



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. Box 168
YOUNGSTOWN, NEW YORK 14174-0168

TELEPHONE:
(716) 745-7721
FAX:
(716) 745-3400

Village of Youngstown Board of Trustees Work Session Minutes – October 24, 2019

PRESENT: Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Attorney Caserta, Trustee Fox, Superintendent Muller, Building Inspector Stevens, Clerk-Treasurer Brown. **ABSENT:** Chief Schuey, Grant Writer Rotella, Engineer Lannon.

CALL TO ORDER:

Mayor Reynolds called the work session meeting together at 7:00 p.m. with the Pledge of Allegiance.

BUILDING USE:

Request from Youngstown Free Library to use the gym on Friday November 1, 2019 at 3:00 p.m.- Saturday November 2, 2019 until 5:00 p.m. for the children's program Halloween Candyland. Insurance is on file.

Motion to approve the use as noted was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

AUTHORIZATIONS:

Authorization for Mayor Reynolds to sign the annual contract with Independent Health for the Medicare health plan. Renewal is from January 1, 2010-December 31, 2020 in the amount of \$421.57 monthly for a single plan. Current rate is \$426.29, resulting in a decrease of \$4.72 per month per person.

Motion to approve Mayor Reynolds to sign the annual contract as noted was made by Trustee Zastrow, seconded by Deputy Mayor Lockhart. All in favor motion was carried.

Resolution for approval for the Mayor to sign the Bond Anticipation Note 2019 with KeyBank authorizing the issuance for \$535,126.78 Serial bonds of the Village of Youngstown, NY for capital improvements to the Lockport Street Water Line. Such bond anticipation note hereby authorized is a third note.

Clerk-Treasurer Brown confirmed the new rate for the BAN would be 2.34% down from 3.05%. Clerk Treasurer Brown also confirmed that the amount of \$70,209.30 will be paid towards the principal and \$18,411.47 will be paid in interest with the 10/25/19 payment.

Motion for resolution for the Mayor to sign the Bond Anticipation Notice with KeyBank authorizing the issuance for \$535,126.78 Serial bonds of the Village of Youngstown, NY for capital improvements to the Lockport Street Water Line. Such bond anticipation note hereby authorized is a third note; was made by Trustee Zastrow, seconded by Trustee Fox. All in favor the resolution was carried.

OLD BUSINESS:

BISTRO/PICNIC TABLES:

(September 26, 2019) Mayor Reynolds stated that the meeting has not been scheduled as of yet and will try to coordinate the meeting by the next meeting.

10/24/19-Mayor Reynolds stated that signage will also be reviewed. Mayor Reynolds noted that the meeting still needs to be coordinated and the goal is to have things in order for the spring.

POSSIBLE SALE OF S CURVE PARCEL AT THE CORNER OF BROOKSHIRE AND THIRD STREET:

(10/10/19): Building Inspector Stevens reported at the regular Board meeting he felt the lot was sellable. Building Inspector Stevens and Attorney Caserta will check into companies that can appraise the parcel.

10/24/19-Attorney Caserta discussed a survey to the parcel prior to listing the land for sale. The Board discussed dimensions and easements for the property. Building Inspector Stevens stated the address would be on the Brookshire side of the parcel. The Board agreed the entire parcel would be sold. Attorney Caserta will contact a survey company to obtain a survey of the parcel.

AT&T/Centerline: Attorney Caserta updated the Board on the status of the contract with AT&T. There is some verbiage in the contract that is being worked out; the Mayor has been approved to sign the contract when it is complete. Attorney Caserta stated that things are almost complete. Attorney Caserta excused himself from the meeting for a prior obligation at 7:15 p.m.

HANDLING OF FOOD TRUCK OPERATIONS WITHIN THE VILLAGE:

September 26, 2019: Attorney Caserta was absent. Clerk-Treasurer Brown will follow up with Attorney Caserta for the information to pass on to the Board.

(10/10/19): Current information Attorney Caserta forwarded was emailed to the Board.

10/24/19: The Board discussed their thoughts on the handling of updating the code for food trucks. Deputy Mayor Lockhart stated the draft language needed to be agreed upon and written by the Board and Attorney. Once completed, a public hearing would be held. The Board members agreed they are all to review the codes and have input prepared for the next work session for draft language for the code on food trucks.

COLD STORAGE SITE:

(9/26/19): Thoughts submitted by Chairperson Hansen, distributed to the Board for review prior to the work session meeting.

At the meeting the information was reviewed by the Board with discussion regarding the best choice for the Village. The Village Board felt both proposals received had a very lengthy time line associated with them. Trustee Fox stated he would like to see a commitment supported by a monetary payment to consider the proposals. Building Inspector Stevens stated he felt the parcel should be put up for sale. Grant Writer Rotella stated the Village may want to list it in a Toronto paper as it may generate interest. The Board discussed listing the parcel through an agent, which was supported. Trustee Fox will contact a commercial real estate broker to discuss the options with the property. Mayor Reynolds will contact BG Innovations to update them on the status of their proposal.

10/24/19- Trustee Fox stated that he has contacted James Carminati a licensed commercial real estate person. Trustee Fox stated Mr. Carminati would like to know what the Board feels they would like the listing price to be. Trustee Zastrow stated he would like the opinion of Mr. Carminati as a real estate professional. The Board agreed the entire parcel should be sold and noted there are two zones with the property. A commercial and residential zoning is assigned to the property,

LED Conversion: packet-emailed to Board **7/31/19**-selection of bulb for each pole.

(9/26/19): Trustee Fox stated that they are working on completing their process to submit the bulb choices.

10/24/19: Trustee Fox stated that he had been reviewing each light pole and taking pictures. Trustee Fox reported that some of the pole numbers do not correspond with the list of poles from National Grid. Trustee Fox will continue working on the lighting choices.

NEW BUSINESS:

Proposed residential handicap accessibility resolution emailed to the Board 9/12/19.

The Board discussed the proposal of a resolution to allow the Building Inspector to have authority to waive zoning requirements and issue a building permit for residential handicap accessibility. Trustee Zastrow stated he was in support of the proposal. The Board discussed if the code needs to be amended or if a resolution could be instituted that would give the Building Inspector the necessary authority to handle these requests. Trustee Fox suggested that it be a renewable permit as the structure is a temporary variance when needed. By using a permit, and having it be renewable each year, the ramp or structure would not remain indefinitely. The Board discussed requiring a letter from a Doctor stating the need for the ramp/structure. The Board will verify with Attorney Caserta if this can be accomplished with a resolution or if the code will need to be changed.

Notification from Ray Barry regarding the second annual music fest to tentatively be held 8/1/2020.

The Board discussed the notice and this year's event. Chief Schuey and Sergeant Ullery had provided feedback that there were no issues. The Clerk-Treasurer stated there had been no negative feedback or complaints received. The Board agreed they supported the event and date. Clerk-Treasurer Brown will notify Mr. Barry.

REDI-project profiles package on water shore stabilization project.

Deputy Mayor Lockhart discussed the meeting he attended regarding the waterfront project for Youngstown. There will be \$2.1 million dollars for shoreline stabilization measures where necessary to a higher elevation and installing floating dock structures to handle high water levels. Deputy Mayor Lockhart advised the Board will need to review and tweak the project as necessary. There is a 5% buy in from the Village which equals \$105,000.00 for the project. The Board discussed various scenarios of renovations for the area. Deputy Mayor Lockhart continued that he has a question pending through Assemblyman Mike Norris regarding the use of the funds on private property due to the unique way the Village waterfront is set up. The Board recognized Sue MacNaughton of Main Street. Ms. MacNaughton stated that the intake forms for businesses were available at this time. The funding is 50% of the cost of the project up to \$200,000.00. The Board recognized Rick Lohr of Main Street. Mr. Lohr stated that there is green property that covers private and public area and the businesses and Village need to work together so the solution benefits everything and everyone in the area. Deputy Mayor Lockhart added that there is \$14-15 million for dredging the the area, and hopefully the Village will be able to utilize this during the project. Deputy Mayor Lockhart stated that there is a meeting 11/7/19 at 7:00 p.m. in the Board room for local municipalities to gather and discuss the issues facing them. The Board continued their discussion of the scope of the project and coordination moving forward. Deputy Mayor Lockhart and one other Board member will meet with the affected business owners on

11/29 at 7:00 p.m. in the Board room to discuss ideas. Deputy Mayor Lockhart will update the Board as to the outcome.

Mayor Reynolds stated that a couple from Kentucky that was on the Jet Boat when it assisted in a rescue of a jet ski accident, pulling the driver to safety, contacted the Chamber of Commerce to see if there was any recognition they could present the Captain of the Jet Boat with. The Chamber contacted Mayor Reynolds to see if there was something the Village could do to recognize the Captain and First Mate. Mayor Reynolds presented the idea of a proclamation to the Board. The Board was in agreement with this. It was stated there was a civilian that assisted with the rescue as well that should be recognized. Mayor Reynolds will obtain the names of everyone involved and get a proclamation ready.

ANNOUNCEMENTS:

The next Board meeting and work session will be November 14, 2019 at 7:00 p.m.

So noted.

TABLED ITEMS:

Parking Stations: (July 11, 2019) Trustee Fox stated that this was tabled until the winter for further discussion.

10/24/19: Trustee Fox stated that with the REDI project for the waterfront area, it would be best to hold off on the parking meter project until such time everything has been handled with the project in that area.

Charrette: (9/2019) on hold until path for future LWRP is addressed.

So noted.

With no further business, Deputy Mayor Lockhart made a motion to adjourn the work session at 8:23 p.m., seconded by Trustee Comerford. All in favor, motion was carried.