



INCORPORATED:
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Village of Youngstown

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Village of Youngstown Board of Trustees Agenda – March 9, 2023

PRESENT: Mayor Reisman, Deputy Mayor Heath, Trustee Quarantillo, Trustee Stella, Trustee Stevens, Chief Paul, Building Inspector Stevens, Superintendent Muller, Recreation Director Gruarin, Engineer Lannon, Clerk-Treasurer Brown. **ABSENT:** Attorney Caserta, Grant Writer Grasso.

CALL TO ORDER: Mayor Reisman called the meeting to order at 7:00 p.m. with the Pledge of Allegiance and asking the audience to silence their cell phones. Mayor Reisman opened the meeting to public comment. With no public comment, Mayor Reisman moved on to Departmental reports.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

DEPARTMENTAL REPORTS: Departmental reports were received from all departments with the exception of the Grant Writer, Mayor Reisman asked if there were any updates to the reports submitted.

POLICE: As of February 24, 2023, the Village of Youngstown Police Department has received two patrol vehicles from the City of Niagara Falls. Both vehicles are being or have been inspected by A&M Automotive before being sent to FM Communications for new decals and equipment installation, radios & mobile computers. As the process of rebuilding the Police Department continues a new use and dissemination the agreement has been secured with DCJS. The Police manning issues should be resolved shortly with the addition of Joseph Palermo, Board approved and Mr. Shawn Bosi who is in the process of completing an application for Board and Civil Service approval. The Police Department has received complaints of vehicles not stopping at the intersection of Elliot and @ 2nd Street. Patrol has increased in this area along with several areas of concern.

Chief Paul added that Officer Palermo has been sworn in and will begin his service to the Village and will be a good addition to the Village. Chief Paul added that he has another Officer that should be hired in the next two weeks.

DEPARTMENT OF PUBLIC WORKS: Fixed flag poles, working in VC, worked on truck #17, patching road hole, 2 men went to water school, changing oils in equipment, working on budget, removed benches from river, phone calls, p/u new cop cars, meeting with Mayor.

Superintendent Muller added that he had provided the Board with quotes for a new dump truck totaling \$195,000.00. The old truck is requiring a great deal of money for repairs. The old truck was purchased from the Town of Porter for \$4,000.00 It will take approximately a year to a year and a half for the new truck to come in. Superintendent Muller also spoke about the lawnmower needed and his request for an approval for an order for it. Superintendent Muller asked the Board to let him know if the equipment should be ordered

ENGINEER: Reviewing Lohr subdivision request. Reviewing Brookshire subdivision request – need to clarify project intent/road access. Requesting an engineering budget amendment from REDI due to changes in project since inception; tentative schedule is to bid the project in the late summer and construct in Fall.

GRANT WRITER: No report received.

BUILDING INSPECTOR: 1 permit application, 3 complaints- 2 are resolved, 1 is in process of resolution.

ATTORNEY: Short term rentals: I believe we need to set a public hearing on the proposed new laws. Code Updates: I have reviewed approximately one third of the code and sent some items to Amy to review. Once she returns, we will set up regular meetings to review those sections and continue until done. The hope is that the project can be fully identified by late spring and then changes can begin.

CLERKS OFFICE: The Clerk's office continues to work on budget planning. The election process is being worked on as well, and we are in the process of obtaining voting machines for the first time for one of our elections. This includes the delivery of the machines, creating ballots with a new vendor, and hiring election inspectors for the process. Water billing will be generated at the end of this month for April 1st billing. It is time for the property tax cap, and constitutional tax limit filings with the State and I am working on those. This year we will have a PILOT payment to work with and calculate as well. We are working on the next steps of the NYS Archives grant we were awarded and will be in contact with Jettner Services who will be assisting with the process. We were given an extension until December of this year to complete the project.

RECREATION: Winter session is wrapping up. I looked at the budget and hours we have left and I think I am going to extend until April and plan to going forward. I think from March-April will be more open gym, family night and high school night. The participation has been too good to stop it. **Summer** Falkner Calendar is set besides booking the events. Once I confirm all staff

and their set days, I can't necessarily book anything. **Nancy Price** Prepping all sponsorship letters, flyers etc. for the race.

AGENDA:

ABSTRACT OF AUDITED VOUCHERS:

Approval of the Abstract of Audited Vouchers for the period from February 10-March 9, 2023 in the amount of \$119,688.05.

General:\$49,693.86

Water: \$40,341.15

Sewer: \$13,750.79

H-Cap \$15,902.25

Trust: \$ 0.00

Total \$119,688.05

Motion to approve the abstract of audited vouchers was made by Trustee Quarantillo, seconded by Trustee Stella. All in favor, motion was carried.

BUILDING USE:

Request from the Friends of the Library to hold their annual book sale. The Spring book sale is requested for April 29-May 6, 2023 in the gym. The Fall book sale is requested for October 28-November 4, 2023 in the gym. Insurance is on file for the Spring sale, and will need to be updated for the fall sale. Recreation Director Guarin has approved the dates of the sale for gym use.

Motion to approve the building use with the stipulation of updated insurance for the fall, was made by Trustee Quarantillo, seconded by Deputy Mayor Heath. All in favor, motion was carried.

A building use form was received prior to the Board meeting today, the Town of Porter Historical Society would like to use the Cora Gushee room March 20, April 17, May 15, and June 19, 2023 for their monthly speaker series. Insurance is on file, but will need to be updated.

Motion to approve the building use with the requirement of updated insurance when needed was made by Trustee Stella, seconded by Trustee Quarantillo. All in favor, motion was carried.

Request from the Village of Youngstown GOP to use the gym on Friday March 24, 2023 to hold the Republican Caucus from 5:00 p.m.-9:00 p.m.

Motion to approve the building use was made by Trustee Stella, seconded by Trustee Stevens. All in favor, motion was carried.

AUTHORIZATION:

Authorization for Mayor Reisman to sign the contract with Jettner Services for the NYS Archives grant project awarded, in the amount of \$32,250.00. Jettner Services will be handling the records management portion of the project.

Motion to authorize Mayor Reisman to sign the contract with Jettner Services was made by Trustee Quarantillo, seconded by Trustee Stella. All in favor, motion was carried.

ITEMS:

Letter of request from Steven Suitor, 280 Glenvale Road to purchase the paper road located between 280 and 290 Glenvale Road.

The Board discussed access the paper road supplies the Village to the drainage ditch behind the property, Superintendent Muller stated access could be obtained from the other end of the road at Carrollwood near the retention pond but it may be too far away depending on the need. The Board discussed further that as that access was further down, it may not be feasible, Mayor Reisman noted that the Village has not had a practice of selling the paper roads due to access issues. The Board wishes to confer further with Attorney Caserta who was not available for the meeting this evening. The matter is tabled for now and the Board will get with Attorney Caserta for further review.

RESOLUTIONS:

Election Resolution: WHEREAS, Section 15-118(3) of the Election Law of the State of New York requires the Village of Youngstown to announce there will not be a Village Registration Day for the 2023 Election.

Motion to approve the resolution was made by Trustee Quarantillo, seconded by Trustee Stevens. All in favor, motion was carried.

Election Resolution: WHEREAS, Section 15-118(3)(b)(2) of the Election Law of the State of New York requires the Village of Youngstown to hold its general election on the third Tuesday in May, and WHEREAS, the office of one Trustees is to be filled for a one year term: NOW THEREFORE be it resolved that: First: The annual election of and for the Village of Youngstown, New York will be held in said Village at the Village Center Gymnasium, 240 Lockport Street, Youngstown, New York on the 16th day of May, 2023. Second: The polls shall be open between the hours of 12:00 (noon) to 9:00 p.m. (nine o'clock in the evening). Third: At such election the following offices will be filled for the terms as set forth: Trustee-1 year term. Fourth: At least ten (10) days prior to the Election Day set in this resolution a copy of such resolution shall be published in the official newspaper and copy be posted in at least six (6) conspicuous places in said Village. Fifth: This resolution shall take effect immediately

Motion to approve the resolution was made by Trustee Quarantillo, seconded by Trustee Stevens. All in favor, motion was carried,

APPOINTMENTS:

ELECTION INSPECTORS:

Approval to appoint the following Election Inspectors for the May 16, 2023 Village Election at a pay rate of \$14.20/hr.

Nancy Orsi-Republican
Richard Allen-Republican

Terri Carlo-Democrat
Lisa Lucas-Democrat

Motion to approve the election inspectors was made by Trustee Stevens, seconded by Trustee Stella. All in favor, motion was carried.

BOARD REPORTS:

Trustee Stella reported that the Niagara River Chamber continues to work on their new vision. There is a blender April 20, 2023. Mayor Reisman asked how the Hometown Hero's project was progressing. Trustee Stella advised Terry Duffy was the contact and she was working with him. Deputy Mayor Heath noted he had also been in contact with Mr. Duffy on emblem use on the application for the project and noted there had already been several people from the Village to contact Mr. Duffy on the project. Trustee Quarantillo added she felt that the Village should move ahead with promotion of the project/

Trustee Stevens reported that she continues to work on the Electric Vehicle project with Whitney from National Grid and the Clean Climate project with UB. Trustee Stevens also reported that she is working on coordinating a community calendar for the Village.

Deputy Mayor Heath reported the committee for Short Term Rentals has met and split into sub committees for codes and inspections and paperwork process. There is a meeting at the end of next week and updates will be reported.

Trustee Quarantillo reported that Recreation was looking at a fundraiser for the Nancy Price run, but are unable to coordinate the event at this time due to the restrictions on Municipalities fundraising. The Recreation Commission is looking into the possibility of a separate Friends of Recreation group that could assist in the future as a 501(C)3 organization.

Mayor Reisman reported that the NYS Archives project was a big first step into digitizing the records of the Village for future generations. The project is funded by a grant and will assist the Village with organizing all the records to work towards the next step of digitizing.

Mayor Reisman noted that the Board is invited to participate in the O’Riordan St. Patrick’s Day Parade on March 18, 2023 at noon on Main.

Mayor Reisman reported regarding Autio, a group that resident Aaron Dey is heading, founded by Kevin Costner. The program looks for sponsors and promotes historical stories collected in regions via QR codes. The Ontario House (Stone Jug) is being looked at. A sponsorship is \$350.00 for a story. Mr. Dey is trying to coordinate more stories for this project.

Mayor Reisman also noted that the snowflake lights are coming down and had been up longer at the request of the YBPA. Superintendent Muller stated that the lights are all down at this time.

Mayor Reisman asked Engineer Lannon to provide a background and update for the Water Street REDI project. Engineer Lannon provided background to the Board as most are newer members. Late 2019, early 2020 the high-water levels on Water Street caused flooding. Governor Cuomo started the REDI initiative to assist the waterfront communities with the flooding issues. Youngstown was awarded \$2.1 Million with a match of \$105,000.00 from the Village. The Village has met the match which were fees for engineering, design and inspections. The project for Youngstown has changed several times. The first project related to sheet piling permanently installed and the requirements of easements along Water Street. The Youngstown Yacht Club did not want the easement. The project changed scope to removeable sheet piling. The REDI commission would not approve the grant disbursement for the project. The project stalled at that time. The REDI Commission came back and said, you have a grant, get a project that works. GHD created a reconstruction of Water Street, that will include a new road, pump station, stairs, lifting of the building catch basins, and check valves. REDI approved the project as ownership lies with the Village for the project. The design is 60-70% complete at this time. The request for an Engineering change should remain in the scope of the project and grant disbursement for cost. Engineer Lannon will confirm that. The project should take approximately three months to complete once started and hopes are it would start this fall. Impact to the area will try to be minimized as much as possible. Engineer Lannon suggested a meeting for the public so they can be advised of the plans and keep communication open. Mayor Reisman agreed with this approach. Timing on the bidding process and start of the project has to be worked out at this time.

ANNOUNCEMENTS: The next Village Board Work Session will be March 23, 2023 at 7:00 p.m. The next Village Board meeting will be April 13, 2023 at 7:00 p.m.

So noted. Mayor Reisman announced an Executive session was required

With no further business, motion to adjourn the regular session and enter into Executive session was made at 7:46 p.m. by Trustee Stella, seconded by Deputy Mayor Heath. All in favor, motion was carried.

Motion to adjourn the Executive session and enter into regular session was made at 8:55 p.m. by Trustee Stevens, seconded by Trustee Stella. All in favor, motion was carried.

Motion to adjourn the regular session was made at 8:55 p.m. by Trustee Stevens, seconded by Trustee Stella. All in favor, motion was carried.

Submitted by:

Wendy Brown
Clerk-Treasurer