by Deputy Mayor Stortecky. All in favor, motion was carried.

Clerk-Treasurer Brown spoke to the Board regarding Vendors for Christmas in the Village. Vendors, per our code, are required to have a background check. The Village will handle this process and there will be a \$25.00 fee for processing vendor information and background checks. Discussion continued that the Board would like to focus on updating the solicitors permit section of the code book.

Motion to approve the \$25.00 fee for vendors for Christmas in the Village was made by Trustee Stevens, seconded by Trustee Quarantillo. Trustee Stella voted in opposition of the fee. Trustee Quarantillo, Trustee Stevens, Mayor Reisman and Deputy Mayor Stortecky voted to approve the fee. With a majority vote, motion was carried for the \$25.00 fee.

Clerk-Treasurer Brown also addressed the Board with a request from the Youngstown Volunteer Fire Co to consider dedication of the new ambulance at the Christmas in the Village event this year. The Board was in full support of this. Clerk-Treasurer Brown will reach out to the fire company and update them and coordinate the effort.

#### **ANNOUNCEMENTS:**

The next Village Board meeting will be November 9, 2023 at 7:00 p.m.

So noted.

The Village of Youngstown Recreation Department will be hosting a Halloween parade and trunk or treat event this Saturday October 28 beginning at noon. Come enjoy the fun.

So noted.

Trustee Stevens address Mayor Reisman regarding information from a resident on sidewalks on Church Street. Trustee Stevens asked Mayor Reisman what the TAPC-MAC grant was that he had referred to. Mayor Reisman noted that there are funds in a grant that cover sidewalks for parks and other situations. There was a webinar that would have to be viewed to be considered for this grant. Mayor Reisman noted that there are issues with the current grant writing firm and communication. Discussion continued as to the best path forward for grant writing.

Motion was made by Trustee Stella, seconded by Deputy Mayor Stortecky to notify the current grant writing firm that the Village no longer wishes to have them on a monthly retainer/contract. Mayor Reisman will contact the grant writer. All in favor, motion was carried.

Building Inspector Stevens addressed the Board noting he has some drone footage of the building at 240 Lockport Street and of the cold storage building and a proposal for repairs to the building at 240 Lockport Street from a complaint received about the condition of the canopy on the building. Once Building Inspector Stevens receives the information, he will forward to the Clerk for distribution to the Board.

With no further business, motion to adjourn the work session was made by Trustee Quarantillo at 7:30 p.m., seconded by Trustee Stevens. All in favor, motion was carried.

Submitted by:

Wendy Brown  
Clerk-Treasurer