



INCORPORATED:
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Village of Youngstown

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Work Session Minutes – March 23, 2023

PRESENT: Mayor Reisman, Deputy Mayor Heath, Trustee Quarantillo, Trustee Stella, Trustee Stevens, Attorney Caserta, Building Inspector Stevens, Superintendent Muller, Recreation Director Gruarin, Chief Paul, Deputy Clerk-Treasurer Freiermuth, Clerk-Treasurer Brown.

CALL TO ORDER: Mayor Reisman called the meeting to order at 7:05 p.m. with the Pledge of Allegiance.

BUILDING USE:

Request from the Youngstown Volunteer Fire Co to use the folding chairs from the Village Center for their April 30 raffle event.

Motion to approve the use was made by Trustee Stevens, seconded by Trustee Stella. All in favor, motion was carried.

ITEMS:

Letter of request tabled from 3/9/23 Board meeting for Steven Suitor 280 Glenvale Road.

Mayor Reisman asked Attorney Caserta to address the Board with details about the history of handling the paper roads. Attorney Caserta reviewed past decisions of the Board noting that River access paper roads are never sold. Easements have been granted to adjacent property owners that include a fee and insurance requirement with no permanent structures. In the past some paper roads were sold that had no bearing on anything the Village would have use for. The past Board encountered a situation where a property owner added a Village paper road to their property and quickly changed the selling price increasing the selling value a great deal. The Board at that time changed the conditions that the property has to be held on to for at least two years. Attorney Caserta continued that the Board needs to ensure that the Village would not have use for the property and if an easement is granted the property remains that of the Village. Mayor Reisman noted that the paper road in question is the only access in the area that the Village has to the ditch. If an easement was granted it would go to the adjacent property owners. The ditch in the area is State owned and Building Inspector Stevens noted the Village has to be able to clean and maintain the area. Deputy Mayor Heath and Trustee Stevens noted that selling the roads could lead to issues. It was noted there was another property owner that approached the Board requesting to purchase the property in question. This property backs up to the paper road in

question. The Board was in agreement that the Village should continue with ownership of the property.

Motion that the Village will continue ownership of said properties, was made by Trustee Stella, seconded by Trustee Stevens. The Village will inform the property owners that the sub-street is not for sale. All in favor, motion was carried.

Discussion on Niagara Destination/Niagara River Anglers fish stocking and permits required for possible dredging.

Mayor Reisman updated the Board detailing the request for approval by the Mayor from the Niagara River Anglers to apply for an application for a permit that would allow dredging of the pen area at the North Dock. The signature approval from the Mayor was to allow them to apply for the permit process. Mayor Reisman detailed that the depth would be approximately 11 feet 7 inches and this will get the process moving. If this is approved, then it would move to the insurance requirements and permits, samples and testing of the samples. Trustee Stevens stated she felt the Board should have been informed prior to the signing. Mayor Reiman advised it was a preliminary step to get the permit to be able to take the samples. Without the signature, nothing could move forward. Building Inspector Stevens discussed history and concerns for the area of discussion including insurance, placement of sediment removed, depth of dredging. Mayor Reisman noted that the project has to be completed by April 15 and there may be a bidding requirement on the project. Rick Lohr of Main Street added he had been through this process and it may be the Village that should be applying for the permit as it is Village property. Deputy Mayor Heath added that Building Inspector Stevens and Superintendent Muller will need to be part of the process going forward to ensure all things are covered with this process.

Motion was made by Trustee Stella, seconded by Trustee Quarantillo to allow the Niagara River Anglers to move forward with dredging in the North Dock area within compliance of Village codes and necessary insurance received subject to them entering a discussion and renegotiation of their lease and our building use. All in favor, motion was carried.

Trustee Stevens updated the Board on the EV project. Trustee Stevens has contacted Frey Electric as a vendor approved for the electric vehicle charging station installation with National Grid. Debbie Zarbo has offered to provide a quote on charging stations. The Engineer on their staff would submit the application on our behalf and funds would go from National Grid to Frey Electric direct. The question of procurement policy and what needs to be followed as far as quotes if the application is being handled by a third part was asked. Attorney Caserta stated if the permit is for the Village, the procurement process would have to be followed. If the process was between National Grid and a vendor, it would not come into consideration. Trustee Stevens

added that it is \$250 a year per port and there are two ports for a fee for the app portion needed to run the charging stations (this is how payment is handled to use the stations). Trustee Stevens noted the charging stations should not be on a road as previously discussed and said the vendor felt the parking lot of the Village Center was a good location as the plow would not interfere and hit the stations, there are lights and people are around the area including the Police. Mayor Reisman suggested looking at the parking area on Hinman near Main. This area would allow access from the stairs to YYC and Water Street. Trustee Stevens will have the vendor look at both areas for a cost quote.

Budget discussion:

The Board was presented the tentative budget. Mayor Reisman asked that the new Board be informed about how the budget is created and accounts the Village holds. Clerk-Treasurer Brown and Deputy Clerk-Treasurer Freiermuth reviewed the budget line by line with the Board answering questions as necessary. The Board expressed their appreciation of the information to the Clerk. Clerk-Treasurer Brown stated the tentative budget presented was a zero-balance budget under the 2% property tax cap. The tentative budget will be set for public hearing on April 13, 2023 for budget adoption.

The Board discussed ordering the new dump truck Superintendent Muller requested. The truck will take over a year to come in. The Board is in favor of ordering the truck.

Motion to approve Superintendent Muller ordering the dump truck was made by Deputy Mayor Heath, seconded by Trustee Stevens. All in favor, motion was carried.

ANNOUNCEMENTS: The next Board meeting will be April 13, 2023 at 7:00 p.m. The next work session will be April 27, 2023.

So noted.

With no further business, motion to adjourn the work session meeting was made at 9:14 p.m. by Trustee Quarantillo, seconded by Trustee Stella. All in favor, motion was carried.

Submitted by:

Wendy Brown
Clerk-Treasurer