

# Village of Youngstown

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## Village of Youngstown Board of Trustees Minutes – March 12, 2020

**PRESENT:** Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Attorney Caserta, Superintendent Muller, Chief Schuey, Building Inspector Stevens, Grant Writer Rotella, Clerk-Treasurer Brown. **ABSENT:** Trustee Fox, Engineer Lannon.

### **CALL TO ORDER**

Mayor Reynolds called the regular meeting of the Board of Trustees to order at 7:00 p.m. with the Pledge of Allegiance.

### **PRESENTATION:**

Mayor Reynolds introduced Paula Gil with the Lake Ontario Preparedness Group. Ms. Gil presented a program on tourism for the shoreline communities in our area. The message is although there may be flooding, the communities are still open for business and have great attractions to support and visit. On Facebook go to North Shore WNY and like the page to follow great events in the area. On Instagram go to visitnorthshorewny and follow the page. Businesses and groups are encouraged to contact Ms. Gil to promote their events. The site is very successful in engaging and promoting events, the feedback and number have been very positive. Ms. Gil has volunteered her time and skills to run the tourism site to help the communities affected by the flooding. Please promote and share the pages and contact the group to add your group or business information. The communities of Youngstown, Lewiston, Barker, Somerset, Wilson, Olcott and Ransomville are all participating. Mayor Reynolds and the Board expressed their appreciation to Ms. Gil for her informative presentation.

### **PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

Mayor Reynolds opened the meeting to public comment.

Gary Smith of Ridge Road, Lewiston addressed the Board regarding his former property at 143 Jackson Street, Youngstown. Mr. Smith discussed the issue of a water leak at the property. Mr. Smith stated that the Clerk's Office notified him of a possible leak based on his water read. Superintendent Muller and Mr. Smith discussed several things that may have been causing the leak. The water was turned off and back on and the leak seemed to have stopped. Mr. Smith asked the Board for consideration of a reduction of the bill as he felt it was not likely the amount of water billed was accurate. The Board and Superintendent Muller reviewed the situation and

noted that the water did pass through the meter, and the meter is new and in good working order. Mayor Reynolds advised that unfortunately the Board could not waive any of the amount due on the bill as the water did pass through the meter, and to forgive any part of the bill would place the liability with the taxpayers. Mr. Smith asked if the Town of Lewiston handled the sewer, the Mayor confirmed it did. Mr. Smith thanked the Board.

Sue MacNaughton of Main Street stated that she attended a meeting in Lewiston last week regarding staycations with information on the Chamber of Commerce website regarding bike friendly communities. Ms. MacNaughton asked the Board if bike racks could be placed near the shuttle bus drop off. Mayor Reynolds added that Greg Stevens from the Greenway Commission will be updating the Village on the proposed bike bath from Lewiston to the Town of Porter and Youngstown that would be in line with what Ms. MacNaughton was inquiring about. Superintendent Muller advised there were some bike racks not in use that may fit the need. Superintendent Muller will ensure they are in good shape, and also get pricing on new racks.

Building Inspector Stevens addressed the Board on behalf of Brandon Young. Mr. Young is in the process of building a house on Swain Road. Building Inspector Stevens discussed the findings of the Zoning and Planning Boards on the location and borders of the proposed home. The Board was in agreement that the building permit could be issued.

Deputy Mayor Lockhart made a motion to accept the recommendation of the Building Inspector to issue a building permit. Motion was seconded by Trustee Zastrow. All in favor motion was carried.

## **DEPARTMENTAL REPORTS**

**POLICE:** Chief Schuey turned his monthly report in. Chief Schuey stated they are prepared for the events this Saturday. Chief Schuey discussed the pandemic and thoughts from the Board on handling. The Board entered into a lengthy discussion on thoughts regarding events, protocols and working remotely. Trustee Zastrow will handle researching a volunteer group that would assist with food delivery for senior members of our community that may be shut in if a quarantine took place. Deputy Mayor Lockhart will work with the DPW on protocols. Mayor Reynolds will continue to work with the Office. Trustee Comerford will coordinate a protocol for the Senior Van with cleaning and use. Trustee Zastrow stated that as of 3/12/20 the St. Patrick's Day parade was still on. Trustee Comerford stated that the Lion's Club event was still on as well.

**DEPARTMENT OF PUBLIC WORKS:** Superintendent Muller advised that after reviewing the pitches on Lockport Street, the repair needed for 560 Lockport Street is a viable project that they will begin next week. Superintendent Muller reported that he is handling I&I issues in the Village. The repair on Church Street has been completed. There are issues on Water Street, near the Fire Hall, and on another part of Church Street he will be addressing. Superintendent Muller reported that Brundage will be handling

clean outs at Fort Niagara and Main Street. Trustee Zastrow asked for an update on the shared sewer truck. Superintendent Muller advised he had not heard anything. Grant Writer Rotella advised that the project stalled as each location has to have their own detailed plan. Grant Writer Rotella suggested that it be scaled back with only a few municipalities.

**ENGINEER:** Absent. Deputy Mayor Lockhart reported that the engineering report for the REDI plan was accepted by NYDOS.

**GRANT WRITER:** Grant Writer Rotella reported to the Board that the water line grant payment should be released 3/27/20. The NYS Archives Grant was submitted 3/9/20. Grant Writer Rotella instructed Superintendent Muller to gather a list of equipment he needs to submit to Senator Ort in the amount of \$50,000.00 for grant funding. The CFA application is due May 1<sup>st</sup>, Grant Writer Rotella asked the Board to consider if they would like to enter the next phase of the LWRP, and if there are any other capital projects they would like to pursue. Clerk-Treasurer Brown asked for an update on the LED sign repurpose. Grant Writer Rotella advised it was still pending. Mayor Reynolds stated that they updates need to have more information with them regarding status. Mayor Reynolds advised Grant Writer Rotella that his contract calls for him to make one meeting a month and he expects him to adhere to that as he has missed meetings.

**BUILDING INSPECTOR:** Building Inspector Stevens turned his report in. Building Inspector Stevens stated there were no updates other than the Swain Road house already discussed.

**ATTORNEY:** Attorney Caserta stated he will be meeting with the attorney from the fire company to discuss the upcoming contract.

**CLERK'S OFFICE:** Clerk-Treasurer Brown reported that the February financials were turned in. Clerk-Treasurer Brown reported that the office is handling the upcoming elections and budget process.

## **MINUTES**

Approval of, or changes to, the Board Meeting minutes from February 13, 2020. Work session was cancelled on February 27, 2020 due to weather.

Motion to approve the minutes was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried. So noted that the work session was cancelled.

**CORRESPONDENCE:** No correspondence received.

So noted.

**AGENDA:**

**ABSTRACT OF AUDITED VOUCHERS:**

Approval of the Abstract of Audited Vouchers for the period from February 13-March 12, 2020 in the amount of \$88,920.54.

General:	\$59,014.85
Water:	\$ 147.90
Sewer:	\$29,756.79
<u>Trust:</u>	<u>\$ 0.00</u>
Total	\$88,920.54

Motion to approve the abstract of audited vouchers was made by Trustee Zastrow, seconded by Deputy Mayor Lockhart. All in favor, motion was carried.

**ITEMS:**

**RESOLUTION:**

*Election Resolution:* WHEREAS, Section 15-118(3) of the Election Law of the State of New York requires the Village of Youngstown to announce there will not be a Village Registration Day for the 2020 Election.

Motion to approve the resolution as read by Mayor Reynolds was made by Trustee Zastrow, seconded by Deputy Mayor Lockhart. All in favor, motion was carried.

*Election Resolution:* WHEREAS, Section 15-118(3)(b)(2) of the Election Law of the State of New York requires the Village of Youngstown to hold its general election on the third Tuesday in May, and WHEREAS, the offices of two Trustees are to be filled for four years term each: Now therefore be it resolved that: First: The annual election of and for the Village of Youngstown , New York will be held in said Village at the Village Center Gymnasium, 240 Lockport Street, Youngstown, New York on the 19<sup>th</sup> day of May, 2020. Second: The polls shall be open between the hours of 12:00 (noon) to 9:00 p.m. (nine o'clock in the evening). Third: At such election the following offices will be filled for the terms as set forth:

Trustee-4 year term            Trustee-4 year term

Fourth: At least ten (10) days prior to the Election Day set in this resolution a copy of such resolution shall be published in the official newspaper and copy be posted in a least six (6) conspicuous places in said Village. Fifth: This resolution shall take effect immediately.

Motion to approve the resolution as read by Mayor Reynolds was made by Trustee Zastrow, seconded by Deputy Mayor Lockhart. All in favor, motion was carried.

Authorization to move funds from NYCLASS 01-0757- 0001 F201A not to exceed the amount of \$21,000.00 and NY-01-00757-0005 G201 not to exceed the amount of \$21,000.00 to fund the purchase of the new Badger water software system, meters, and required equipment for the updated system. Board approval for the system was previously approved.

Motion to approve the transfer was made by Deputy Mayor Lockhart, seconded by Trustee Zastrow. All in favor, motion was carried.

Discussion regarding trade in of the 2015 Ford Taurus police car.

Mayor Reynolds stated he understood Chief Schuey's request for funds for a new car. Mayor Reynolds stated he felt with the flooding issues we are facing and the REDI project and costs along with the pandemic issues at hand, it would be responsible for the Board to hold this request until next year as the Village must prepare for the unforeseen requests. The Board was in agreement with this idea. Chief Schuey stated he will need to adjust his budget numbers to allow for repairs to the car this year as it would not be traded in. Chief Schuey was advised to provide his updated number to the Clerk's Office as soon as possible.

**BUILDING USE:**

Person to open gym Saturday March 14, 2020 8:45 at a.m. for 5K run registration.

Trustee Zastrow volunteered to open the gym.

Request from Town of Porter Story Hour to use the gym on Tuesday's from June 30-August 4, 2020 from 9:30 a.m.-11:30 a.m. for their annual summer program. Insurance is on file. Recreation Director Guarin has approved the use.

Motion to approve the use was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried.

Request from the American Red Cross to use the gym on Tuesday May 12, 2020 from 12:30 p.m. -7:30 p.m. for their blood drive. Insurance is on file.

Motion to approve the use was made by Trustee Zastrow, seconded by Deputy Mayor Lockhart. All in favor, motion was carried.

**ANNOUNCEMENTS:**

Reminder that the Lion's Club Cash Bash is Saturday March 14, 2020 at the Youngstown Fire Hall from 1:00 p.m.-4:00 p.m.

Trustee Comerford advised the hours changed to 12:30 p.m.-3:00 p.m. So noted.

The St. Patrick's Day 5K run will take place at noon from the Fire Hall Saturday March 14<sup>th</sup>. The race will benefit the Youngstown Volunteer Fire Company at noon.

So noted.

The next work session will be March 26, 2020 at 7:00 p.m. The next Board meeting will be April 9, 2020 at 7:00 p.m.

So noted.

The Village Board will enter into Executive session immediately following the regular session for discussion of litigation matters.

No Executive session was necessary.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**BOARD REPORTS:**

Trustee Comerford reported that the meeting with the Historical Society regarding the underground railroad sign is scheduled for 4/18/20. The dedication of the sign will be at Constitution park on 6/13 or 6/14. The Nancy Price Run will be 5/9/2020. The Recreation Commission would like the Board to be advised that the gm floor needs refinishing. The cost is \$2,000.00. Trustee Comerford will make sure what that covers and advise the Board.

Deputy Mayor Lockhart reported that he met with Jonathan Schultz of Niagara County Emergency Management and 150 pallets of sandbags will be delivered and stored at the Cold Storage. Deputy Mayor Lockhart reported that there are pumps we can obtain to use for the flooding. However, it is not guaranteed which pumps will be provided. There is a company in Batavia that rents the pumps that continuously prime. Deputy Mayor Lockhart will check into the cost of renting these. Deputy Mayor Lockhart reported that the Army Corp of Engineers is reporting the water levels are only 5 inches above this time last year. Deputy Mayor Lockhart

advised he had been down to our waterfront, and it looks higher than last year based on things that are submerged.

**PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

Mayor Reynolds opened the meeting to public comment.

With no public comment, Trustee Zastrow made a motion to adjourn the regular meeting at 9:22 p.m., seconded by Trustee Comerford. All in favor, motion was carried.

Submitted by:

Wendy J. Brown  
Clerk-Treasurer