

Village of Youngstown

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INCORPORATED:
APRIL 18, 1854

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Village of Youngstown Board of Trustees Minutes – November 10, 2021

PRESENT: Mayor Reynolds, Deputy Mayor Fox, Trustee Comerford, Trustee Quarantillo, Trustee Reisman, Attorney Caserta, Superintendent Muller, Building Inspector Stevens, Engineer Lannon, Clerk-Treasurer Brown. **ABSENT:** Recreation Director Gruarin.

CALL TO ORDER:

Mayor Reynolds called the meeting to order at 7:00 p.m. by opening the meeting to public comment.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

With no public comments, Mayor Reynolds moved on to departmental reports.

DEPARTMENTAL REPORTS

POLICE: Mayor Reynolds stated he had advised Chief Suitor about concerns with the schedule. Chief Suitor reported that he provided his report to the Board with nothing notable. Chief Suitor reported that the schedule updates have been communicated.

DEPARTMENT OF PUBLIC WORKS: Superintendent Muller reported that they have closed the bathrooms down for the season. The steel door at the bathroom on Water St was kicked in. There will be someone coming next week to provide a quote to fix this. Superintendent Muller reported they are working on plows and salters for the season. Leaf pick up is under way. Superintendent Muller asked the Board about the shared equipment purchase of a street sweeper with five municipalities. The Board asked Superintendent Muller to find information out on dates and financing. Clerk-Treasurer Brown will check for any grants available for this. The tree on Lockport Street approved by the Board to be taken down will be removed next week.

ENGINEER: Engineer Lannon reported that he met with Mayor Reynolds and discussed paths for the REDI project. Engineer Lannon is drafting a proposal for a rebuild of Water Street including a submersible lift station. The estimate is \$1.4-\$1.5 million with a 25% contingency. Once the draft is complete Engineer Lannon will send it to the Board for review.

GRANT WRITER: N/A

BUILDING INSPECTOR: Building Inspector Stevens reported everything was normal and in order.

ATTORNEY: Attorney Caserta reported that he will have the information together for the engineering cost recovery for the December meeting.

CLERKS OFFICE: Clerk-Treasurer Brown reported that the October financials were distributed and things were running as normal.

RECREATION: Trustee Reisman reported that the Halloween party went well with at least 80 kids for the party. An outside street hockey challenge is being looked at for Vet's Park and plans will be forwarded as they are made. Trustee Reisman stated Christmas in the Village will be 12/11/21 from 11:00 am-4:00 p.m. Mayor Reynolds added that he attended the Halloween party and thought it was a great success as well.

MINUTES

Approval of, or changes to, the Village Board meeting minutes of October 14 and work session October 28, 2021.

Motion to approve the minutes as submitted was made by Trustee Quarantillo, seconded by Trustee Comerford. All in favor, motion was carried.

AGENDA:

ABSTRACT OF AUDITED VOUCHERS:

Approval of the Abstract of Audited Vouchers for the period from October 15-November 10, 2021 in the amount of \$239,988.27.

General:	\$ 83,796.98
Water:	\$154,595.48
Sewer:	\$ 595.81
<u>Trust:</u>	<u>\$ 1,000.00</u>
Total	\$239,988.27

Motion to approve the abstract of audited vouchers was made by Deputy Mayor Fox, seconded by Trustee Quarantillo. All in favor, motion was carried.

CORRESPONDENCE:

Letter of thanks from Mr. Henry Sloma, Carrollwood Drive for the Clerk's Office, Board and DPW for arranging an additional brush pick up for the season.

So noted.

Letter received from the Community Basket committee announcing the need for food box placement in businesses, cash donations or purchasing gift cards and children's gifts, volunteers to help process food boxes and wrap gifts, volunteers to help deliver on 12/18.

So noted. Mayor Reynolds noted what a worthwhile event this is and encouraged all who wanted to help.

Letter of resignation received from Michelle Deutschman from the Recreation Commission effective 11/2/2021.

So noted.

ITEMS:

Request from Paul Beatty to hold the Ontario House aka Stone Jug 5K on Saturday February 5, 2022, 11:00 a.m. start time. This event will benefit the Youngstown Free Library. Request for Fire Police and/or Youngstown Police at noted intersections for the event. Insurance has been received.

Motion to approve was made by Trustee Quarantillo, seconded by Trustee Comerford. All in favor, motion was carried.

Request from Paul Beatty to hold the 4th annual St. Patrick's Rock'n 5k on March 12 or 19th, 2022 (TBD) with a noon start. This event would benefit the Youngstown Volunteer Fire Company. Request for Fire Police and/or Youngstown Police at noted intersection for the event. Insurance has been received.

Motion to approve the race was made by Trustee Comerford, seconded by Trustee Quarantillo. Discussion continued regarding the date of the race. Trustee Comerford stated the YBPA parade is March 19th and would interfere with the race. The Board agreed the approval would be for the March 12th date. All in favor, motion was carried.

Request from Julie Murtha, Pancreatic Cancer Network, to proclaim Thursday November 18, 2021 as World Pancreatic Cancer day and add this to the electronic sign for the day.

Motion to approve was made by Trustee Quarantillo, seconded by Deputy Mayor Fox. Mayor Reynolds noted that we have done this for the last several years. All in favor, motion was carried.

Request from The Cheeky Wolf Company to set a 10x10 tent up in Falkner Park to sell their pet products over the next several Saturday's and Sunday's.

Motion to approve was made by Trustee Quarantillo, seconded by Trustee Reisman. Discussion of the Board regarding location, permit, and future use and vendors took place. Thoughts about perhaps locating them near the dog park in the future were discussed. The Board was in agreement at this time that a solicitor's permit was the best way to handle. The fee would cover two weekends. All in favor, motion was carried.

AUTHORIZATION:

Request for authorization for the Mayor and Board to sign the returned Village taxes in the amount of \$13,434.25 on 18 properties for the 2021-2022 fiscal year and for the Clerk-Treasurer to send them to Niagara County Real Property Tax Services for reimbursement.

Motion to approve was made by Deputy Mayor Fox, seconded by Trustee Quarantillo. All in favor, motion was carried.

ENGINEERING RECOVERY COST REGULATIONS:

Attorney Caserta is putting wording and figures together for the November-(absent for October) meeting.

Attorney Caserta addressed the fact that he would have the information for the December meeting.

ANNOUNCEMENTS:

The next Village Board meeting will be Thursday December 9, 2021 at 7:00 p.m. The Village Board will enter into Executive session immediately following the regular session for contractual issues.

So noted.

Christmas in the Village will be Saturday December 11, 2021 from 11:00 a.m.-4:00 p.m. There will be horse and carriage rides, craft vendors, activities for the kids, and a visit from Santa.

So noted.

OLD BUSINESS- None

NEW BUSINESS-Superintendent Muller made a request to the Board for Gary Bowman to have a Home Depot credit card. The Board stated that Eric Wieland’s card should be cancelled and approved a card for Gary Bowman.

Motion for Eric Wieland’s card to be cancelled and a card issued for Gary Bowman for Home Depot was made by Trustee Quarantillo, seconded by Deputy Mayor Fox. All in favor, motion was carried.

BOARD REPORTS:

Trustee Comerford reported on updates from the Niagara River Chamber of Commerce. The Lewiston Christmas walk will be 12/4, and a parade will be 12/5. The ice rink will be operational this year.

Trustee Quarantillo reported that she spoke with Dave Smith for the Library to explain why the Village could not raise taxes to fund the Library. Trustee Quarantillo reported that Mr. Smith was very understanding and the Library will keep working on raising funds.

Deputy Mayor Fox reported that he spoke with Greg Stevens from the Greenway. Mr. Stevens would like to use Swain Rd as an entrance for the bike path. The Board felt this was very preliminary and would visit this at a time more in line with when the project is closer to a start.

With no further reports, Mayor Reynolds opened the meeting to public comment.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Debbie Fox of Lockport Street addressed the Board regarding how the farmer’s market operated without a solitstor’s permit. The Board advised it was held on private property. Mrs. Fox continued asking about a

sign for the new dog park so people would notice it was there. The Board discussed that this should have been part of the Eagle Scout project and Deputy Mayor Fox asked Liam Robinson. Liam was not sure and would check. Barbara Costello from the Ontario House asked if a walkway was going to be put in to make access easier as well. The Board asked Superintendent Muller to price a walkway and sign for the park.

Kristel Stevens of Lockport Street asked the Board about inclusion of a walkway for the REDI project on Water Street. The Board discussed the large price on the sidewalk but will have GHD look into inclusion of a walkway. John Stevens, Building Inspector added that there are buildings on Water Street that the Board should think about including in the project as they could be valuable moving forward. Deputy Mayor Fox felt the buildings were not worth the additional cost. After a discussion on this, the Board noted they would take the buildings into consideration.

With no further public comment, motion to adjourn the regular meeting and enter into Executive session was made at 8:03 p.m. by Trustee Quarantillo, seconded by Trustee Comerford. All in favor, motion was carried.

Motion to adjourn the Executive session and return to regular session was made at 9:37 p.m. by Trustee Quarantillo, seconded by Trustee Comerford. All in favor motion was carried.

Trustee Quarantillo made a motion that all part time departments of the Village must have any purchase approved by the Clerk's Office prior to the order being placed effective immediately. Motion was seconded by Trustee Comerford. All in favor, motion was carried.

Motion to adjourn the regular meeting was made by Trustee Quarantillo at 9:38 p.m., seconded by Trustee Comerford. All in favor, motion was carried.

Submitted by:

Wendy Brown
Clerk-Treasurer