



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. BOX 168
YOUNGSTOWN, NEW YORK 14174-0168

TELEPHONE:
(716) 745-7721
FAX:
(716) 745-3400

Village of Youngstown Board of Trustees Minutes – October 8, 2020

PRESENT: Mayor Reynolds, Deputy Mayor Fox, Trustee Comerford, Trustee Quarantillo, Trustee Reisman, Superintendent Muller, Attorney Caserta, Building Inspector Stevens, Chief Schuey, Engineer Lannon, Recreation Director Graurin, Clerk-Treasurer Brown, Deputy Clerk-Treasurer Freiermuth, public: Shaw D’Luhy, Eric Wieland. **ABSENT:** Grant Writer Rotella.

CALL TO ORDER

Mayor Reynolds called the meeting to order at 7:01 p.m. by opening the meeting to public comment. With no public comment, Mayor Reynolds moved on to Board reports.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

DEPARTMENTAL REPORTS

POLICE: Chief Schuey turned his monthly report in. Halloween discussion will follow.

DEPARTMENT OF PUBLIC WORKS: Superintendent Muller report that the DPW will rent the lift for two more weeks at a cost of \$900.00. The DPW has been trimming trees and cutting grass. Superintendent Muller reported that the leaf machine is out for repair. Wood has been ordered for the Veterans park sign. Deputy Mayor Fox asked if the DPW could trim some areas on Main St now that they have the lift. Superintendent Muller was not sure they could reach the area and will advise his findings.

ENGINEER: Engineer Lannon reported that there is a call with the REDI group Friday at 2:30 p.m. to discuss project changes and updates.

GRANT WRITER: Grant Writer Rotella was absent and emailed his report.

BUILDING INSPECTOR: Building Inspector Stevens reported that he sent a letter to a resident regarding several code violations.

ATTORNEY: Attorney Caserta reported that the YYC challenge to their assessment continues, The Town of Porter has responded and the Village has responded as an interested party. Attorney Caserta continued that the BAN is due this month and is

working with Clerk-Treasurer Brown to handle the paperwork. Attorney Caserta reviewed what the BAN was for the new Trustees. Attorney Caserta advised a motion to draft and handle the BAN documentation is needed.

Motion to approve the issuance of the new BAN documents in the amount of \$143,877.78 with an interest rate to be determined was made by Trustee Quarantillo, seconded by Trustee Comerford. Roll call was taken.

Mayor Reynolds-Aye Deputy Mayor Fox-Aye Trustee Comerford-Aye
Trustee Quarantillo-Aye Trustee Reisman-Aye

All in favor, motion was carried.

CLERKS OFFICE: Clerk-Treasurer Brown reported that the September financials were distributed to the Board and Department heads. Clerk-Treasurer Brown reported that the harassment training links had been sent to all employees and volunteer board members. Training should be completed by October 9, 2020. Clerk-Treasurer Brown stated the BAN documents and rates are being gathered at this time.

RECREATION: Recreation Director Graurin reported the Recreation Commission has developed a plan that was sent to the Board regarding a Halloween parade for October 31 from 3:00 p.m.- 4:00 p.m. Documents will be gathered for contact tracing and the parade would be limited to 25 participants at a time. The Board discussed this at great detail including the potential number of participants, how other areas are handling things and ways to create a safe event that meets requirements of social distancing and number of participants. As the Village is required to have no more than 50 people at an event; Recreation Director Graurin will contact the Commission to create an alternative plan as it was felt there was potential for the parade to be very large. The Board also discussed the return of the basketball rims in the parks. Mayor Reynolds noted that the Executive orders have not changed regarding basketball at this time. Trustee Quarantillo noted she has seen them up in other areas. As there is no documentation noting that basketball can commence again, the rims will remain down at this time for the public's safety.

MINUTES

Approval of, or changes to, the Village Board meeting minutes from September 10, 2020 and Work Session meeting minutes from September 24, 2020.

Motion to approve the minutes as noted was made by Trustee Quarantillo, seconded by Deputy Mayor Fox. Roll call was taken:

Mayor Reynolds-Aye Deputy Mayor Fox-Aye Trustee Comerford-Aye
Trustee Quarantillo-Aye Trustee Reisman-Aye

All in favor, motion was carried.

AGENDA:

ABSTRACT OF AUDITED VOUCHERS:

Approval of the Abstract of Audited Vouchers for the period from-September 11-October 8, 2020 in the amount of \$140,314.20.

General:	\$72,210.48
Water:	\$51,518.98
Sewer:	\$16,584.74
<u>Trust:</u>	<u>\$ 0.00</u>
Total	\$140,314.20

Motion to approve the abstract of audited vouchers was made by Trustee Comerford, seconded by Trustee Quarantillo. Roll call was taken.

Mayor Reynolds-Aye	Deputy Mayor Fox-Aye	Trustee Comerford-Aye
Trustee Quarantillo-Aye	Trustee Reisman-Aye	

All in favor, motion was carried.

ITEMS:

Recreation: Halloween Parade discussion, basketball rims discussion.

Discussion was held during Recreation Director Graurin’s Departmental report.

Halloween trick or treating hours/guidance discussion. Designate day and hours

The Board discussed the CDC guidelines that traditional trick or treating is not recommended. Masks should be worn, crowds should be limited. Clerk-Treasurer Brown sent an email to the Board with the guidelines. After further discussion, the Board felt trick or treat hours could be set and those that wanted to participate could and those that did not could leave their lights off. Trustee Quarantillo will prepare information to be published in the Sentinel regarding the hours in the Village and proper protocol. Trustee Quarantillo will forward the information to the Board for approval. Trick or Treat hours will be Saturday October 3, 2020 for 4:00 p.m.-7:00 p.m. It will be noted that people should be respectful of homes with no lights on and social distance protocols should be followed.

AUTHORIZATION:

Authorization for Mayor Reynolds to sign the yearly agreement with Independent Health for the Medicare insurance plan for retirees. The monthly cost will be \$394.61 per person effective January 1, 2021. Current monthly rate is \$421.57, a \$26.96 decrease monthly per person.

Motion to approve Mayor Reynolds signing the contract was made by Trustee Quarantillo, seconded by Deputy Mayor Fox. Roll call was taken.

Mayor Reynolds-Aye Deputy Mayor Fox-Aye Trustee Comerford-Aye
Trustee Quarantillo-Aye Trustee Reisman-Aye

All in favor, motion was carried.

Authorization for the Clerk-Treasurer to move \$30,914.00 from NYCLASS to the general checking account in preparation for the BAN payment due October 26, 2020. The BAN payment amount will be a total of \$391,249.00.

Motion to approve the transfer of funds was made by Deputy Mayor Fox, seconded by Trustee Quarantillo. Roll call was taken.

Mayor Reynolds-Aye Deputy Mayor Fox-Aye Trustee Comerford-Aye
Trustee Quarantillo-Aye Trustee Reisman-Aye

All in favor, motion was carried.

Authorization for the Clerk-Treasurer to move \$1,772.60 from May 2020 fiscal year end under election expense to election expense for 2020-2021 to cover the cost of the election that was moved from May to September.

Motion to approve the transfer of funds was made by Deputy Mayor Fox, seconded by Trustee Comerford. Roll call was taken.

Mayor Reynolds-Aye Deputy Mayor Fox-Aye Trustee Comerford-Aye
Trustee Quarantillo-Aye Trustee Reisman-Aye

All in favor, motion was carried.

Request for renewal of Raising Fowl permits for the following applicants:

- Kyrstal Stevens, 580 Lockport St
- Kyle Heath, 421 Lockport St
- David Thurlow, 3634 Hillview Dr

Application specifications remain the same as from 2019. No complaints have been received for any of the applications. Renewal of the permit would be valid from October 24, 2020-October 24, 2021.

Motion to approve the renewal of the permits for razing fowl was made by Trustee Quarantillo, seconded by Deputy Mayor Fox. Roll call was taken.

Mayor Reynolds-Aye Deputy Mayor Fox-Aye Trustee Comerford-Aye
Trustee Quarantillo-Aye Trustee Reisman-Aye

All in favor, motion was carried.

ANNOUNCEMENTS:

The Board will enter into Executive session immediately following the regular meeting for contractual matters. There will be a Village Board work session on October 22, 2020 at 7:00 p.m. The next Village Board meeting will be November 12, 2020 at 7:00 p.m.

Mayor Reynolds announced that the Executive session was being cancelled for this evening. Mayor Reynolds read the remaining announcements. So noted.

OLD BUSINESS: Superintendent Muller advised the Board he has to send a letter for sidewalk violations to a resident. Mayor Reynolds acknowledged this and advised Superintendent Muller to advise them of any issues.

NEW BUSINESS: None

BOARD REPORTS:

Trustee Comerford reported that the Recreation Commission is working on the Halloween plans and will take the information from this meeting and update the plans. Trustee Comerford reported that the Youngstown Lions Club will be holding a chicken dinner fundraiser on October 17, 2020 from 3:00 p.m.-6:00 p.m. Please support the Lion's Club.

Deputy Mayor Fox reported that he continues to work with the Greenway Commission on the bike trail pathway.

Building Inspector Stevens advised the Board that he is in need of a new computer in his office. The computer should run approximately \$500.00. The Board was in agreement for the purchase of the computer.

With no further Board reports, Mayor Reynolds opened the meeting to public comment.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

With no public comment Mayor Reynolds called for a motion to adjourn the meeting.

Trustee Quarantillo made a motion to adjourn the regular meeting at 8:21 p.m., seconded by Deputy Mayor Fox. Roll call was taken.

Mayor Reynolds-Aye	Deputy Mayor Fox-Aye	Trustee Comerford-Aye
Trustee Quarantillo-Aye	Trustee Reisman-Aye	

All in favor, motion was carried.

Submitted by:

Wendy Brown
Clerk-Treasurer