

Village of Youngstown

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APRIL 18, 1854

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Village of Youngstown Board of Trustees Minutes – October 10, 2019

PRESENT: Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, Superintendent Muller, Chief Schuey, Building Inspector Stevens, Engineer Lannon, Clerk-Treasurer Brown. **ABSENT:** Grant Writer Rotella (note: Grant Writer Rotella presented a grant workshop to the Board at 6:00 p.m. but was not present at the Board meeting).

CALL TO ORDER

Mayor Reynolds called the regular meeting of the Board of Trustees to order at 7:00 p.m. with Pledge of Allegiance.

GRANT WRITER: Grant writer Rotella presented a workshop on the Grant process beginning at 6:00 p.m. for all interested. Grant Writer Rotella provided an update to the Board on current grants as well. Grant Writer Rotella was unable to attend the regular meeting.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Mayor Reynolds opened the meeting to public comment. Howard Noonan of Main Street addressed the Board asking if there was a different route the buses were taking as traffic flow is different causing various issues on Main Street and Water Street. Chief Schuey stated that with the parkway closing and rerouting there has been some confusion. Chief Schuey advised he has spoken with Jetboat owners who are addressing the traffic flow with the tour companies. Chief Schuey will speak with Mr. Price on this subject again.

Raymond Mahtook of Main Street. spoke regarding the traffic issues on Water Street. Mr. Mahtook advised he had submitted a letter addressing issues to the Board, but had not received a written response. Mr. Mahtook advised he witnessed several issues on Water Street and placed a call to Chief Schuey. Chief Schuey addressed the issue of one of the Jetboats being on a trailer in the parking area. Chief Schuey advised the boat needed a repair and the part would not be available until the next day. The boat was removed and returned to the water. Mr. Mahtook asked if tickets were being written. Chief Schuey advised they were, but many are dismissed by the Court. Mr. Mahtook advised he felt the issues need to be better addressed by the Board.

Karen Noonan of Main St congratulated the Board on an award she read of in the paper of \$100,000 for a sidewalk project on Water Street. The Board explained that grant was an older grant and the project totaled \$500,000.00 and could not be funded. The money has been used by the Greenway Committee for restoration of the theatre at Fort Niagara at this time.

DEPARTMENTAL REPORTS

POLICE: Chief Schuey turned his report in. Chief Schuey reported that two Officers will be using the side by side on Halloween handing candy out. Chief Schuey reported that there will also be additional Officers on for the Recreation Halloween Parade.

DEPARTMENT OF PUBLIC WORKS: Superintendent Muller reported that there are trees on William Street that need to be removed. The lowest bid is \$1,600.00. The Board asked if funds were available, Clerk-Treasurer Brown stated the tree code was out of funds.

Superintendent Muller advised he would like to order the meter heads that were budgeted this year for the water meters. Deputy Mayor Lockhart made a motion to approve the ordering of the meters as budgeted. Trustee Comerford seconded the motion. All in favor, motion was carried.

Superintendent Muller continued that the new dump truck is ready for an oil change, there are 6 filters and the cost will run \$300-\$400. Superintendent Muller continued that the sidewalk repairs are completed and they will be starting leaf pick up soon.

ENGINEER: Engineer Lannon reported that everything is status quo at this time.

GRANT WRITER: Grant Writer Rotella presented a workshop to the Trustees at 6:00 p.m. regarding the grant process. Grant Writer Rotella reported that the waterline grant is still stalled with no new information.

BUILDING INSPECTOR: Building Inspector Stevens reported he turned his report in. Building Inspector Stevens continued that the tree issues on Hinman Street and Third Street has been resolved. Building Inspector Stevens stated he and Superintendent Muller will be reviewing the tree issues in the Village to address any issues. Building Inspector Stevens stated that the S curve lot that the Board was looking at to possibly sell seems to be a buildable lot. The Board discussed the option and agreed to have the parcel surveyed. Attorney Caserta will check with a survey company as well as Building Inspector Stevens for prices.

ATTORNEY: Attorney Caserta reported that the contract with AT&T is almost completed. AT&T came back with a few changes that Superintendent Muller must

approve. Attorney Caserta advised that he would like the Board to approve the Mayor signing the contract once the changes have been agreed upon. Trustee Zastrow made the motion to approve the Mayor signing the agreement with AT&T once all changes have been agreed upon. Trustee Fox seconded the motion. All in favor motion was carried. Attorney Caserta continued that the BAN will be due in a few weeks. Attorney Caserta stated he will work with the Clerk's Office for the final numbers. Trustee Fox asked if the Cold Storage property could be listed with a relator for sale. Attorney Caserta stated it could. Trustee Fox will contact a local commercial real estate broker for information and listing.

CLERK'S OFFICE: Clerk-Treasurer Brown stated that Brown and Company has completed the AUD for the fiscal year and Williamson Law is adjusting the software as needed. Clerk-Treasurer Brown continued that a Veterans Agency rep from Niagara County was here 10/9 and met with 5 individual regarding services they are entitled to. Clerk-Treasurer Brown reported that Troy & Banks secured \$656.24 from National Grid for overcharged sales tax on utilities resulting is \$393.74 payable to the Village and \$262.50 due to Troy and Banks.

MINUTES

Approval of, or changes to, the Board Minutes from September 12, and work session minutes from September 26, 2019.

Motion to approve the minutes was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

CORRESPONDENCE:

Letter of resignation received from Officer Daniel Trapasso stating a new position he has accepted will not allow him to maintain his current position with the Youngstown Police Dept. Officer Trapasso thanked the YPD for the opportunity and stated he will miss serving the community.

Mayor Reynolds stated he would like to thank Officer Trapasso for his service to the community as well. So noted.

Correspondence received from Brett and Melissa Sippel of Brampton Road requesting a second adjustment to their sewer bill for a refilling of their new pool due to a ripped liner.

Mayor Reynolds stated this would be discussed further into the meeting. So noted.

AGENDA:

ABSTRACT OF AUDITED VOUCHERS:

Approval of the Abstract of Audited Vouchers for the period from September 13-October 10, 2019 in the amount of \$96,604.64.

General:	\$67,834.37
Water:	\$28,642.58
Sewer:	\$ 127.69
<u>Trust:</u>	<u>\$ 0.00</u>
Total	\$96,604.64

Motion to approve the abstract of audited vouchers was made by Trustee Zastrow, seconded by Trustee Fox. All in favor motion was carried.

ITEMS:

Set hours for Trick or Treating in the Village for October 31, 2019.

Mayor Reynolds set the hours from 4:00 p.m.-8:00 p.m. on Thursday October 31st. Motion to approve the hours was made by Trustee Comerford, seconded by Trustee Zastrow. All in favor, motion was carried.

The Village of Youngstown Recreation Department's annual Halloween Party will take place Saturday October 26, 2019. Registration begins at 12:30 p.m. in the gym. The parade begins at Village Center at 1:00 p.m. returning to the gym for a party with games and treats.

So noted.

Request for renewal of Raising Fowl permits for the following applicants:

Kyrstal Stevens, 580 Lockport St
Kyle Heath, 421 Lockport St
David Thurlow, 3634 Hillview Dr

Application specifications remain the same as from 2018. No complaints have been received for any of the applications. Renewal of the permit would be valid from October 25, 2019-October 24, 2020.

Motion to approve the raising fowl permits as noted was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried.

APPOINTMENT:

Appointment of Thomas Murphy as Zoning Board of Appeals Chairperson effective 10/1/2019.

Deputy Mayor Lockhart made a motion to approve Thomas Murphy as Chairperson of the Zoning Board of Appeals, seconded by Trustee Fox. All in favor, motion was carried.

BUILDING USE:

Holiday Basket Committee is requesting use of the Cora Gushee Room on November 7th from 9:00 a.m.-12:00 p.m.

Trustee Comerford made a motion to approve the use as noted, seconded by Trustee Zastrow. All in favor, motion was carried.

Holiday Basket Committee is requesting use of the gym from December 16-Dec 21, 2019 for preparation of the baskets.

Trustee Zastrow made a motion to approve the use as noted, seconded by Deputy Mayor Lockhart. All in favor, motion was carried.

AUTHORIZATIONS:

Authorization for the Clerk-Treasurer to amend the budget line F9730.6 BAN principal in the amount of \$29,154.30, for additional payment to the BAN in October.

Deputy Mayor Lockhart made the motion to approve the amendment as noted, seconded by Trustee Comerford. All in favor, motion was carried.

Authorization for the Clerk-Treasurer to move the water other funds previously transferred to NY Class in the amount of \$20,515.00 to the general checking account for payment of the BAN to KeyBank on approximately 10/25/2019.

Deputy Mayor Lockhart made a motion to approve the transfer as noted, seconded by Trustee Fox. All in favor, motion was carried.

ANNOUNCEMENTS:

The next Work Session will be held October 24, 2019 at 7:00 p.m. The next Board meeting and work session will be November 14, 2019 at 7:00 p.m. The Board will enter into Executive session for contractual matters immediately following the regular Board meeting.

So noted.

OLD BUSINESS: None

NEW BUSINESS:

Trustee Zastrow discussed the request from the Sippel's of Brampton Road. Trustee Zastrow stated the adjustment was for \$127.54 the first time. The Board discussed the request noting that

policy is a one-time sewer credit for installation of a new pool. Attorney Caserta stated that as the contractor created the issue, the Village should not absorb the cost. The Board agreed to continue with the current policy of a one-time credit and stated the homeowner should handle the issue with their contractor.

Trustee Zastrow discussed the sewer contract status. Attorney Caserta stated our changes had been submitted and received. The Town of Porter is negotiating with Fort Niagara at this time and we should have resolution shortly.

BOARD REPORTS:

Trustee Fox reported that he continues to work on the National Grid lighting project and will be recording bulb choices soon.

Trustee Zastrow stated that the Sexual Harassment training has been completed. Any individuals left will be address as needed. Trustee Zastrow reported the largest payment on the abstract was \$25,000 for the dump truck payment.

Trustee Comerford reported that the Halloween parade and party will be October 26 beginning at 12:30 p.m. with registration. Trustee Comerford stated he has begun work for Christmas in the Village on 12/14. Trustee Comerford stated that vendor feedback last year was they would prefer the start time to be 12:00 not 10:00 as there were not many people through. The Board agreed to the change in time. Trustee Zastrow stated he will co-chair the event with Trustee Comerford. Clerk-Treasurer Brown has booked the horse and carriage ride. Step in time has been booked for entertainment. Trustee Comerford advised that open gym will begin in January.

Deputy Mayor Lockhart reported that he has been attending the REDI initiative meetings regarding the high water levels. There are eight counties involved with over \$300 million in funding. \$20 million will be used towards homeowner reimbursement. If there are funds available after primary homes have been processed secondary home will be eligible. There will be funding available to municipalities and down the road private businesses. The municipality cost sharing would be 5%. Mayor Reynolds added that the Village Board sent a letter to all waterfront property owners advising how to contact and apply for the program. Deputy Mayor Lockhart continued that the local municipalities will be forming a Lake Ontario Preparedness Committee to address what can be done locally. The next meeting will be in the Village Board room on 11/7/19 for a brainstorming session. Mayor Reynolds added he is impressed with how local municipalities are looking regionally at the impact.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Mayor Reynolds opened the meeting to public comment. With no public comment, motion was made at 8:02 p.m. to adjourn the regular meeting and enter into Executive session by Trustee Comerford, seconded by Trustee Zastrow. All in favor, motion was carried.

Motion to adjourn Executive session was made at 9:11 p.m. by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried.