

Village of Youngstown

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Village of Youngstown Board of Trustees Work Session Minutes – January 23, 2020

PRESENT: Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, Superintendent Muller, Building Inspector Stevens, Engineer Lannon, Clerk-Treasurer Brown. **ABSENT:** Chief Schuey.

CALL TO ORDER:

The work session of the Village Board of Trustees was called to order by Mayor Reynolds at 7:00 p.m. with the Pledge of Allegiance.

BUILDING USE:

Request from the Youngstown Free Library to use the John Calvert room on Thursday February 27, 2020 from 4:00 p.m.-5:00 p.m. for Lego Club. Insurance is on file.

Motion to approve the use was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

AUTHORIZATION:

Authorization for Mayor Reynolds to sign the easement renewal for 645 (Andres) and 703 (Chretien) Main Street in the amount of \$150.00 each for the term February 1, 2020- January 31, 2021.

Motion to authorize the Mayor to sign the easement was made by Trustee Zastrow, seconded by Deputy Mayor Lockhart. All in favor, motion was carried.

Engineer Lannon presented the Board with a concept drawing of the water front area and update on the status of the REDI report. Engineer Lannon stated that they are taking 3 borings and should be finished soon. The borings have gone down 30 feet and have not hit rock yet. It was expected that they would hit rock at 12-14 feet. Engineer Lannon stated that the challenge remains correcting 1600 feet of waterfront property with the funds given for 700 feet. GHD is recommending that the public areas be protected and accessible while the private areas would just be protected to utilize funds in the best way. Engineer Lannon also stated the REDI project did not include Niagara Jet adventure in the project. The REDI report is due February 14, 2020 and

GHD will continue to work on this. The Board and Engineer Lannon continued on with a lengthy conversation regarding ideas on the best way to utilize the funds and use of the funds on private and public areas. Engineer Lannon will update the Board next week as to the status of the project.

OLD BUSINESS:

BISTRO/PICNIC TABLES:

(10/24/19): Mayor Reynolds stated that signage will also be reviewed. Mayor Reynolds noted that the meeting still needs to be coordinated and the goal is to have things in order for the spring.

(12/12/19): Mayor Reynolds stated that the meeting still needs to be set up and will be handled for March.

(1/23/20): Mayor Reynolds stated that the meeting had not been scheduled to date as the REDI meetings have been taking precedence. Mayor Reynolds asked Trustee Zastrow if he would be able to handle scheduling and conducting the meeting. Trustee Zastrow agreed to handle this.

POSSIBLE SALE OF S CURVE PARCEL AT THE CORNER OF BROOKSHIRE AND THIRD STREET:

(10/24/19)-Attorney Caserta discussed a survey to the parcel prior to listing the land for sale. The Board discussed dimensions and easements for the property. Building Inspector Stevens stated the address would be on the Brookshire side of the parcel. The Board agreed the entire parcel would be sold. Attorney Caserta will contact a survey company to obtain a survey of the parcel.

(11/14/19): Attorney Caserta advised he is waiting for the survey to be turned into him.

(12/12/19): Attorney Caserta is still waiting for the survey and will follow up on it.

(1/23/20): Attorney Caserta reported that he had advised the surveyor that there was not a rush on obtaining the survey and has now advised him the Village needs the survey. Attorney Caserta reported he should have the survey in the next 10 days.

HANDLING OF FOOD TRUCK OPERATIONS WITHIN THE VILLAGE:

(10/24/19): The Board discussed their thoughts on the handling of updating the code for food trucks. Deputy Mayor Lockhart stated the draft language needed to be agreed upon and written by the Board and Attorney. Once completed, a public hearing would be held. The Board members agreed they are all to review the codes and have input prepared for the next work session for draft language for the code on food trucks.

(11/14/19): The Board will review and be prepared at the next work session with input. Trustee Comerford- possibly allow them in parks for festivals.

(12/12/19): Updates will be discussed at January meeting with implementation by March.

(1/23/20): Mayor Reynolds asked the Board if they had reviewed the materials and what input they had. Trustee Fox stated he felt that perhaps the Board need to state where the trucks could operate. The Board discussed several options of Second Street, Nany Price Drive, and what impacts the truck may have on our local businesses. The discussion continued with reference to not allowing food trucks as well. Attorney Caserta will draft language for the Board to review on this.

COLD STORAGE SITE:

(10/24/19): Trustee Fox stated that he has contacted James Carminati a licensed commercial real estate person. Trustee Fox stated Mr. Carminati would like to know what the Board feels they would like the listing price to be. Trustee Zastrow stated he would like the opinion of Mr. Carminati as a real estate professional. The Board agreed the entire parcel should be sold and noted there are two zones with the property. A commercial and residential zoning is assigned to the property.

(11/14/19): Trustee Fox reported that he has been working with Mr. Carminati on details of the listing.

(12/12/19): Trustee Fox reported that there has not been a change on this to date. Deputy Mayor Lockhart stated that Mr. Hellner who previously submitted a proposal, may be submitting an updated proposal soon.

(1/23/20): Trustee Fox reported that Mr. Carmanati has suggested perhaps contacting Dollar General to see if there is interest in the site but wanted to know if the Board would support something like this. Deputy Mayor Lockhart stated that a previous person that had interest in the site may be submitting a new proposal for the property.

NEW BUSINESS:

Mayor Reynolds stated that Karen Noonan had completed the process of the land-marker for the Underground Railroad. Ms. Noonan is asking for a Village contact to work with on the project and dedication. Mayor Reynolds asked Trustee Comerford if he would be the contact for the project. Trustee Comerford agreed and asked Trustee Zastrow for assistance as needed.

Mayor Reynolds advised the Board that the process for the Citizen of the Year is changing based on an article in the Sentinel. There will be only one person chosen that is a volunteer for something related to the Chamber. Mayor Reynolds suggested the Village still choose their own Citizen of the Year and recognize them, and also have them be the Labor Day Parade Marshall. The Board was in agreement. Mayor Reynolds asked the Board to think about the upcoming budget and what would be budgeted to the Chamber this year.

Deputy Mayor Lockhart announced to the Board that he would not be seeking re-election in the upcoming Election.

Mayor Reynolds discussed an issue of building permits for Victor Battey of Lockport Street. Discussion about fences, and permits continued with the Board and Building Inspector Stevens. Building Inspector Stevens will obtain a survey of the area and handle the permit for the fence accordingly. Discussion turned to Mr. Battey's sewer repair request. Attorney Caserta will contact Mr. Battey.

ANNOUNCEMENTS:

The next Board meeting will be February 13, 2020 at 7:00 p.m. The next work session will be February 27, 2020 at 7:00 p.m. The Board will enter into Executive session following the work session.

TABLED ITEMS:

Charrette: (9/2019) on hold until path for future LWRP is addressed.

Motion to adjourn the work session was made at 9:07 p.m. by Deputy Mayor Lockhart, seconded by Trustee Zastrow. All in favor, motion was carried.