

Village of Youngstown

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INCORPORATED:
APRIL 18, 1854

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Village of Youngstown Board of Trustees Minutes – January 14, 2021

PRESENT: Mayor Reynolds, Deputy Mayor Fox, Trustee Comerford, Trustee Quarantillo, Trustee Reisman, Attorney Caserta, Building Inspector Stevens, Chief Schuey, Superintendent Muller, Engineer Lannon, Grant Writer Rotella, Deputy Clerk-Treasurer Freiermuth, Clerk-Treasurer Brown, Amber Wilczek, Alicia Baldassara.

CALL TO ORDER: Mayor Reynolds call the meeting to order at 7:02 p.m. by opening the public hearing to public comment. With no public comment Mayor Reynolds held the hearing open and asked for public comment on the regular portion of the meeting.

PUBLIC HEARING:

Notice is hereby given that the Board of Trustees of the Village of Youngstown, 240 Lockport Street, Youngstown, NY will hold a Public Hearing on Thursday January 14, 2021 at 7:00 p.m. for the purpose of hearing all interested parties concerning a sewer rate increase of .05 cents per 1,000 gallons effective January 1, 2021. The proposed increase is a pass through increase from Lewiston Water Treatment. The meeting will be held via Zoom; any questions or comments should be submitted in writing by January 12th at noon to the Clerk's office for this hearing.

Rate will increase from \$6.53 per 1,000 gallons to \$6.58 per 1,000 gallons effective January 1, 2021.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees. All comments and questions must be submitted to the Clerk's office prior to the hearing.

ACTION: Mayor Reynolds called for public comment. With no public comment the public hearing was held open until 7:43 p.m. Motion to accept the new sewer rate of \$6.58/1,000 gallons effective 1/1/2021 was made by Deputy Mayor Fox, seconded by Trustee Quarantillo. Roll call was taken.

Mayor Reynolds-aye

Deputy Mayor Fox-aye

Trustee Comerford-aye

Trustee Quarantillo-aye

Trustee Reisman-aye

All in favor, motion was approved.

CLOSE PUBLIC HEARING:

Motion to close the public hearing was made at 7:43 p.m. by Trustee Comerford, seconded by Trustee Quarantillo. Roll call was taken.

Mayor Reynolds-aye Deputy Mayor Fox-aye Trustee Comerford-aye
Trustee Quarantillo-aye Trustee Reisman-aye

All in favor, motion was approved.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Amber Wilczek and Alicia Baldassara both of Youngstown addressed the Board regarding a memorial tree planting or baseball diamond dedication in memory of their father, Stan Bailey, Mayor Reynolds stated that the Board had received their request and would be addressing this matter further into the meeting. They thanked the Board.

DEPARTMENTAL REPORTS

POLICE: Chief Schuey turned his monthly report in. Chief Schuey asked the Board for approval to purchase \$600.00 of ammunition for qualifying. Mayor Reynolds stated they would discuss this under new business. Chief Schuey stated for the felony DWI, the driver has two previous arrests for DWI that is noted in his report. Mayor Reynolds asked about the status of the Police Reform Plan. Chief Schuey stated he would touch base on this with Mayor Reynolds next week.

DEPARTMENT OF PUBLIC WORKS: Superintendent Muller reported that he is working on the tables and benches from the park and River in the shop. Superintendent Muller asked when the Snowflake lights and lights in the park should be removed. Clerk-Treasurer Brown stated the snowflake lights were to come down now. Mayor Reynolds stated that Superintendent Muller should check with Recreation Director Guarin about the lights in the park. Superintendent Muller is ordering two LED lights for the parking lot and will inform the Board when they are installed to see if they like the lights so others can be replaced.

ENGINEER: Engineer Lannon reported that comments had been received for the REDI project. A critical element seems to be the easements for YYC and Mr., Lohrs property and right of way access. We are currently waiting on a reply from the State to be able to move forward.

GRANT WRITER: Grant Writer Rotella reported that the Greenway application is 154 pages long and is ready to be delivered. The next step is waiting for a presentation date.

Grant Writer Rotella reported there is still no update for the NYS Achieves grant. The EFC grants are opening for water/sewer. Rain gardens or green innovations, if there are any projects; this is not the lift station grant. Engineering would be needed and applications are due 2/12. The request for a DPW truck will be presented to Senator Ort again this year if there is member money available. Mayor Reynolds stated that he spoke with Carlo Piech regarding the signage required for the Greenway grant at the suggestion of the Grant Writer. Mr. Piech advised Mayor Reynolds that the signage would run \$6,000-\$7,500.00 not \$300.00 as Mayor Reynolds was advised. Mr. Piech advised Mayor Reynolds that the Greenway would pay for the signage and it would not need to come out of the Village's grant. Grant Writer Rotella was not aware of this nor had he seen that much money allocated for signage. Grant Writer Rotella will check into this further and advise Mayor Reynolds of the findings.

BUILDING INSPECTOR: Building Inspector Stevens reported that there are several new businesses in the Village. The Griffon continues to move forward with renovations on the old Melloni's space. Rebeca Poletti has transformed the Youngstown Galley into Manage Cakes Bakery and is almost ready to open that business. Lisa Leffler has purchased the Sister and Brother business formerly of Lewiston and will be opening the business in the shop next to the Diner on Main Street. Patrick Harden is opening a tattoo parlor in the former Chiropractor office on Main St. There are also preliminary plans for a shop to open in the commercial space of the former Fyfe and Drum. Building Inspector Stevens continued that American Environmental and AMD that handled the asbestos removal and air monitoring in the Library did a great job at a very reasonable cost. The Board agreed a letter of appreciation would be sent to the two companies for their quick response and efficient handling of the matter. Trustee Reisman asked is everything was cleared and checked. Building Inspector Stevens stated he and Superintendent Muller checked the entire building and all was cleared.

ATTORNEY: Attorney Caserta stated everything he had would be covered in the regular meeting or Executive session.

CLERKS OFFICE (Pandemic Plan): Clerk-Treasurer Brown reported that the December financials were distributed to the Board for their review. The draft pandemic Plan has been submitted to the Board for review. It must be sent to the Union for their input by 2/3/2021. Any response from the Union will require a written response from the Village. The plan must be adopted by 4/1/21 and posted. The Fire Company is required to be included in our plan. The fire company plan will become part of the Village plan. Budget time is coming up and details will follow on needed actions. The Flood Plan must be created along with a local law. The draft local law must be submitted by 2/3/21. The local law must be adopted by 4/1/21.

MINUTES

Approval of, or changes to, the Village Board meeting minutes from December 10, 2020.

Trustee Comerford made a motion to approve the minutes, seconded by Trustee Quarantillo.
Roll call was taken:

Mayor Reynolds-aye Deputy Mayor Fox-aye Trustee Comerford-aye
Trustee Quarantillo-aye Trustee Reisman-aye

All in favor, motion was approved.

AGENDA:

ABSTRACT OF AUDITED VOUCHERS:

Approval of the Abstract of Audited Vouchers for the period from December 11, 2020-January 14, 2021 in the amount of \$83,909.17.

General: \$59,925.64
Water: \$18,947.87
Sewer: \$ 5,035.66
Trust: \$ 0.00
Total \$83,909.17

Motion to approve the abstract of audited vouchers was made by Deputy Mayor Fox, seconded by Trustee Quarantillo. Roll call was taken.

Mayor Reynolds-aye Deputy Mayor Fox-aye Trustee Comerford-aye
Trustee Quarantillo-aye Trustee Reisman-aye

All in favor, motion was approved.

ITEMS:

Authorization for Mayor Reynolds to sign the annual easement agreement with Jerome and Claudia Andres 645 Main Street and Eric Chreterin 703 Main Street. The amount of \$150.00 is to be received from each party.

Motion to approve Mayor Reynolds signing the easement was made by Trustee Comerford, seconded by Trustee Quarantillo. Roll call was taken.

Mayor Reynolds-aye Deputy Mayor Fox-aye Trustee Comerford-aye
Trustee Quarantillo-aye Trustee Reisman-aye

All in favor, motion was approved.

Request from Amber Wilczek for a memorial tree or baseball diamond at Veterans Park in memory of her father Stan Bailey a former fireman, EMT and softball coach. Superintendent Muller stated there is room for a tree at Veterans Park.

The Board discussed Ms. Wilczek's request. Ms. Wilczek and Ms. Baldassara added they would like a memorial plaque at the baseball diamond or a memorial tree. Mayor Reynolds asked Trustee Quarantillo to work on obtaining a cost for a memorial plaque for the baseball diamond. Trustee Quarantillo will work with Ms. Wilczek and Ms. Baldassara and advise the Board.

Mayor Reynolds discussed Chief Schuey's request for approval for \$600.00 expenditure for ammunition for long gun qualification. The Board approved the purchase as there are funds in Chief Schuey's code.

Mayor Reynolds stated that he received a call from Joan Gillespe of the Youngstown Garden Club who submitted a building use form for June 5th to use the parking lot for their plant sale from 8:00 a.m.-3:00 p.m. The Board discussed this request and felt that by June and event outside should be permitted. Motion to approve the use based on regulation in place at the time was made by Trustee Quarantillo, seconded by Trustee Comerford. Roll call was taken.

Mayor Reynolds-aye	Deputy Mayor Fox-aye	Trustee Comerford-aye
Trustee Quarantillo-aye	Trustee Reisman-aye	

All in favor, motion was approved.

ANNOUNCEMENTS:

The Village Board will enter into Executive session following the regular Board meeting for contractual matters. The next Village Board meeting will be February 11, 2021 at 7:00 p.m.

So noted.

Mayor Reynolds asked if a work session should be held January 28, 2021. Clerk-Treasurer Brown stated they could if they needed one. Mayor Reynolds schedule a work session for January 28, 2021 at 7:00 p.m. Mayor Reynolds will review what needs to be handled at the work session and confirm if it will be held.

So noted.

OLD BUSINESS: None

NEW BUSINESS: None

BOARD REPORTS:

Trustee Comerford reported that the Recreation Departments food drive and decorating of Falkner Park was a success and he would like to credit the Recreation Department for their efforts. The Board extended their thanks for the decorations as well. The next Commission meeting is the end of January.

With no further Board reports Mayor Reynolds opened the meeting to public comment.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

With no public comment, motion to adjourn the regular session and enter into Executive session at 7:52 p.m. was made by Deputy Mayor Fox, seconded by Trustee Quarantillo. Roll call was taken.

Mayor Reynolds-aye Deputy Mayor Fox-aye Trustee Comerford-aye
Trustee Quarantillo-aye Trustee Reisman-aye

All in favor, motion was approved.

Motion to adjourn Executive session and enter into regular session was made at 9:02 p.m. by Deputy Mayor Fox, seconded by Trustee Comerford. Roll call was taken.

Mayor Reynolds-aye Deputy Mayor Fox-aye Trustee Comerford-aye
Trustee Quarantillo-aye Trustee Reisman-aye

All in favor, motion was approved.

Motion to adjourn the regular session was made at 9:03 p.m. by Trustee Quarantillo, seconded by Deputy Mayor Fox. Roll call was taken.

Mayor Reynolds-aye Deputy Mayor Fox-aye Trustee Comerford-aye
Trustee Quarantillo-aye Trustee Reisman-aye

All in favor, motion was approved.

Submitted by:

Wendy Brown
Clerk-Treasurer