

# Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET  
P. O. Box 168  
YOUNGSTOWN, NEW YORK 14174-0168



INCORPORATED:  
APRIL 18, 1854

TELEPHONE:  
(716) 745-7721  
FAX:  
(716) 745-3400

## Village of Youngstown Board of Trustees Minutes – May 13, 2021

**PRESENT:** Mayor Reynolds, Deputy Mayor Fox, Trustee Comerford, Trustee Quarantillo, Trustee Reisman, Building Inspector Stevens, Attorney Caserta, Chief Suitor, Superintendent Muller, Clerk-Treasurer Brown, Deputy Clerk-Treasurer Freiermuth, Recreation Director Gruarin, Grant Writer Rotella, Engineer Lannon, Eric Weiland, Karaan Swayze.

**CALL TO ORDER:** Mayor Reynolds called the meeting to order at 7:01 p.m. by opening the meeting to public comment.

**PUBLIC COMMENT-regular agenda portion--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

With no public comment Mayor Reynolds moved on to departmental reports.

### DEPARTMENTAL REPORTS

**POLICE:** Mayor Reynolds welcomed Chief Suitor to his first meeting. Chief Suitor reported that he met with the Town of Porter Justices to sort a few details out. Chief Suitor reported on an issue brought to the attention of the Village by the Youngstown Volunteer Fire Company regarding parking on Elliot Street and Main and Third Street and the park area. The Fire Company has advised they are having issues with the parking of cars on the corners and their ability to get equipment out when needed. This has been an issue in the past and Superintendent Muller added he has the same issues when plowing. Chief Suitor feels the issue should not be handled by target enforcement. Chief Suitor feels education and notification is the best route. Chief Suitor will contact the Fire Company and residents affected in the area, and placement of one or two signs on the North side of the road should solve the issue. Mayor Reynolds and the Board supported this approach.

**DEPARTMENT OF PUBLIC WORKS:** Superintendent Muller reported the fence in the park has been repaired. The DPW has completed I & I work as well. Superintendent Muller inquired about the status of part time summer help. Mayor Reynolds stated he would meet with Superintendent Muller on this issue. Superintendent Muller asked if the Board wanted the restrooms open at the docks as there have been fishermen looking for

restrooms. Trustee Reisman has been looking at the placement of port-a-potties. After discussion, the restrooms at the docks will be opened starting tomorrow. Superintendent Muller advised the elevator repair person had been out again as the elevator was stuck and could not specifically locate an issue. Superintendent Muller asked for an update about dirt piles and a back drop at Lions Park. Trustee Comerford will check with the Lions Club on dirt piles and a back drop at Lions Park and advise. Superintendent Muller reported that he is working with TOP Treatment on flow meters and testing.

**ENGINEER:** Engineer Lannon reported that the next information needed are the two resolutions scheduled on the Agenda. One resolution for a negative SEQR for the original concept and one to reaffirm that the new concept does not impact the SEQR. Attorney Caserta stated both resolutions were fine for approval. Deputy Mayor Fox discussed the issue of the rise in the cost of materials and how this would impact the budget of the project. Engineer Lannon, did not have an update or estimate as to what the impact is financially at this time. Grant Writer Rotella did offer that the LWRP may be able to assist with any financial gap; however it is an 80/20 match. Engineer Lannon advised the easements are still needed and holding the process up as well. The timing affects when the grant disbursements can begin. Engineer Lannon will also check with the REDI project to see if they have addressed anything with the potential funding shortage on the projects. Mayor Reynolds offered the thought that perhaps the project scope would have to be shortened to stay in budget. Engineer Lannon will prepare a revised budget.

**GRANT WRITER:** Grant Writer Rotella reported that he will be attending the Standing Host Committee meeting on May 18<sup>th</sup> as the second part of the Greenway grant for assistance funding the Village share of the REDI project. Grant Writer Rotella stated again that the LWRP may be an avenue for any gap funding with the REDI project. Grant Writer Rotella will speak with Engineer Lannon on this.

**BUILDING INSPECTOR:** Building Inspector Stevens reported a property maintenance issue on Main Street across from the JetBoat area. The home owner is aware and has 21 days to correct the issue. Building Inspector Stevens gave a description of air filtration systems need for the Board room.

**ATTORNEY:** Attorney Caserta reported that he has been speaking with Mike Dowd, Attorney for the Town of Porter, on the sewer contract agreement. The State (Fort Niagara) has advised they will not be accepting the 36% charge they were previously paying. A more realistic number is 8-10%. The Town of Porter is now working with the State on a number, which means approximately 28% will have to be picked up by the Village and Town. Attorney Caserta confirmed the easements for the REDI project have been sent out.

**CLERKS OFFICE:** Clerk-Treasurer Brown reported that April financials had been provided to the Board for review. Clerk-Treasurer Brown advised the Board the air filtration system would be \$645.00 with a set of replacement filters. Trustee Reisman suggest two replacements filters to be on hand. The amount of \$695.00 was approved. The Clerk’s Office has prepared the information for the tax bill printing with the County. This month is the Village fiscal year end and things are wrapping up.

**RECREATION:** Recreation Director Gruarin reported that they had a successful Nancy Price Run, with a good turn out and good weather. Recreation Director Gruarin stated that per his email, tennis will be placed on hold until next year. The DPW are working on the fields at Veterans Park and once they are prepared, Recreation Director Gruarin will advise Lewiston they can hold a tournament on them if needed.

**MINUTES**

Approval of, or changes to, the Village Board meeting minutes of April 8 and work session minutes of April 22, 2021.

Motion to approve the minutes as noted was made by Trustee Quarantillo, seconded by Trustee Comerford. Roll call was taken.

Mayor Reynolds-Aye	Deputy Mayor Fox-Aye	Trustee Comerford-Aye
Trustee Quarantillo-Aye	Trustee Reisman-Aye	

All in favor, motion was carried.

**CORRESPONDENCE:**

Notice of issuance from the NYS Department of Labor in compliance with Article 16 of the New York State Labor Law advising that Old Fort Niagara has received a certificate from the New York State Department of Labor for an Explosives Magazine Certificate issued for 4/23/2021-4/30/2022.

So noted.

Notice from the Department of State that Local Law 1-2021(FEMA Flood Plan) has been received and filed.

So noted.

Notice from the YBPA they have received the Niagara County William B. Mayne Jr. Business Community Enhancement Program grant on May 7, 2021. This grant will allow the YBPA to purchase new American and Village Flags for Main Street as well as new color snowflakes for

the Village poles this season. The Village is appreciative of the purchase of these items and congratulates the YBPA.

So noted.

**AGENDA:**

**ABSTRACT OF AUDITED VOUCHERS:**

Approval of the Abstract of Audited Vouchers for the period from April 9-May 13, 2021 in the amount of \$42,123.04

General:	\$40,353.08
Water:	\$ 230.00
Sewer:	\$ 452.96
<u>Trust:</u>	<u>\$ 1,087 .00</u>
Total	\$42,123.04

Motion to approve the abstract of audited vouchers was made by Trustee Comerford, seconded by Trustee Quarantillo. Roll call was taken.

Mayor Reynolds-Aye	Deputy Mayor Fox-Aye	Trustee Comerford-Aye
Trustee Quarantillo-Aye	Trustee Reisman-Aye	

All in favor, motion was carried

**AUTHORIZATION:**

Authorization for Mayor Reynolds to sign the annual lease agreement with YYC for the period 6/1/2021-5/31/2022.

Motion to approve Mayor Reynolds to sign the agreement was made by Trustee Quarantillo, seconded by Trustee Reisman. Roll call was taken.

Mayor Reynolds-Aye	Deputy Mayor Fox-Aye	Trustee Comerford-Aye
Trustee Quarantillo-Aye	Trustee Reisman-Aye	

All in favor, motion was carried

Authorization for Mayor Reynolds to sign the annual lease agreement with RCR for the period 6/1/2021-5/31/2022.

Motion to approve Mayor Reynolds to sign the agreement was made by Trustee Quarantillo, seconded by Trustee Comerford. Roll call was taken.

Mayor Reynolds-Aye            Deputy Mayor Fox-Aye            Trustee Comerford-Aye  
Trustee Quarantillo-Aye      Trustee Reisman-Aye

All in favor, motion was carried.

Authorization for Mayor Reynolds to sign the annual lease agreement with Niagara River Anglers for the period 6/1/2021-5/31/2022.

Motion to approve Mayor Reynolds to sign the agreement was made by Trustee Quarantillo, seconded by Deputy Mayor Fox. Roll call was taken.

Mayor Reynolds-Aye            Deputy Mayor Fox-Aye            Trustee Comerford-Aye  
Trustee Quarantillo-Aye      Trustee Reisman-Aye

All in favor, motion was carried.

Motion to approve the purchase of the air filter system and replacement filters was made by Trustee Comerford, seconded by Trustee Quarantillo. Roll call was taken.

Mayor Reynolds-Aye            Deputy Mayor Fox-Aye            Trustee Comerford-Aye  
Trustee Quarantillo-Aye      Trustee Reisman-Aye

All in favor, motion was carried.

**ITEMS:**

The Board has approved Eagle Scout Candidate Liam Robinsons Dog Park project for Veteran's Park via email. Liam has been advised of approval to move forward as of May 5, 2021.

So noted. Trustee Reisman is keeping in contact on the project.

The Board has approved renewal of the Municipal Insurance Policy with NYMIR 5/5/2021 via email vote effective June 1, 2021-May31, 2022.

So noted.

Request from the YBPA to hold a smaller version of the Street Dance on June 17, 2021 as COVID restrictions have been updated.

Motion to approve the Street Dance on June 17, 2021 on a small scale was made by Trustee Comerford, seconded by Deputy Mayor Fox.

The Board discussed that the YBPA has requested a scaled down version of the Street Dance, no bounce house, local vendors. The Board is in agreement as the outside gathering limits have been increased to 500 people. Chief Suitor added that he spoke with Jonathan Schultze from Niagara County and with the new guidelines and updates, and more coming on 5/19, we are in compliance for holding the event. Roll call was taken,

Mayor Reynolds-Aye            Deputy Mayor Fox-Aye            Trustee Comerford-Aye  
Trustee Quarantillo-Aye      Trustee Reisman-Aye

All in favor, motion was carried.

Request from the YVFC for membership approval from the Village Board of Trustees for Nicole Quarantillo.

Motion to approve the membership was made by Trustee Reisman, seconded by Trustee Comerford. Mayor Reynolds advised that as the fire company does not have commissioners, the Board acts as such as we are the Village they reside in. Attorney Caserta confirmed. Roll call was taken.

Mayor Reynolds-Aye            Deputy Mayor Fox-Aye            Trustee Comerford-Aye  
Trustee Quarantillo-abstain    Trustee Reisman-Aye

Majority in favor, motion was carried.

**RESOLUTIONS:**

The Village of Youngstown Board of Trustees declares a negative declaration for the NYS Environmental Quality Review Act (SEQR) based upon the original REDI design concept.

Motion to approve the resolution was made by Deputy Mayor Fox, seconded by Trustee Comerford. Roll call was taken.

Mayor Reynolds-Aye            Deputy Mayor Fox-Aye            Trustee Comerford-Aye  
Trustee Quarantillo-Aye      Trustee Reisman-Aye

All in favor, motion was carried.

The Village of Youngstown Board of Trustees declares a negative declaration for the NYS Environmental Quality Review Act (SEQR) for the new REDI design concept based on the premises that the new design does not constitute a substantial change to the REDI project.

Motion to approve the resolution was made by Deputy Mayor Fox, seconded by Trustee Comerford. Roll call was taken.

Mayor Reynolds-Aye	Deputy Mayor Fox-Aye	Trustee Comerford-Aye
Trustee Quarantillo-Aye	Trustee Reisman-Aye	

All in favor, motion was carried.

**ANNOUNCEMENTS:**

The next work session will be May 27, 2021 at 7:00 p.m. The next Village Board meeting will be June 10, 2021 at 7:00 p.m.

So noted.

**OLD BUSINESS:** None

**NEW BUSINESS:** Mayor Reynolds reported that he met with Sonora Miller of the Youngstown Free Library to discuss the opening of the building. Mayor Reynolds stated the Board wanted to ensure the door being open again did not impact the plan the Library had implemented. Mayor Reynolds stated it was a good meeting and Clerk-Treasurer Brown and Director Miller will be meeting to iron out the details. Mayor Reynolds stated the Library would like to hold their June Board meeting in their programming room. The Board was in support of this.

**BOARD REPORTS:**

Trustee Comerford reported that he had his first meeting with the Chamber of Commerce in Lewiston. There will be a stroll and roll and the Niagara Marathon will return.

Trustee Reisman reported that he has been in touch with Kyle Heath and Liam Robinson on the Eagle Scout Dog Park project, and things will begin when Liam receives his Troop's approval. The QR codes are working for Recreation and Trustee Reisman will touch base with Steve Sutor regarding the other codes to come. Trustee Reisman is working with Recreation Director Guarin on the dates for the portable toilets. Trustee Reisman asked if there had been an update on the Bike rentals project. Clerk-Treasurer Brown stated she had contacted the owner back advising the Board supported the idea and to contact us with further detail, but has not heard back. Trustee Reisman will follow up with them.

Trustee Quarantillo reported that the Library meetings have been going well and she continues to work with them.

Deputy Mayor Fox reported the color by numbers mural is progressing in steps and is going well.

With no further Board reports, Mayor Reynolds opened the meeting to public comment again.

**PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

Karran Swayze, member of the Board of the Youngstown Free Library spoke advising that the Library is open to the public again with the response to date being underwhelming. Ms. Swayze thanked Trustee Quarantillo and Building Inspector Stevens for their work in assisting the Library with their plan to be able to reopen.

With no further public comment, motion to adjourn the regular meeting was made by Trustee Comerford at 8:41 p.m., seconded by Trustee Quarantillo. Roll call was taken.

Mayor Reynolds-Aye	Deputy Mayor Fox-Aye	Trustee Comerford-Aye
Trustee Quarantillo-Aye	Trustee Reisman-Aye	

All in favor, motion was carried.

Submitted by:

Wendy Brown  
Clerk-Treasurer