

Village of Youngstown

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APRIL 18, 1854

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Village of Youngstown Board of Trustees Minutes – August 13, 2020

PRESENT: Mayor Reynolds, Deputy Mayor Fox, Trustee Comerford, Trustee Zastrow, Trustee Lockhart, Attorney Caserta, Chief Schuey, Superintendent Muller, Grant Writer Rotella, Clerk-Treasurer Brown, several residents. **ABSENT:** Building Inspector Stevens, Engineer Lannon.

CALL TO ORDER

Meeting was held via Zoom; Mayor Reynolds called the meeting to order at 7:02 p.m. by opening the meeting to public comment.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

With no public comment Mayor Reynolds moved on to departmental reports.

DEPARTMENTAL REPORTS:

POLICE: Chief Schuey turned his monthly report in. Chief Schuey reported that there had been multiple complaints of speeding in the Village. Chief Schuey has patrols out issuing tickets and warnings. Chief Schuey advised Mayor Reynolds he spoke with Attorney Caserta regarding the ATV and the Village is able to do what they discussed. Chief Schuey reported that the police department was awarded a \$5,000.00 grant from Stone Garden for patrols.

DEPARTMENT OF PUBLIC WORKS: Superintendent Muller stated that the gazebo work has been handled and things are stripped down. Superintendent Muller stated most of the work is complete in Lion's Park with just the stone work needing to be completed. The concrete pad has been poured for the Underground Railroad sign. Superintendent Muller asked the Board if the Village was moving forward with paving Hinman Street and Swain Road. The Board discussed the possibility of the CHIPS program being reduced or cut. Clerk-Treasurer Brown discussed the program with NYSDOT and they have not issued their directive for this quarter to date. The Board after discussion felt the Village would hold off on paving this year to ensure the Village would not expend funds that may not be reimbursed. Superintendent Muller will patch roads as necessary. Superintendent Muller advised the Board that his part time summer help will be finished August 21. Superintendent Muller asked the Board what the status was in filing the open Laborer position as the staff would be back down to three people. Mayor Reynolds

acknowledged Superintendents Muller's statement. Clerk-Treasurer Brown added that the budget allowed for two new computers for the DPW that they now need. The expense will be \$703.00. The Board discussed and approved the purchase.

ENGINEER: Absent

GRANT WRITER: Grant Writer Rotella turned his monthly report in. Grant Writer Rotella reported that the grants are currently shut down because of COVID issues. There are programs being proposed for DOT projects, and hopefully CHIPS would be funded first. There are similar programs for water, sewer. The CFA is not open and State Aid for NYS Archives is on hold. Grant Writer Rotella stated that he will need bids for the potential grant for the lift stations, a budget and some engineering. Superintendent Muller stated that Koester is drawing up information on the lift stations and will be providing the engineering needed. Superintendent Muller advised that the lift stations are 25-30 years old and need to be replaced.

BUILDING INSPECTOR: Absent

ATTORNEY: Attorney Caserta reported that a petition was filed by the YYC regarding lowering their assessment. Currently they are assessed at \$870,000 for five parcels. The petition is requesting an adjustment to \$490,000. As the Village is an interested party Attorney Caserta offered his assistance to the Town of Porter Attorney for the case as the assessment lies with the Town. The assessment was not raised this year and Attorney Caserta stated he is unaware of what triggered this. Attorney Caserta also pointed out no appraisal was received with the petition which is unusual.

CLERKS OFFICE: Clerk-Treasurer Brown turned in May financials. Clerk-Treasurer Brown reported that Pat Brown will be in the week of 8/17 to handle the audit process. Clerk-Treasurer Brown reported that the program to allow credit card payments is close to being completed.

MINUTES

Approval of, or changes to, the Village Board meeting minutes from July 9, 2020.

Motion to approve the minutes from July 9, 2020 was made by Trustee Zastrow, seconded by Trustee Comerford. Roll call was taken:

Mayor Reynolds-yes	Deputy Mayor Fox-yes	Trustee Comerford-yes
Trustee Zastrow-yes	Trustee Lockhart-yes	

All in favor, motion was carried.

CORRESPONDENCE:

Letter of intent received from Keith Hartloff for interest in the alternate position on the Planning Board.

So noted.

Notice of petition received from the Youngstown Yacht Club.

So noted, and discussed by the Attorney in departmental reports.

AGENDA:

ABSTRACT OF AUDITED VOUCHERS:

Approval of the Abstract of Audited Vouchers for the period from July 10-August 13, 2020 in the amount of \$271,911.71.

General:	\$210,958.68
Water:	\$ 2,115.64
Sewer:	\$ 57,877.39
<u>Trust:</u>	<u>\$ 1,000.00</u>
Total	\$271,911.71

Motion to approve the Abstract of Audited vouchers was made by Trustee Lockhart, seconded by Trustee Zastrow. Roll call was taken:

Mayor Reynolds-yes	Deputy Mayor Fox-yes	Trustee Comerford-yes
Trustee Zastrow-yes	Trustee Lockhart-yes	

All in favor, motion was carried.

ITEMS:

Approval for notice of appropriations as distributed to the Board of Trustees.

Motion to approve the notice of appropriations distributed August 6, 2020 was made by Trustee Zastrow, seconded by Trustee Comerford. Roll call was taken:

Mayor Reynolds-yes	Deputy Mayor Fox-yes	Trustee Comerford-yes
Trustee Zastrow-yes	Trustee Lockhart-yes	

All in favor, motion was carried.

Authorization for Mayor Reynolds to sign the right of way agreement with National Fuel for tax map number 59.06-3-22, 175 Swain Road, Brandon Young.

Motion to approve the authorization for Mayor Reynolds to sign the agreement was made by Trustee Zastrow, seconded by Deputy Mayor Fox. Attorney Caserta added that Superintendent Muller viewed the area and there are no issues with the line being placed. Roll call was taken:

Mayor Reynolds-yes	Deputy Mayor Fox-yes	Trustee Comerford-yes
Trustee Zastrow-yes	Trustee Lockhart-yes	

All in favor, motion was carried.

APPOINTMENTS:

Approval to appoint Elizabeth Coffee as Election Inspector replacing Michael Blenk, both Republican, for the Village election to be held September 15, 2020.

Motion to approve the appointment as voted on by the Board July 17, 2020 of Elizabeth Coffee was made by Trustee Comerford, seconded by Deputy Mayor Fox. Roll call was taken:

Mayor Reynolds-yes	Deputy Mayor Fox-yes	Trustee Comerford-yes
Trustee Zastrow-yes	Trustee Lockhart-yes	

All in favor, motion was carried.

Appointment for alternate planning board position.

Motion to appoint Keith Hartloff to the alternate Planning Board position was made by Deputy Mayor Lockhart, seconded by Trustee Zastrow. Roll call was taken:

Mayor Reynolds-yes	Deputy Mayor Fox-yes	Trustee Comerford-yes
Trustee Zastrow-yes	Trustee Lockhart-yes	

All in favor, motion was carried.

ANNOUNCEMENTS:

The Board will enter into Executive Session following the regular meeting. The next Village Board meeting will be September 10, 2020 at 7:00 p.m.

So noted. Mayor Reynolds stated that the September meeting would be held in person as it stands at this point, noting that the Executive order expires September 4, 2020 to hold Board meetings via teleconferencing.

OLD BUSINESS: Trustee Zastrow asked if there was any update on the shared sewer vac initiative. Grant Writer Rotella had left the call. Superintendent Muller confirmed that the project fell apart and the Superintendent in the Town of Porter had retired. Trustee Zastrow asked Superintendent Muller to follow up and check if there was a new proposal being formed.

NEW BUSINESS: Trustee Lockhart stated that the Village needs to ensure the procurement process is followed for bids on the lift station project when the time is appropriate.

BOARD REPORTS:

Trustee Comerford reported that the Recreation meeting will be by 8/17. Recreation Director Guarin is preparing and plan for fall. Trustee Comerford reported that he met with Karen Noonan and Dotty Riordan on the Underground Railroad sign. The ceremony will be September 5th at 1:00 p.m. Please mark your calendars.

Deputy Mayor Fox reported that he is learning the DPW as their new liaison. The lighting project for National Grid is wrapping up and he has approved the sign off for the project. Clerk-Treasurer Brown confirmed the forms are signed and in the mail to National Grid. This completes the project.

Mayor Reynolds reported that he signed the 10 year agreement letter for the Library lighting project. Mayor Reynolds reported he read an article in the Buffalo News regarding County funding for the local share due for the REDI project being awarded to Wilson in the amount of \$30,000.00. Mayor Reynolds stated he wrote a letter of request to Legislator Irene Meyers asking for funding for the Village's share of the REDI program. Mayor Reynolds stated Legislator Meyers contacted him asking for information regarding how much the Village has to pay and has paid and advised there was only \$11,000.00 left in the fund. Mayor Reynolds will gather the requested information and advise Legislator Meyers

Clerk-Treasurer Brown asked Mayor Reynolds if he would like to address the email regarding the Color by Number project. Mayor Reynolds recapped the email sent to the Board regarding the project. The plan requests a building in high traffic area that an artist will paint an approved mural on that tie in with 11 (total of 12) other projects in the area. Tourists and visit the murals and color them in. The Board was in support of the idea of the project that is funded by grants. There was discussion of what building could be used. Deputy Mayor Fox will reach out to the owners of The Griffon in Youngstown to see if they have interest in their building being used.

Mayor Reynold added that he and the Clerk's Office are working on the plan for the staff to return to work together in the building. It will be a phased approach that will have public appointments to start.

With no further reports, Mayor Reynolds opened the meeting to public comment.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Shawn D'Luhly of Jackson Street asked the Board if it would be possible to consider paving Water Street if the CHIPS program is approved for the quarter. Deputy Mayor Fox stated that with the REDI project, it would not be beneficial to pave Water Street at this time. There will be heavy equipment and potential damage to the road with the project. Water Street would be considered in the future when the REDI project is complete.

With no further public comment, motion was made by Trustee Zastrow to adjourn the regular meeting and enter into Executive session at 8:11 p.m. seconded by Trustee Comerford. Roll call was taken:

Mayor Reynolds-yes	Deputy Mayor Fox-yes	Trustee Comerford-yes
Trustee Zastrow-yes	Trustee Lockhart-yes	

All in favor, motion was carried.

Motion to adjourn Executive session was made by Trustee Zastrow, seconded by Trustee Comerford at 8:35 p.m. All in favor, motion was carried.

Submitted by:

Wendy Brown
Clerk-Treasurer