



INCORPORATED:  
APRIL 18, 1854

# Village of Youngstown

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## Village of Youngstown Board of Trustees Minutes – July 14, 2022

**PRESENT:** Mayor Reisman, Deputy Mayor Heath, Trustee Quarantillo, Trustee Stella, Trustee Stevens, Superintendent Muller, Building Inspector Stevens, Sergeant Ullery, Recreation Director Gruarin, Clerk-Treasurer Brown, Attorney Caserta. **ABSENT:** Grant Writer Grasso, Engineer Lannon.

**CALL TO ORDER:** Mayor Reisman called the meeting to order at 7:00 a.m. with the Pledge of Allegiance. Mayor Reisman then opened the meeting to public comment.

**PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

With no public comment Mayor Reisman moved on to departmental reports.

### DEPARTMENTAL REPORTS

Departmental reports were submitted to the Board. Mayor Reisman asked if anyone had any additional information to add. Sergeant Ullery advised that the juvenile there has been issues with in the Village has been handled. Clerk-Treasurer Brown reported that the Village received notice that we have been awarded the NYS Archives grant in the amount of \$55,995.00

### POLICE: July 13<sup>th</sup>, 2022

Police Report for June 2022

#### PATROL REPORT

1. YPD provided 206 hours of car patrol coverage between the month of June and July (6/1/22 and 7/3/22).
2. All calls for service are logged and recorded with the Niagara County Sheriff's Office, E-911 Dispatch including house/business checks and vehicle stops, as well as EMS calls assisting the Fire Company.

Village Calls - 38

7 – Calls for assistance from NCSD/Lewiston Police/Parks Police (provide back-up)

12- Outside Village Calls – Town of Porter (closest car)

Events - Street Dance 6/23 – Event went smooth, had extra Patrol on Duty

Traffic Stops – 31

6- Citations for Vehicle & Traffic Violations during the month

24- Drivers received cautionary warnings (Residents)

1 – Arrest

Arrests - 1 – Adult

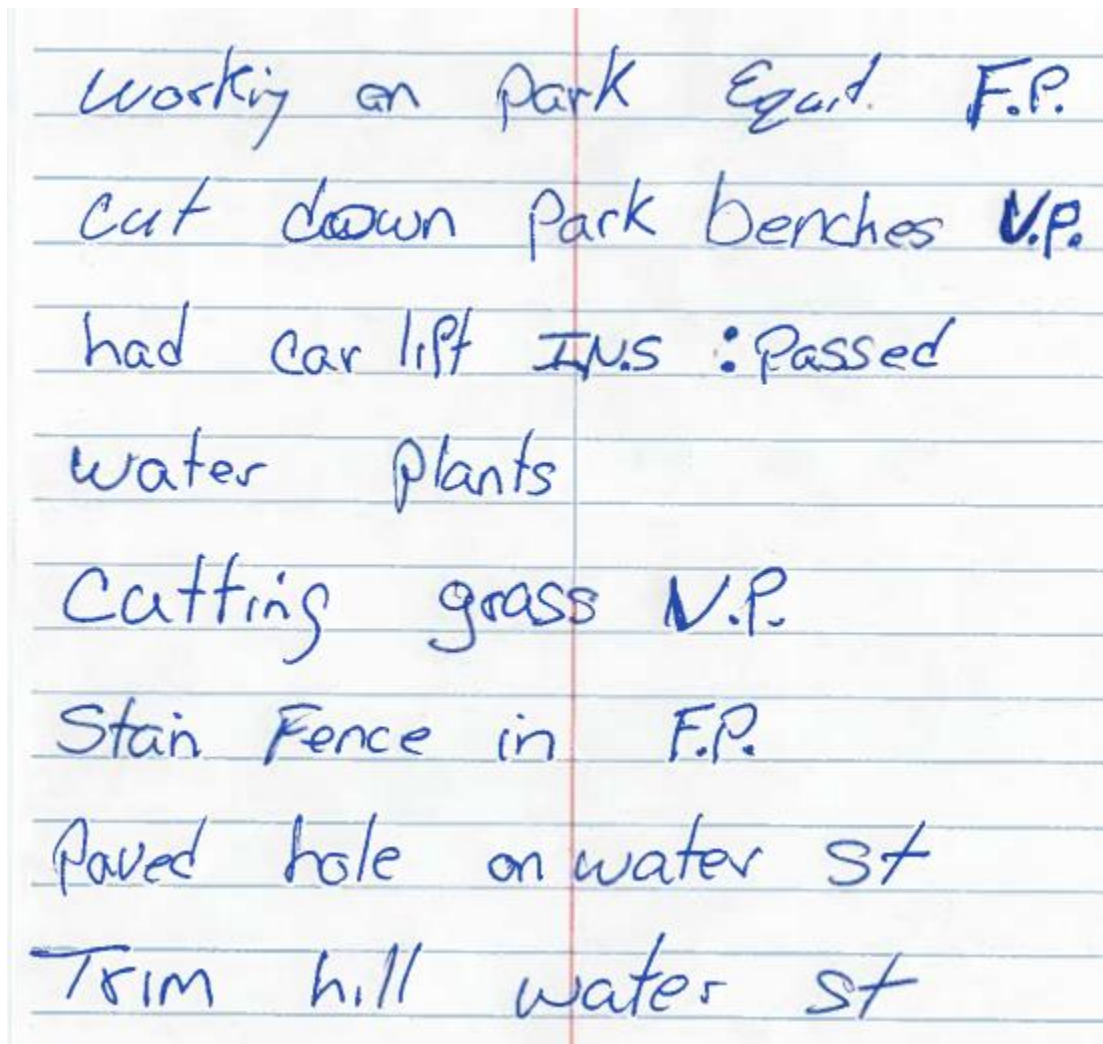
1 – Juvenile

Premise Checks - 210

Including building checks, park checks, water street docks and problem areas- cold storage, Old Fort Inn-Vacant buildings

Parking Issues - 2

**DEPARTMENT OF PUBLIC WORKS:**



Working on park Egard F.P.  
cut down park benches V.P.  
had car lift I.N.S : Passed  
water plants  
Cutting grass N.P.  
Stain Fence in F.P.  
Paved hole on water st  
Trim hill water st

**ENGINEER:** we are still waiting to hear back from NYS regarding execution of the Grant Disbursement Agreement (please see attached) I will request an update and advise.

## **GRANT WRITER: Village of Youngstown Grant(s) Update**

Archiving Grant- Success! We were approved for \$55,995.00. Wendy and I have been in contact with NYSED for next steps. Awaiting information from NYSED.

1. Congressional Appropriations Request (lift stations)- awaiting results
2. Request sent to village for T-Mobile registration. Their site had server issues. We are proceeding with the application
3. Viewed RESTORE NY grant Webinar regarding cold storage building. I feel the Village should move forward and submit a letter of intent.
4. Made arrangements with Wendy to be at August 11 meeting to meet with new trustees. I was out of town at a conference and could not attend the organizational meeting.
5. Zero Emission Vehicle Infrastructure Grant. Charging stations. 0-20% match. Should I investigate further?

WIIA grants are open. 25% funding for sewer (75% match). Based on previous conversations, I am assuming we are holding off on this

Mayor Reisman added the Grant-Writer Grasso will be attending the August 11<sup>th</sup> Board meeting to introduce himself to the new Trustees and provide updates.

### **BUILDING INSPECTOR: Board Report / building dept.**

Two property maintenance complaints:

451 Northfield referred to Town of Porter Court date: 3.Aug. 2022

210 Main St. Site visit. in process of resolution

(1) unregistered vehicle complaint (vehicle is registered)

(1) Address assignment: Lions Park (515 Parkside place) number will be displayed at the end of driveway 911 services will be notified as will YVFD

**ATTORNEY:** Cold Storage RFP: Wendy advises no proposals were received. I recommend putting the prior proposal on the agenda for approval.

S Curve: Awaiting Survey from Niagara Boundary. I am aware the field work has been done. Does the board want to advertise for the sale?

Water Tower: To be discussed in Executive session.

Town of Porter: Mike Dowd advises We can expect a new agreement shortly.

**CLERKS OFFICE:** The Clerk's Office has been working with our new Auditor's. The audit team was in from 6/27-6/29 reviewing and gathering information. We will have to extend our filing deadline with the State as ironically enough, the State will not have the retirement reports for GASB reporting ready until August (AUD report is due to the State 7/31-the extension gives us until 9/30). The audit team is handling the rest of the process and will forward necessary adjustments and the Office will continue to work with them.

Taxes were sent our June 1<sup>st</sup> and the office continues the Tax Collection process.

Water bills were sent our July 1<sup>st</sup> and the Office is currently handling collection of the water bills.

There were no RFP's received in response to the publication of the request for proposals published in the Niagara Gazette.

## **RECREATION:**

Programs started July 5<sup>th</sup> as well Falkner Park.

### **Falkner Park**

Monday (in Kind events) Tuesday (games in the park) Wednesday (storytime) Thursday (arts & crafts) Friday (Paid events)

Splash pad is 11-3 with (1) staff and Tuesday, Thursdays and Fridays we have another staff 12-3 to have someone at the water as well as entertaining the other programs.

### **Vets**

Tuesdays and Thursdays 9:00-1:50 (2) staff

Tennis- 9:00-9:50 Basketball- 10:00- 10:50 Kickball- 11:00-11:50 Wiffleball- 12:00-12:50 Flag football- 1:00-1:50

Flag football clinic/grant will be August 16/17 from 4:15-5:45

Sam said we could accommodate 50 kids maybe more. I will create a sign-up next week and if you sign up you are signed up for both nights.

## **CORRESPONDENCE:**

Letter of resignation received from Margaret Hanson, Planning Board Chairperson effective June 16, 2022. Peggy has been on the Planning Board for over 13 years and we thank her for her service to the Village.

So noted. Mayor Reisman noted that recognitions will occur at the August meeting.

Letter of resignation received from Kristel Stevens from the Recreation Commission as she has been elected to the Board of Trustees for the Village. Thank you to Kristel for her time on the Commission.

So noted.

Notice from Sonitrol of a 4% increase to their contract rates \$35.00/month increased to \$36.40/month.

So noted.

**AGENDA:**

**ABSTRACT OF AUDITED VOUCHERS:**

Approval of the Abstract of Audited Vouchers for the period from June 10-July 14, 2021 in the amount of \$83,204.32.

General:\$51,087.15

Water: \$29,164.16

Sewer: \$ 288.01

Trust: \$ 2665.00

Total \$83,204.32

Motion to approve the abstract of audited vouchers was made by Trustee Stella, seconded by Trustee Quarantillo. All in favor, motion was approved.

**AUTHORIZATION:**

Authorization for Mayor Reisman to sign the water/sewer billing software agreement with Williamson Law Books for the period 7/1/22-6/30/23 in the amount of \$1,301.00.

Motion to approve was made by Trustee Quarantillo, seconded by Deputy Mayor Heath. All in favor, motion was carried.

Authorization for in house training to be accepted as the State mandated 4 hours training requirement for the Village of Youngstown Planning and Zoning Boards.

Motion to approve was made by Trustee Quarantillo, seconded by Trustee Stella. All in favor, motion was carried.

**APPROVAL/NOTATION:**

Recreation summer program hire Jenna Deutschman for Tennis instruction as approved by Recreation Director Gruarin.

So noted.

Senior Van Driver program hire Norman Papaj as approved by Mayor Reisman and Clerk-Treasurer Brown.

So noted.

Request for approval for year-end appropriations as noted to the Board of Trustees was approved by Mayor Reisman on June 22, 2022 with email approvals from Board members by June 24, 2022.

So noted.

Alternate Planning Board member Bruce Andrews has moved into the permanent position on the Planning Board vacated by Margaret Hanson and appointed by Mayor Reisman.

So noted.

The Recreation Commission approved Shannon Niccola to the Commission on June 14, 2022 and have requested the necessary approval from the Board which approved Shannon Niccola to the Recreation Commission by email vote as of July 3, 2022.

So noted.

**ITEM/DISCUSSION:**

Mike Costello's request for special use permit for the Stone Jug for a variance request on Chapter 145-Noise- section 145-4(1)(a)(b).

Mayor Reisman advised that the Board address a change to the Village code and therefor requires a public hearing to address the request as it would be a change to a local law. Attorney Caserta is working on draft language to the code. A public hearing will be scheduled for August or September.

**APPOINTMENTS:**

Mayor Reisman has appointed Nicole Quarantillo as Recreation Department Liaison.

So noted.

Mayor Reisman has appointed Catherine Stella as YBPA and Niagara River Region Chamber of Commerce Liaisons.

So noted.

Mayor Reisman announce he has appointed Trustee Stevens as Youngstown Free Library liaison.

So noted.

**ANNOUNCEMENTS:**

The next Village Board meeting will be August 11, 2022 at 7:00 p.m. The Board will enter into Executive session immediately following the regular meeting for litigation matters.

So noted. Mayor Reisman added that Executive session was no longer needed and was cancelled.

With no further business, motion to adjourn the meeting was made by Deputy Mayor Heath at 7:10 p.m., seconded by Trustee Stella. All in favor, motion was carried.

Submitted by:

Wendy Brown  
Clerk-Treasurer