

Village of Youngstown

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APRIL 18, 1854

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Village of Youngstown Board of Trustees Minutes – February 13, 2020

PRESENT: Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, Superintendent Muller, Chief Schuey, Building Inspector Stevens, Engineer Lannon, Clerk-Treasurer Brown. **ABSENT:** Grant Writer Rotella

CALL TO ORDER

Mayor Reynolds called the regular meeting of the Board of Trustees to order at 7:01 p.m. with the Pledge of Allegiance.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

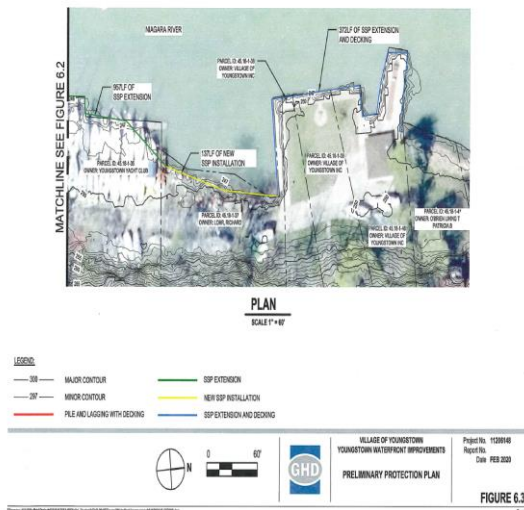
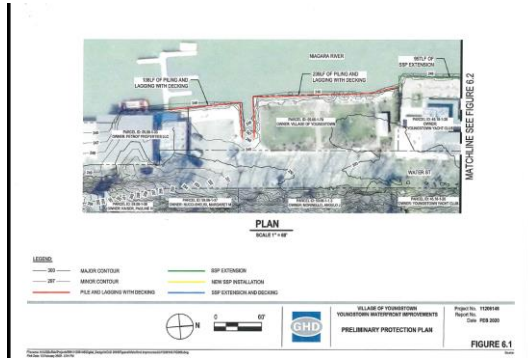
Mayor Reynolds opened the meeting to public comment. With no public comment Mayor Reynolds moved on to departmental reports.

DEPARTMENTAL REPORTS

POLICE: Chief Schuey turned his report in. Chief Schuey reported that he has been informed of the upcoming events in the Village and is prepared for the events.

DEPARTMENT OF PUBLIC WORKS: (Flower baskets) Superintendent Muller reported that the DPW has been working on the dump truck as well as painting the Village Office and installing new carpet tiles in the Village Office and first floor entry way. Superintendent Muller reported that the water loss is at just above 15%. Mayor Reynolds asked about an easement required for Swain Road. Superintendent Muller reported that the Town of Porter and Brandon Young each need easements from the Village to access their properties on Swain Road. Attorney Caserta will contact the attorney for the Town and handle the necessary paperwork for the easement.

ENGINEER: Engineer Lannon presented the Board with a handout of the proposed project for the REDI grant.



Item	Unit	Quantity	Price per unit	Total
Steel sheet extension	ft	1040	\$400	\$416,000
Steel sheet extension with decking	ft	370	\$1,000	\$370,000
Pile and lagging with decking	ft	380	\$700	\$266,000
Sheet pile installation **	ft	140	\$250	\$35,000
Decking, access ramp at 1:12	Per ramp	1	\$15,000	\$15,000
Floating dock (200ft with floating ramp)	sq ft	3600	\$100	\$360,000
General requirements (mobilization, temp. facilities, safety, demobilization, etc.)	Lump sum	1	\$100,000	\$100,000
Subtotal				\$1,562,000
Contingency - 20%				\$312,000
Subtotal				\$1,874,000
ELA @ 10%				\$187,000
Total estimated project cost				\$2,061,000

** Price estimated is the differential beyond sheet piling anticipated to be installed by property owner

The proposed REDI project estimated cost is \$2,061,000.00. Discussion between the Board, Engineer and Mr. Lohr of Main Street continued regarding materials, locations and the proposed project. The project will be constructed to 254 feet; up from the current 250 feet. Engineer Lannon asked the Board who the Engineer of Design would officially be for the project for completion of the Engineering report.

Trustee Zastrow made a motion to accept the Engineering report as presented by Engineer Lannon. Engineer Lannon will transmit the report. Motion was seconded by Deputy Mayor Lockhart. All in favor, motion was carried.

Deputy Mayor Lockhart made a motion to name GHD as Engineer of Design for the REDI project. Motion was seconded by Trustee Comerford. All in favor, motion was carried.

GRANT WRITER: Grant Writer Rotella was absent, but sent his report to the Board.

BUILDING INSPECTOR: Building Inspector Stevens turned his report in. Building Inspector Stevens reported he continues to work with the property owner on Lockport

Street regarding the dead tree issue. There is question of who owns the property area. Building Inspector Stevens discussed a proposed house to be built on Swain Road and a potential issue that the house will reside partially in the Town of Porter and partially in the Village. Attorney Caserta suggested the homeowners approach the Planning and Zoning boards to handle any issues that may be encountered with the building of the home.

ATTORNEY: Attorney Caserta stated his items will be covered in the agenda.

CLERK'S OFFICE: Clerk-Treasurer Brown reported that the January financial reports were distributed to the Board.

MINUTES

Approval of, or changes to, the Board meeting and Work Session minutes from January 9 and January 23, 2020.

Motion to approve the minutes was made by Trustee Comerford, seconded by Trustee Fox. All in favor, Motion was carried.

CORRESPONDENCE:

Thank you note received from the Youngstown-Town of Porter Christmas Basket Program for the help received from the Village Office, Board and DPW during the Christmas Basket preparations.

So noted.

Thank you note received from the Youngstown Free Library for the financial support from the Village for the 2019-2020 year.

So noted.

Notification received from Paul Beatty notifying the Village of several runs located at Fort Niagara. Police assistance is not required, but he wanted the Village to be aware of the runs. Runs are December 19, 2020 11:00 am start, December 31, 2020 12:00 p.m. start, and January 1, 2021 12:00 p.m. start.

So noted.

AGENDA:

ABSTRACT OF AUDITED VOUCHERS:

Approval of the Abstract of Audited Vouchers for the period from January 10-February 13, 2020 in the amount of \$56,831.14

General:	\$ 56,370.85
Water:	\$ 182.97
Sewer:	\$ 277.32
<u>Trust:</u>	<u>\$ 0.00</u>
Total	\$ 56,831.14

Motion to approve the abstract of audited vouchers was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

ITEMS:

Request from the YYC Can Am Challenge Regatta to close Water Street July 24-26, 2020 from 6:00 a.m. Friday-Sunday evening. Security points will be posted at the top of Water Street as in years past. YYC will arrange for property owners, official vehicles and emergency vehicles to have access. YYC will work with NJA to control the tour buses to not impact normal operation of the NJA. The YYC grounds will be open to the public during the event. YYC is also requesting tenting on the North Village Park and use of the Village docks south of the YYC and on the North Park property.

Motion to approve pending water levels was made by Trustee Zastrow, seconded by Trustee Fox. All in favor motion was carried.

Notice from Christine Sirainni of the Down Syndrome Assoc. of Niagara, Inc. informing the Board of the 2nd annual Down River Run and Fun Walk/Roll beginning at Fort Niagara on Saturday June 13, 2020 from approximately 5:30 a.m.-4:00 p.m. The course established in 2016 will be followed again, roads will not be closed. Adult volunteers will be provided at needed locations with assistance from local EMS, NYSPD, YPD, and YFD. The 5K will be managed by Paul Beatty and Race Management Solutions. Event insurance naming Village of Youngstown as additional insured will be provided.

So noted.

Authorization for Mayor Reynolds to sign a renewal of contract with Unifirst Corporation for a 3 year term for mats. Prices are decreasing from \$49.30 to \$44.30.

Motion to approve the authorization for Mayor Reynolds to sign the three year contract with Unifirst was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

Authorization for Mayor Reynolds to sign the annual agreement with Niagara County Office for the Aging for the Senior Van program contract. The contract remains at \$4,000.00 compensation to the Village of Youngstown.

Motion to approve the authorization for Mayor Reynolds to sign the annual Niagara County Office for the Aging contract was made by Deputy Mayor Lockhart, seconded by Trustee Zastrow. All in favor motion was carried.

Authorization for the Mayor to sign the Landlord Authorization form for the NY State Liquor Authority for a special use application for the Youngstown Free Library event “Dessert in the Stacks” on April 17, 2020.

Motion to approve the authorization for Mayor Reynolds to sign the Landlord Authorization agreement was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

Authorization to create a capital account, H3 for the REDI project.

Motion to create the capital account H3 was made by Deputy Mayor Lockhart, seconded by Trustee Fox. All in favor, motion was carried.

Authorization to mark the A201G Waterfront Pier/Boat Launch Rehabilitation account in the amount of \$68,241.98 for the 5% buy in cost required for the REDI Project and move to the capital account. Authorization to mark \$36,758.02 in account A201D for the balance of the 5% buy in cost for the REDI project and move it to the capital account. Balance in A201D will then be \$105,978.36.

Motion to approve the consolidation of funds and move to the new H3 account was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried.

Authorization to move funds from A1990.4 contingent account to A1325.46 GASB 75 account in the amount of \$3,300.00 for the GASB 75 report previously authorized by the Board, created for audit purposes.

Motion to approve transfer of funds was made by Deputy Mayor Lockhart, seconded by Trustee Fox. All in favor, motion was carried.

Authorization for a budget amendment for \$3,000.00 to A2707, Stone Garden Police revenue account and \$3,000.00 to A3120.1 salary line Police to account for a grant received for patrols to be used prior to 5/31/2020.

Motion to approve the budget amendment was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried.

BUILDING USE:

Request from the Youngstown Garden Club to use the parking lot at the Village Center on Saturday June 6, 2020 from 7:00 a.m.-3:00 p.m. for their annual plant sale. Insurance is on file.

Motion to approve the use as stated was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

Request from Niagara Pioneer Soccer League to use the John Calvert Room for February 22 and March 28, 2020 for soccer registration from 10:00 a.m.-12:00 p.m. Insurance is on file.

Motion to approve the use as stated was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried.

Request from the Youngstown Lion's Club to use the Board room for golf meetings beginning Wednesday February 26, 2020 at 6:30 p.m. through May. Insurance is on file.

Motion to approve the use as stated was made by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.

Request from the YBPA to hold the O'Riordan St. Patrick's Day Parade on Saturday March 14, 2020 at 12:00 p.m. on Main Street at Hinman to Falkner Park. Road Closure will be needed. Insurance is on file.

Motion to approve the use as stated was made by Trustee Fox, seconded by Trustee Zastrow. All in favor, motion was carried. Trustee Zastrow added that the Board was invited to participate in the parade.

ANNOUNCEMENTS:

The next work session will be February 27, 2020 at 7:00 p.m. The next Board meeting will be March 12, 2020 at 7:00 p.m. The Village Board will enter into Executive session immediately following the regular session for discussion of litigation matters.

So noted.

OLD BUSINESS: None

NEW BUSINESS: None

BOARD REPORTS:

Trustee Comerford report that the minutes from the January Recreation Commission meeting were turned in for Board review. Trustee Comerford reported that winter attendance is up for the recreation events. The Nancy Price run will be May 9, 2020 beginning at the Youngstown Fire Hall. Trustee Comerford reported that Tim Fogarty will conduct first aid training for the recreation staff. Details are being finalized for the number of participants. Trustee Comerford continued that the Recreation Director will meet with Lewiston Recreation regarding the upcoming baseball season. Trustee Comerford stated Recreation Director Gruarin is doing a great job taking over the department. Mayor Reynolds added he would like to thank Steven Pierce of Youngstown for the donation of a recliner chair for the recreation department. Trustee Comerford reported that he will be the liaison for the Underground Railroad sign dedication in June at Constitution Park.

Trustee Fox reported that the lighting project spreadsheet is ready to be sent to National Grid. The Board members thanked him and agreed he should send the spreadsheet in for handling by National Grid.

Trustee Zastrow reported that he had a conversation with the Commander of Station Niagara Coast Guard located at Fort Niagara. Trustee Zastrow reported that he was informed if the water levels are higher than last year; the crew will be forced to abandon the station. The Coast Guard will still patrol the area, but they are not sure where they would be stationed. Trustee Zastrow continued his report with information and reminder the Fire Company has contacted the Village about a new contract for this year. Trustee Zastrow stated that the current contract does not contain enough words in it. Trustee Zastrow suggested that other fire service contracts from other municipalities be obtained and reviewed. Attorney Caserta will talk to Larry Stewart, Attorney for the Fire Company. Mayor Reynolds stated that he has spoken with some of the Fire Company members about the limits the Village faces with revenues and property taxes they are allowed to collect. Mayor Reynolds feels that the increases to the Fire Company should match what the Village is allowed to raise taxes for each fiscal year and keep in line with accountability to the taxpayers.

Deputy Mayor Lockhart reported that he has been attending the Lake Ontario preparedness meetings with Mayor Reynolds as well as Emergency Management meetings with the County. The picture at this time is not very good. The levels are at 250 feet and will be at the slope of Water Street if the levels continue to rise. Jonathan Schultz of Niagara County Emergency Management continues to work with locations involved in the potential flooding for this season. Deputy Mayor Lockhart continued stating that the Lewiston Water Treatment Plant will be working on I&I issues with the municipalities. Deputy Mayor Lockhart reported that budget meetings should be starting soon. Thought should be given to replenishing funds the Village has had to use.

Mayor Reynolds reported that one of the Senior Van Drivers resigned and would like to advise the Board that as this is not a new position he would like to move ahead and advertise to replace

the position. Although the hours have decreased based on rider's needs, the position needs to be re-staffed so coverage is available when needed. The Board was in agreement to re-staff the position. Mayor Reynolds continued reporting that he has met with the Lake Ontario Preparedness group and noted how the communities have pulled together to work on promoting the area, even when the water levels are high. There is a person in the group, Paula Gil, which works on the promotion of businesses and attractions in the area. The group would like to municipalities to participate in this at a cost of \$150.00 for the year. The Board was in agreement with this.

Motion to approve payment of the \$150.00 was made by Trustee Zastrow, seconded by Deputy Mayor Lockhart. All in favor, motion was carried.

Trustee Zastrow inquired about the hanging baskets that Superintendent Muller advised the Board that the former supplier was not in business any longer. The Board was in agreement to use Faery's Nursery at a cost of \$63.25 a basket.

With no further reports, Mayor Reynolds opened the meeting to public comment.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Mr. Lohr of Main Street addressed the Board regarding the report about the Coast Guard Station Niagara. Mr. Lohr asked if anyone advised the building could be on the Historic register and urged that a letter be sent to the appropriate people to urge them to retain the Coast Guard Station Niagara. Trustee Zastrow will find the appropriate people to contact.

With no further public comment, motion was made to adjourn the regular session and enter into Executive session at 8:35 p.m., by Trustee Comerford, seconded by Trustee Zastrow. All in favor, motion was carried.

Motion to adjourn Executive session was made at 9:13 p.m. by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

Submitted by:

Wendy J. Brown
Clerk-Treasurer