

# Village of Youngstown

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## Village of Youngstown Board of Trustees Minutes – September 12, 2019

**PRESENT:** Mayor Reynolds, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, Superintendent Muller, Chief Schuey, Building Inspector Stevens, Engineer Keyser, Recreation Director Harrison, Clerk-Treasurer Brown. **ABSENT:** Deputy Mayor Lockhart, Grant Writer Rotella.

### **CALL TO ORDER**

The regular meeting of the Board of Trustees was called to order at 7:01 p.m. by Mayor Reynolds with the Pledge of Allegiance.

### **PRESENTATION:**

Mayor Reynolds announced the winners of the Village of Youngstown Labor Day Parade coloring contest. Awards were presented to Brittany Erskine, Raleigh Smith, Samantha Draper and Patricia Monroe. Mayor Reynolds thanked everyone for their participation and offered congratulations for a great job done.

### **PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

Mayor Reynolds opened the meeting to public comment; with no public comment Mayor Reynolds moved on to departmental reports.

### **DEPARTMENTAL REPORTS**

**POLICE:** Chief Schuey turned in his monthly report. Chief Schuey reported everything for the parade went well and there was a large turnout. Chief Schuey reported there were extra patrols on for back to school week. There were 4 people ticketed for passing a school bus with flashing red lights on.

**DEPARTMENT OF PUBLIC WORKS:** Superintendent Muller reported that Third Street has been paved and he is obtaining pricing on striping. Superintendent Muller reported that catch basins have been replaced on Main Street and Hinman Street. The DPW will be getting equipment ready to begin leaf pickup in the next few weeks. Trustee Comerford advised Superintendent Muller that an area of sidewalk on Main near Falkner Park is uneven. Superintendent Muller stated that it was on his list of sidewalk repairs they are working on.

**ENGINEER:** Engineer Keyser stated they had no new report

**GRANT WRITER:** Grant Writer Rotella was absent, no report provided.

**BUILDING INSPECTOR:** Building Inspector Stevens turned his report in. Building Inspector Stevens reported that the letter addressing dead/dying trees was distributed within the Village. Building Inspector Stevens will begin addressing specific problems with a time frame of 30 days for resolution.

**ATTORNEY:** Items will be covered in Executive session.

**RECREATION DIRECTOR:** Recreation Director Harrison reported on the success of the Falkner Park Summer program. New programs added were basketball and weekend splash pad hours. Recreation Director Harrison stated he would like to add kickball next summer. Recreation Director Harrison reported that there was a good turnout for celebrity bartending and it was a successful event. Recreation Director Harrison stated for fall/winter, the basketball program will return, and open gym will be scheduled. Recreation Director Harrison stated there are plans for an outdoor/environmental club as well.

## **MINUTES**

Approval of, or changes to, the Board Minutes from August 8, 2019.

Motion to approve the Board minutes from August 8, 2019 was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

## **CORRESPONDENCE:**

Notice received from the Youngstown Free Library announcing their new President, Sean Scarisbrick as of August 10, 2019.

So noted.

Notice from Calpine Energy Solutions stating they will be changing the filing frequency from quarterly to annual for their local NY gross receipt tax remits.

So noted.

Letter of resignation from Sergeant Joshua Cain effective 8/19/2019 stating his position as Captain in Lewiston prevents him from dedicating the hours required for his position in Youngstown. Sergeant Cain thanked the Village for the opportunity to serve.

So noted. Trustee Zastrow asked Chief Schuey how long Sergeant Cain served. Chief Schuey advised it was three years.

Letter of resignation effective September 30, 2019 from Zoning Board of Appeals Chairman William Oddy. Chairman Oddy expressed his pleasure and honor working with the other members of the Zoning Board and Village.

So noted. Mayor Reynolds stated that he thanked Chairman Oddy for his service to the Village as he also held Trustee and Deputy Mayor positions in the past.

Letter received from Jan Howard thanking everyone with the Village and the people on the Parade Committee for a delightful Labor Day Parade.

So noted. Mayor Reynolds stated the parade was a great success.

**AGENDA:**

**ABSTRACT OF AUDITED VOUCHERS:**

Approval of the Abstract of Audited Vouchers for the period from August 9-September 12, 2019 in the amount of \$109,073.68.

|          |               |
|----------|---------------|
| General: | \$ 104,959.25 |
| Water:   | \$ 1,155.30   |
| Sewer:   | \$ 279.65     |
| Trust:   | \$ 2,6789.48  |
| Total    | \$ 109,073.68 |

Motion to approve the abstract of audited vouchers was made by Trustee Fox, seconded by Trustee Zastrow. All in favor, Motion was carried.

**ITEMS:**

Request from RCR Yachts for temporary parking on the lawn east of the Cold Storage Building near Third St as they are having their parking lot sealed. The trailers and vehicles would be parked for approximately three days. DPW Superintendent Muller approved the use on his end.

Trustee Zastrow made a motion to approve the use as noted. Trustee Comerford seconded the motion. All in favor, motion was carried.

**BUILDING USE:**

Request from Town of Porter Recreation to use the Cora Gushee room Fridays for Tai Chi from 11:00 a.m.-12:00 p.m. beginning September 19 through December 27, 2019. Insurance is on file.

Trustee Comerford made a motion to approve the use as noted, seconded by Trustee Fox. All in favor, motion was carried.

Request from Friends of the Library to use the parking lot on Saturday May 9, 2020 for an electronic recycling even from 8:00 a.m.-4:00 p.m. Insurance is on file.

Trustee Fox made a motion to approve the use as noted, seconded by Trustee Comerford. All in favor, motion was carried.

Request from Friends of the Library to use the gym and parking lot Friday August 14, 2020 from 12:00 p.m.-6:00 p.m., Saturday August 15, 2020 from 8:30 a.m.-3:30 p.m. and Monday August 17, 2020 in the morning (clean up) to hold their garage sale. Insurance is on file.

Motion to approve the use as noted was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, Motion was carried.

#### **RESOLUTION:**

Resolution to accept the findings of Troy and Banks utility audit with National Grid pertaining to the street light audit performed.

Trustee Zastrow made a motion for resolution to accept the findings of Troy and Banks utility audit with National Grid pertaining to the street light audit performed. Motion was seconded by Trustee Fox. All in favor, motion was carried.

Resolution to implement a policy for direct deposit only payments for payroll for all Village of Youngstown employees not covered by the Collective Bargaining Agreement.

Trustee Zastrow made a motion for resolution for the Village of Youngstown to implement a policy for direct deposit only payments for payroll for all Village of Youngstown employees not covered by the Collective Bargaining Agreement. Trustee Comerford seconded the motion. All in favor motion was carried.

#### **AUTHORIZATIONS:**

Authorization for Mayor Reynolds to sign the settlement agreement and general release with National Grid for the findings of Troy and Banks.

Motion for approval for the Mayor to sign the agreement was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

Authorization for Mayor Reynolds to sign the agreement with Amherst Alarms. Attorney Caserta has reviewed the contract and confirmed all is in order.

Motion for approval for the Mayor to sign the agreement was made by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.

Authorization for Mayor Reynolds to sign the two yearly lease agreements with RCR Yachts to store boats and boat cradles on Village property.

Motion for approval for the Mayor to sign the agreement was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried

Authorization for Mayor Reynolds to sign the yearly lease agreement with the Youngstown Yacht Club to store boat cradles on Village property.

Motion for approval for the Mayor to sign the agreement was made by Trustee Zastrow, seconded by Trustee Fox. All in favor, motion was carried

Authorization for Mayor Reynolds to sign the partnership agreement with Niagara University for the Corporate Partnership Program. This is at no cost to the Village.

Motion for approval for the Mayor to sign the agreement was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

**ANNOUNCEMENTS:**

The next Work Session will be held September 26, 2019 at 7:00 p.m. The next Board meeting will be October 10, 2019 at 7:00 p.m. The Board will enter into Executive session for contractual matters immediately following the regular Board meeting.

So noted.

**OLD BUSINESS:**

Mayor Reynolds stated there had been two proposals received on the Cold Storage site. Mayor Reynolds stated he is recommending that the plans be passed on to the Planning Board for their review and input on the projects. The Board agreed.

**NEW BUSINESS:** None

**BOARD REPORTS:**

Trustee Comerford reported that he has received ideas about utilizing Veterans Park after the Labor Day Parade for a community event. The event could include vendors and community groups offering food and tastings. Trustee Comerford stated with so many people here for the parade, it would be nice to offer something that all ages could enjoy after the parade. Mayor Reynolds stated that he had the same idea and had been checking for feedback from various

groups to see if there was a commitment for the groups to run something like this on Labor Day. Everyone was in agreement it was a good idea and will keep working on things.

Trustee Fox reported that he will have information for the next Board meeting regarding the type of lights for replacement on the street lighting replacement project.

Trustee Zastrow discussed the parking meters that had been tabled until winter for discussion. Trustee Zastrow reported that there are ordinances and other issues to work out and asked if the Board could start reviewing the ordinances. Attorney Caserta advised that they could start reviewing the ordinances. Superintendent Muller asked how the meters are powered. Trustee Fox stated that they are solar powered.

Mayor Reynolds reported that the Niagara County Emergency Management team reported that the lake water is still receding. It has been decided the State of Emergency will not be renewed when it expires. If the Lake rises again, the State of Emergency can be issued again, but for now the water levels are heading in the right direction.

**PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.**

With no further reports, Mayor Reynolds opened the meeting back up to public comment.

Patricia Monroe of Wingate Place stated that she would like to express what a great job she feels the Board, DPW, and Clerk's Office is doing with the Village. Mrs. Monroe continued that the services provided by the DPW with brush, leaf and snow removal is great and she appreciates the hard work everyone puts in to making the Village such a special place.

With no further public comment, Trustee Zastrow made a motion to adjourn the regular meeting and enter into Executive session at 7:32 p.m. Motion was seconded by Trustee Comerford. All in favor, motion was carried.

Motion to adjourn Executive session was made at 8:26 p.m. by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.