



INCORPORATED:
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Village of Youngstown

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Village of Youngstown Board of Trustees Minutes – May 11, 2023

PRESENT: Mayor Reisman, Deputy Mayor Heath, Trustee Quarantillo, Trustee Stella, Trustee Stevens, Building Inspector Stevens, Superintendent Muller, Chief Paul, Engineer Lannon, Grant Writer Grasso, Deputy Clerk-Treasurer Beaudreau, Clerk-Treasurer Brown. **ABSENT:** Recreation Director Gruarin.

CALL TO ORDER: Mayor Reisman called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

RETIREMENT: Todd Muller 30 years of service with the DPW.

Mayor Reisman called Superintendent Muller forward to acknowledge his 31 years of service with the Village of Youngstown. Superintendent Muller will be retiring May 31m 2023, and was presented with a gift and plaque. The Board thanked Superintendent Muller for all he has done for the Village and wished him well in his retirement.

PUBLIC COMMENT-REGULAR MEETING-all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Mayor Reisman opened the meeting to public comment. Sue MacNaughton of Main Street addressed the Board with concerns regarding the Festival of the Arts, July 22, 2023. Ms. MacNaughton asked for information on stage set up location, times the street would be closed down, parking, Niagara Shuttle notice. Mayor Reisman noted that Ray Barry had put an information sheet together to give to the Village and Businesses addressing information on the festival.

Lisa Leffler of Church Street addressed Superintendent Muller regarding trees on her property that she has some concerns over. Superintendent Muller and Building Inspector/CEO Stevens have looked at the trees. The trees are healthy and are on what they believe is County property as Church Street is a County road. This will need to be looked into with the County. Ms. Leffler then address the Board regarding the Festivals of the Arts and concerns with road closure, blocking the streets, parking, patrolling areas where alcohol is served, and stage placement. Mayor Reisman referred to the information Mr. Barry has provided and a lengthy conversation

continued. Mayor Reisman, advised that Mr. Barry and his partners are working to provide information to the Village and Businesses. Events such as the St. Patrick's Day Parade close Main Street off in front of the businesses, where the new festival will only close between the Stone Jug and Main Street Pizza. Mayor Reiman noted that he will continue to work with Mr. Barry and make the process as informative as possible.

With no further public comment, Mayor Reisman moved on to Departmental reports.

DEPARTMENTAL REPORTS

POLICE: New Officer Joseph Palermo as of April 6th & 7th. has been on evening Patrol in the Village. This writer spent an hour each shift with Officer Palermo to ensure and instruct and answer any questions he may have had. Officer Shawn Bosi has been equipped and on Patrol Wednesday April 12, 2023. As before this writer will be with Officer Bosi for the first part of his shift. Patrol vehicle, as of the time of this report the first vehicle is still at FM Communications having equipment installed, police radio and computer systems. The second vehicle will also be equipped upon completion of the first and its return to the Village.

Chief Paul added that the Police Department has increased patrol activities, targeting areas of speeding complaints and failure to stop at stop signs. Officer BOSI will be walking the area meeting the business owners as part of his community service program.

DEPARTMENT OF PUBLIC WORKS: Removing plows/ salter. Painted back stops in gym. Brush p/u has started. Meeting Worked on equipment. Storm sewer work. Greased trucks. Cut grass. Removed snow markers. Finished basketball backboard. Put in new parking lot at north dock. Opened bathrooms at river and park. Brush p/u.

ENGINEER: REDI Project – dropped off 60% plans and preparing an amendment. .Lohr Subdivision – signed subdivision map. Battey Subdivision – on hold pending legal resolution of major vs minor subdivision.

GRANT WRITER: Grant Writer Grasso gave his report at the meeting noting that there has been an extension granted on the NYS Archives grant through the end of the year. Mayor Reisman asked about digitization and applying for a grant to assist with that process. Grant Writer Grasso noted it could be done once the records management plan was received from the current process we are in. Restore Ny is in the second round. We have not been advised we did not receive the grant. If we are not selected, we can apply again in the future and would request a debriefing. Grant Writer Grasso noted the CFA grants open next week and there are many avenues in this grant. Grant Writer Grasso asked for direction from the Board on where they may want to focus projects on, noting the match of 50% is a consideration for the Village.

There are also CMAC grants for sidewalks or trails with a 20% match. Grant Writer Grasso discussed an income survey that may help the Village with other grants depending on the outcome at a cost of under \$10,000.00. Trustee Stevens discussed the EV project she is working on and grants associated with the project. Trustee Stevens will talk to Grant Writer Grasso regarding this.

BUILDING INSPECTOR: We have 5 building permit applications and 3 complaints-resolved.

Building Inspector Stevens added that the water levels seem to be leveling off after rising for a period of time. Both Building Inspector Stevens and Mayor Reisman feel things are on track to stabilize as far as the rising water levels. The International Lake Ontario- St Lawrence River Board is providing information, meetings and updates.

ATTORNEY: The Mayor and I have begun the negotiations with the Teamsters. First meeting was productive and hopefully the agreement can be settled at our next meeting. I have sent the Fire Company attorney some language for the agreement. I have not had a response as of yet. I am hoping to set a meeting with Vic Battey to resolve his subdivision issues.

CLERKS OFFICE: The budget has been submitted to the State as required. We continue work on the election which is May 16th. We are in the final stages of ballots, arranging the voting machine and obtaining voting lists. Amy and I will be attending training with NYCOM from 5/17-5/19. We have sent the letter of agreement to Tronconi and Assoc to provide auditing services. We are coordinating the interview process for the Super indented position. We are finalizing the financing for the DPW request for a new dump truck. We are completing the certified payroll required by Civil service for May. May is our fiscal year end so there are numerous tasks this month that we will coordinate and complete.

RECREATION: 4 disc golf holes to complete the course ordered waiting for shipment. Stage padding invoice is coming ASAP hopefully. Waiting for BSN sports. 4' padding was the same price as 6' padding because it was custom. The 6' is almost \$10,000...Undecided if its worth it, big purchase Have emails out to a company on netting to put up instead of padding or amazon sells individual padding, which would be the last resort. Have emails out for quotes for a batting cage, which would go to Vets. Hopefully all answers come early this week. **Summer** Falkner Calendar is set besides booking the events. Once I confirm all staff and their set days I cant necessarily book anything. **Budget** Softball, Nicole said they will install dirt to the field which will save us approx. \$1,000. **Nancy Price** The Numbers have grown this week I am expecting another 40-50 to sign up this week, that is the trend I have seen the past few years.

AGENDA:**ABSTRACT OF AUDITED VOUCHERS:**

Approval of the Abstract of Audited Vouchers for the period from April 14-May 11, 2023 in the amount of \$70,075.02.

General:	\$ 33,348.35
Water:	\$ 199.67
Sewer:	\$ 36,402.00
H-Cap	\$ 0.00
Trust:	<u>\$ 125.00</u>
Total	\$ 70,075.02

Motion to approve the abstract of audited vouchers was made by Trustee Stella, seconded by Deputy Mayor Heath. All in favor, motion was carried.

BUILDING USE:

Request from the Children's House to use Falkner Park June 9, 2023 at 10:00 a.m. for their end of the year picnic, requesting restrooms be opened. This is an annual request.

Motion to approve the use and open the restroom was made by Trustee Quarantillo, seconded by Trustee Stevens. All in favor, motion was carried.

RESOLUTION: Resolution that the 2023-2024 Village of Youngstown budget be accepted as adopted April 13, 2023 and there be levied against the real property of the Village of Youngstown the following sum: for Village Government for the fiscal year 2023-2024 a tax rate of \$7.695689 per thousand dollars of assessed valuation; for the general fund \$752,706.00 and for the Mayor to sign the tax warrant.

Motion to approve the Resolution was made by Trustee Quarantillo, seconded by Trustee Stevens. All in favor, motion was carried.

AUTHORIZATION:

Authorization for Mayor Reisman to sign the annual lease agreement with RCR Yachts for boat storage cradles May 1, 2023-October 31, 2023 on the southwest corner of Veteran's Park in the amount of \$25.00 per cradle and mooring and \$100.00 per dock, invoice by August 1, 2023.

Motion to approve the authorization was made by Trustee Stella, seconded by Trustee Stevens. All in favor, motion was carried.

Request from Christine Rath, Lockport Street for permission to metal detect and dig and recover historical significant artifacts, objects or relics from Village owned land (Falkner/Vet's Parks).

The sole purpose being to donate the items to the Village of Youngstown Historical Society for display and education of community land. Ms. Rath will provide her best effort to backfill any holes to like-prior conditions.

Mayor Reisman noted that he has spoken with Dotty Riordan of the Town of Porter Historical Society and she is accepting of the plan. Mayor Reisman continued that perhaps a permit process should be implemented to limit the number of people digging on our property along with a fee for the permit. Attorney Caserta felt the Village should speak to Bob Emerson from Fort Niagara and the code would need to be amended for any changes to it. The Board was in agreement to table this item at this time.

BOARD REPORTS:

Trustee Stella reported that the Upward Niagara Chamber of Commerce is moving forward and advertising the rebranding. There will be a mixer July 13, 2023.

Trustee Stevens reported that she is working on a second quote for the EV project.

Deputy Mayor Heath reported that we are close to closing the contract with the Youngstown Volunteer Fire Company. Deputy Mayor Heath also noted that the Short Term Rental committee will be meeting 5/12.

Trustee Quarantillo reported that the Nancy Price 5K run is Friday 5/13, come out and cheer on the runners.

Clerk-Treasurer Brown noted that the NYS Archives project with Jettner Services is moving along nicely. Also noted was the receipt of a settlement payment as part of a class action lawsuit against Monsanto.

Mayor Reisman reported that he spoke with Commodore Adam Burns of the Youngstown Yacht Club and will be sharing calendars and planning for the upcoming REDI project. Deputy Mayor Heath and Trustee Quarantillo were tasked with creating a fee structure for building use and will cover that shortly.

ANNOUNCEMENTS: The Village election will be held May 16, 2023 from Noon-9:00 p.m. in the gym of the Village Center.

So noted.

The next Village Board Work Session will be May 25, 2023 at 7:00 p.m. The next Village Board meeting will be the organizational meeting on June 8, 2023 at 7:00 p.m. The Board will enter into Executive session immediately following the regular meeting for contractual matters.

So noted.

TABLED ITEMS:

Building use requests- Trustee Quarantillo and Deputy Mayor Heath working on fee schedule.

Request from Alison Dorries to use the Cora Gushee room on Monday and Wednesdays from 9:30-10:30 a.m. to hold a high fitness class that will be no charge to participants and open to the community. Ms. Dorries was approved October 6, 2022 to hold a high fitness class and was charging participants for the class, therefore, the Village approved her at \$25.00/month fee for use of the room. Ms. Dorries declined acceptance of the approval. Insurance would be provided upon approval.

Request from Tani Wojcinski to hold an exercise class open to the community at a cost of \$60.00 for the program per participant to be held April 18-May 23, 2023 at 9:30 a.m. in the gym on Tuesdays. Recreation Director Gruarin has approved the use. Insurance would be provided upon approval.

Trustee Quarantillo and Deputy Mayor Heath noted their proposed fee structure:

Proposed Pricing for Building Usage

Board Room- \$35/day up to 2 hours. Anything past 2 hours would be \$15 per hour. **All Other Rooms**- \$25/day up to 2 hours. Anything past 2 hours would be \$10 per hour. **Gym**- Birthday parties, showers, etc- \$250/4 hours. Anything over 4 hours would be \$50 per hour. The fee would cover: tables, chairs, garbage bags and cans, use of basketballs or any other equipment approved by the Rec director. DPW would bring in the requested amount of chairs/tables Friday before the scheduled event. Gym for any other usage: silver sneakers, work out classes, etc. - \$50/day up to 2 hours. Anything over 2 hours would be \$20 per hour.

For any of the above rooms/usage the following must occur:

-Usage form filled out and signed. This also could be used as our contract as well. -Waiver signed: If this is a workout class do we need to have the participants sign a waiver or are we covered? -Insurance or Homeowner Insurance on file. Deposit of 50%.

The Board discussed the proposal and was in agreement of the fee structure, waiver and insurance requirements. Motion to approve the proposed fee structure and requirements as noted was made by Trustee Stevens, seconded by Trustee Stella. All in favor, motion was carried.

With no further business motion to adjourn the regular meeting and enter into Executive session was made at 8:10 p.m. by Trustee Stella, seconded by Deputy Mayor Heath. All in favor, motion was carried.

Motion to adjourn the Executive session and enter into regular session was made at 9:33 p.m. by Deputy Mayor Heath, seconded by Trustee Stella. All in favor, motion was carried.

Motion to adjourn the regular session was made by Deputy Mayor Heath at 9:34 p.m., seconded by Trustee Stella. All in favor, motion was carried.

Submitted by:

Wendy Brown
Clerk-Treasurer