



INCORPORATED:  
APRIL 18, 1854

# Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET  
P. O. BOX 168  
YOUNGSTOWN, NEW YORK 14174-0168

TELEPHONE:  
(716) 745-7721  
FAX:  
(716) 745-3400

## Village of Youngstown Board of Trustees Minutes – December 9, 2021

**PRESENT:** Mayor Reynolds, Deputy Mayor Fox, Trustee Comerford, Trustee Quarantillo, Trustee Reisman, Attorney Caserta, Superintendent Muller, Building Inspector Stevens, Chief Suitor, Grant Writer Grasso and Cordts, Clerk-Treasurer Brown. **ABSENT:** Engineer Lannon.

### CALL TO ORDER:

Mayor Reynolds opened the meeting at 7:00 p.m. with the Pledge of Allegiance. Mayor Reynolds then opened the meeting to public comment.

**PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

With no public comments Mayor Reynolds moved on to Departmental reports by introducing the new Grant Writing firm of G&G Municipal Consulting & Grant Writing.

### DEPARTMENTAL REPORTS

**GRANT WRITER-Intro:** Jay Grasso and Jill Cordts were introduced to the Board and Department Heads. Jay provided details about their services and moving forward partnering with the Village. G&G will attend the January 27<sup>th</sup> work session to identify projects, wish lists and strategies.

**POLICE:** Chief Suitor reported that the SUV has been repaired. Chief Suitor added that there will be two Officers leaving the department soon.

**DEPARTMENT OF PUBLIC WORKS:** Superintendent Muller reported they have been working on leaf pick up, clearing trees from the winds storm, and made several sewer repairs, Superintendent Muller reported they will be cleaning up Falkner Park. Trustee Comerford thanked the DPW for placing all the Christmas decorations out in time for Christmas in the Village. It was noted that Faery's Nursery will no longer be in business and therefore will not be able to provide the Village with the hanging baskets. A request from Eric Wieland was received stating he is operating a greenhouse and would be able to supply the Village with the plants at a cost of \$70.00 a basket. The Board was in agreement with this.

**ENGINEER:** Engineer Lannon was absent, but provided an updated report. Engineer Lannon reported that he is compiling cost estimates for the REDI project to include the stairs down Main to Water Street and building improvements to the building on the North Dock. Hopes are to have things submitted to REDI by January. Building Inspector Stevens asked the building on the

South Dock should be included as well. Deputy Mayor Fox will speak to Engineer Lannon regarding this matter.

**BUILDING INSPECTOR:** Building Inspector Stevens reported everything is in order.

**ATTORNEY:** Attorney Caserta presented the language for the local law for Engineering Cost Recovery. The public hearing will be scheduled for the January Board meeting.

**CLERKS OFFICE:** Clerk-Treasurer Brown reported the AUD financial statement was provided in the Trustees' folders from Auditor Pat Brown. Mayor Reynolds announced Pat Brown will be retiring and we will be seeking a new Auditor. Clerk-Treasurer Brown continued reporting that the November financials had been supplied to the Board and that the Office is working on starting Election requirements.

**RECREATION:** Trustee Reisman reported for Recreation Director Guarin. Recreation is done for the fall season. Things will start again in January with volleyball, hockey and thoughts for other programs. There is a gaming system and new couch in the center for kids to enjoy.

## **MINUTES**

Approval of, or changes to, the Village Board meeting minutes of November 10, 2021.

Motion to approve the minutes was made by Trustee Quarantillo, seconded by Trustee Reisman. All in favor, motion was carried.

## **AGENDA:**

### **ABSTRACT OF AUDITED VOUCHERS:**

Approval of the Abstract of Audited Vouchers for the period from November 11-December 9, 2021 in the amount of \$53,064.25.

General:	\$52,689.77
Water: \$	0.00
Sewer: \$	374.48
Trust: \$	<u>0.00</u>
Total	\$53,064.25

Motion to approve the abstract of audited vouchers was made by Trustee Comerford, seconded by Trustee Quarantillo. All in favor, motion was carried.

## **CORRESPONDENCE:**

Thank you note received from Liam Robinson on the support and help of the Board during his Eagle Scout project for Veteran's Park and the new Dog Park.

So note.

**ITEMS:**

Authorization for Mayor Reynolds to sign a lease agreement with Buffalo Marine Construction, LLC to store one boat on the North Dock from December 1, 2021 to May 31, 2022 with a rental amount of \$100.00 and documentation of public liability insurance of at least \$1,000,000.00.

Motion to approve the authorization was made by Trustee Quarantillo, seconded by Deputy Mayor Fox. All in favor, motion was carried.

**BUILDING USE:**

Request from the Lion's Club to hold vision screening in the Board room on January 19, 2022 beginning at 9:00 a.m. Insurance is on file.

Motion to approve the use was made by Trustee Comerford, seconded by Trustee Quarantillo. All in favor, motion was carried.

**ENGINEERING RECOVERY COST REGULATIONS:**

Attorney Caserta is putting wording and figures together for the November-(absent for October) meeting. Will update for December meeting.

Attorney Caserta addressed this in Departmental reports.

**RESOLUTION:**

Pursuant to NY Village Law Section 10-1006, request for resolution approval of Russell Orsi as a member of the Youngstown Volunteer Fire Company. Membership is approved and recommended by the review board of the Youngstown Volunteer Fire Company.

Motion for resolution for acceptance of Russell Orsi was made by Deputy Mayor Fox, seconded by Trustee Quarantillo. All in favor, motion was carried.

**APPROVAL:**

Request for approval of the incoming Officers of the Youngstown Volunteer Fire Company for 2022

Chief: G.Quarantillo, 1<sup>st</sup> asst: E Wieland, 2<sup>nd</sup> asst: T. Fogarty, 3<sup>rd</sup> asst: J. Panton

EMS Captain: J. Ringvelski, EMS LT: S. Burrows, Line Sec.: K. Wieland

President: V. O'Neill, VP: G. Bowman, Treasurer: T. Wilkesmore, Rec. Sec: K. Acome

Trustees: M. Sutor, J. Meis, J. Pollow Fin. Sec.: N. Quarantillo, Steward: T. Wilkesmore

Motion for approval of all Officers was made by Deputy Mayor Fox, seconded by Trustee Comerford. All in favor, motion was carried.

**ANNOUNCEMENTS:**

Christmas in the Village will be held this Saturday, December 11<sup>th</sup> from 11:00 a.m.-4:00 p.m. Come enjoy vendors, crafts, refreshments, horse and carriage rides and a visit from Santa. Non-perishable food donations will be accepted for the Christmas Basket Program.

So noted.

The Youngstown Volunteer Fire Company will host their Drive around Santa parade again this year. Santa will be riding on the fire truck around the Village, Collingwood Estates and Youngstown Estates on Saturday December 18<sup>th</sup> starting at noon.

So noted.

The next Village Board meeting will be Thursday January 13, 2022 at 7:00 p.m. The next work session will be January 27, 2022 at 7:00 p.m. The Village Board will enter into Executive session immediately following the regular meeting (for pending litigation issues as added by Attorney Caserta).

So noted.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**BOARD REPORTS:**

Trustee Comerford reported that Christmas in the Village is Saturday and thanked the committee of Trustee Quarantillo, Reisman, and himself stating everything has come together nicely. Trustee Comerford reported that he hopes the weather will hold out and there are Vendors, Santa, refreshments and horse and carriage rides to be enjoyed for the day. The Trustees will meet in the gym Friday evening at 6:00 p.m. for set up and it should take about an hour. The Board should arrive around 9:30 a.m. on Saturday.

Trustee Reisman added that the Office and DPW and everyone worked very well together to get everything completed for the Christmas in the Village event.

Deputy Mayor Fox reported that he has met with Greg Stevens of the Greenway Commission, and Superintendent Johnston of the Town of Porter regarding the Greenway bike path for the Swain Road area. A budget of \$100,000 was discussed and Deputy Mayor Fox will include G&G in the process. Deputy Mayor Fox also reported that the group that uses the building at the dock for the fish program is putting together a plan for further use for future programs.

Mayor Reynolds reported that he, Chief Suitor, Superintendent Muller, Building Inspector Stevens and Clerk-Treasurer Brown all participated in a conference call 12/2 regarding the Hazard Mitigation plan. The County is working with UB and the process will be ongoing.

With no further reports, Mayor Reynolds opened the meeting to public comment,

**PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

With no public comment, motion to adjourn the regular meeting and enter into Executive session was made at 8:03 p.m. by Trustee Quarantillo, seconded by Trustee Comerford. All in favor, motion was carried.

Motion to adjourn the Executive session and enter in to regular session was made by Trustee Quarantillo at 8:34 p.m., seconded by Trustee Comerford. All in favor, motion was carried.

Motion to adjourn the regular session was made at 8:34 p.m. by Trustee Quarantillo, seconded by Trustee Comerford. All in favor. Motion was carried.

Submitted by:

Wendy Brown  
Clerk-Treasurer