

# Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET  
P. O. BOX 168  
YOUNGSTOWN, NEW YORK 14174-0168



INCORPORATED:  
APRIL 18, 1854

TELEPHONE:  
(716) 745-7721  
FAX:  
(716) 745-3400

## Village of Youngstown Board of Trustees Minutes – July 8, 2021

**PRESENT:** Mayor Reynolds, Deputy Mayor Fox, Trustee Comerford, Trustee Quarantillo, Attorney Caserta, Superintendent Muller, Chief Suitor, Building Inspector Stevens, Engineer Lannon, Clerk-Treasurer Brown. **ABSENT:** Grant Writer Rotella, Trustee Reisman.

**CALL TO ORDER:** Mayor Reynolds called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Mayor Reynolds then opened the meeting to public comment.

**PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

Attorney David Boniello introduced himself to the Board and provided a background on himself and why he was addressing the Board. Attorney Boniello represented buyers for 500 Main Street. The property closed without a Village tax search and sewer inspection in December. Once the sewer inspection was done, there were violations noted. The Attorney and property owners were notified and did not make the necessary repairs. A notice was sent to the property owner and Attorney in January. There were several follow ups and discussions between several departments of the Village and the Attorney. The property owner requested a building permit through their builder which could not be issued until the outstanding violations and fines were addressed. The Board reduced the fines due, the owner paid the fine and the permit was issued. Attorney Boniello requested the Board rescind the fine as he felt it was not appropriate. The Board and Attorney Boniello discussed details and Mayor Reynolds noted the Board would take his request into consideration.

With no further public comment Mayor Reynolds moved on to departmental reports.

### DEPARTMENTAL REPORTS

**POLICE:** Chief Suitor reported that he spoke with one of the residents in the Elliot Street area where the concern of parking on the road and interference with the fire company equipment being able to get by and felt that the situation was understood and under control. There will be one sign at this time 25 feet from the stop sign regarding no parking in that area. Chief Suitor discussed the app for scheduling and feels it will be beneficial. The surplus ammunition has been handled and paid soon.

**DEPARTMENT OF PUBLIC WORKS:** Superintendent Muller asked Mayor Reynolds if the Board would be approving paving this year. Mayor Reynolds asked for his plan. Superintendent Muller stated he is looking at Hinman St and Swain Road. Mayor Reynolds asked for cost which Superintendent Muller will obtain the information. Superintendent Muller will be doing some paving on Water St. Deputy Mayor Fox asked if the water coming onto the pavement could be diverted. Superintendent Muller will handle this. The DPW has been working to and the piping in Lions Park as well. Superintendent Muller asked the Board who was responsible for sidewalk repair, Homeowners or the Village. Building Inspector Stevens stated the code reads the property owner is responsible. Discussion continued about ways to fix sidewalks to lessen the financial burden to homeowners including using leftover CHIPS funds.

**ENGINEER:** Engineer Lannon reported that the quarterly report has been turned in to the REDI commission. Engineer Lannon reported that the meeting regarding the easements with Mr. Lohr and the YYC was productive and that is the piece we continue to wait for to move forward.

**GRANT WRITER:** Absent

**BUILDING INSPECTOR:** Building Inspector Stevens reported that there were two issues on the water front. There are boats that are docking for extended periods of time. The docks are intended to be transient docking. Chief Sutor will check on the registration and speak with the boaters. Building Inspector Stevens also noted there are parking issues along Water Street, with people parking and not adhering to the two hour limit. Chief Sutor will note on patrols.

**ATTORNEY:** Attorney Caserta reported that he met with Rick Lohr regarding the El Dorado project and reviewed SEQR requirements. There will be some variances needed. Mr. Lohr is set with handling his next step in the process.

**CLERKS OFFICE:** Clerk-Treasurer Brown reported that the July water bills are out; there are a few glitches in the new system they continue to work out. Property taxes have moved into penalty phases as of July. There are 57 properties to collect. Clerk-Treasurer Brown reported that her office is working with Pat Brown on the year-end process. Clerk-Treasurer Brown also noted that the parade applications are now available and information is posted on the Labor Day Parade website.

**RECREATION:** Absent. Clerk-Treasurer Brown reported that Director Guarin had been in the office and things were going well. Superintendents Muller stated he saw many children participating at Vet's park. The splash pad is also going well.

**MINUTES**

Approval of, or changes to, the Village Board meeting minutes of June 8, 2021.

Motion to approve the minutes was made by Trustee Quarantillo, seconded by Trustee Comerford. All in favor, motion was carried.

**CORRESPONDENCE:**

Letter of support requested June 11, 2021 from Robert Emerson of Fort Niagara for their Consolidated Funding Application to help with masonry restoration and roofing in conjunction with the Redoubt project. Board approved the letter of support on June 14, 2021.

So noted.

Letter of request received from Patricia Burly for a memorial bench in memory of her brother Thomas Burley. Mr. Burley was a Youngstown Volunteer Fire Co member. Superintendent Muller advised there is a need at the waterfront park, the family approved of the idea.

So noted.

Letter from the YYC to inform the Village that the LYRA Regatta will now be combined with the CanAm Regatta Challenge. Request for road closure is no longer needed for July 30-August1. Request remains for July 23-July 25 as previously approved. The grounds will be open to the public for the event.

So noted.

**AGENDA:**

**ABSTRACT OF AUDITED VOUCHERS:**

Approval of the Abstract of Audited Vouchers for the period from June 11-July 8, 2021 in the amount of \$82,939.15.

General:	\$26,350.54
Water:	\$19,988.08
Sewer:	\$36,600.53
<u>Trust:</u>	<u>\$ 0.00</u>
Total	\$82,939.15

Motion to approve the abstract of audited vouchers was made by Trustee Quarantillo, seconded by Deputy Mayor Fox. All in favor, motion was carried.

**BUILDING USE:**

Request from Town of Porter Story Hour to use the gym Tuesdays beginning 6/29-7/27 from 9:30 a.m.-11:15 a.m. Insurance is on file and Recreation Director Gruarin approved the use. The Board approved the building use via email approval on 6/16/21.

So noted.

**AUTHORIZATION:**

Authorization for Mayor Reynolds to sign the water/sewer billing software agreement with Williamson Law Books for the period 7/1/21-6/30/22 in the amount of \$1,183.00 (no increase).

Motion to approve the authorization to sign the contract was made by Trustee Quarantillo, seconded by Trustee Comerford. All in favor, motion was carried.

**APPROVAL:**

Recreation summer program hires: Karalyn Oddy, Jenna Deutschman, Stephanie DeCroix, Jacob Oddy, Jalen Duff. Summer program to begin July 6<sup>th</sup> all hires \$12.50/hr.

Motion to approve the Recreation hires was made by Trustee Quarantillo, seconded by Deputy Mayor Fox. All in favor, motion was carried.

Approval for year-end appropriations as noted to the Board of Trustees.

Motion to approve the appropriations as noted to the Trustees was made by Deputy Mayor Fox, seconded by Trustee Comerford. All in favor. Motion was carried.

Motion for approval for placement of a memorial bench in memory of Thomas Burley to be placed at the water front was made by Trustee Quarantillo, seconded by Deputy Mayor fox. All in favor. Motion was carried.

**ANNOUNCEMENTS:**

The next Village Board meeting will be August 12, 2021 at 7:00 p.m. The Board will enter into Executive session immediately following the regular meeting for litigation matters.

So noted.

**OLD BUSINESS:** None

**NEW BUSINESS:** Mayor Reynolds stated that he was contacted by Wendy Shaw regarding a brush pile in the back of the Lutheran Church on Lockport Street asking if the DPW could assist in removal. The Board was in agreement the DPW could assist with the removal.

Superintendent Muller reported that Mr. Sloma on Carrollwood has contacted Building Inspector Stevens and himself regarding an area in his back yard he feels is the responsibility of the Village to clean out. Both Superintendent Muller and Building Inspector Stevens stated there is not ditch area and the issue would be handled by the home owner.

**BOARD REPORTS:**

Trustee Quarantillo reported that she has been in contact with the library and their summer reading program is running nicely.

Trustee Comerford reported that there will be a ribbon cutting on July 19<sup>th</sup> at 10:00 a.m. for Harden Art Tattoo Studio with the Chamber of Commerce.

Deputy Mayor Fox reported that the meeting with Rick Lohr regarding the El Dorado went well and Mr. Lohr will be moving on with his plans.

Superintendent Muller asked the Board if they were ok with Sue MacNaughton having a key to the Falkner Park bathrooms for the vendors for Third Thursday on Main to use. Ms. MacNaughton would be responsible for opening and closing. The Board was in agreement with this request.

**PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

With no further public comment, motion to adjourn the regular meeting and enter into Executive session was made by Trustee Quarantillo, seconded by Trustee Comerford at 8:16 p.m. All in favor, motion was carried.

Motion to adjourn the Executive session and return to regular session was made at 8:32 p.m. by Trustee Quarantillo, seconded by Trustee Comerford. All in favor, motion was carried.

Motion to adjourn regular session was made at 8:33 p.m. by Trustee Quarantillo, seconded by Trustee Comerford. All in favor, motion was carried.