



INCORPORATED:
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Village of Youngstown

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Village of Youngstown Board of Trustees Work Session Minutes – August 8, 2019

OLD BUSINESS:

BISTRO/PICNIC TABLES:

(January 24, 2019) Attorney Caserta will research permits needed and policy for bistro or picnic tables on walkways in the Village.

(February 28, 2019) Although Attorney Caserta was absent, he reported he is in the process of researching the requirements.

(March 28, 2019) Attorney Caserta stated that he believes that the liquor authority should be involved with perhaps a special permit and that there may be ADA regulations for implementation. He stated he would have something more formal for the next meeting.

(April 25, 2019) The Board is in favor of being business friendly on Main Street. Trustee Fox stated the special use permit would probably be the best way to handle any request. Building Inspector Stevens stated he felt this was a Village issue, that the requirement should include a certain number of feet from the curb that items could be located. The businesses would have to follow the requirements for serving outside. Attorney Caserta will draft a letter to the businesses and forward to Clerk-Treasurer Brown for distribution. Draft letter received 5/23, copies to Board for review.

(May 23, 2019) Mayor Reynolds asked for comments on the draft letter submitted by Attorney Caserta. Deputy Mayor Lockhart made sure the letter covers insurance and holds the Village harmless. Attorney Caserta confirmed it did. The Board further discussed fees and requirements. Building Inspector Stevens will be handling review and approval of the permit. The Board agrees there should be a fee associated with the permit. Attorney Caserta will update the letter and return it to the Clerk's Office for distribution once completed. **6/4/19** current Village codes pertinent to sidewalks forwarded to Board. **6/7/19** Mayor Reynolds asked that the businesses be invited to the meeting for input. Calls were made to invite the businesses to the meeting.

(June 13, 2019) Email to Board from Planning Board Chairperson Hanson regarding sidewalk café regulations. Discussion occurred during Regular Meeting of the Board of Trustees.

(July 11, 2019) Attorney Caserta stated that the Board needs to arrange a meeting time with Zoning and Planning Board Members to start discussions/brainstorming.

(August 8, 2019) Attorney Caserta stated that the meeting needed to be scheduled and coordinated. Mayor Reynolds confirmed the statement and stated he would get it scheduled.

CONVERSION OF BAN TO BOND:

Clerk-Treasurer Brown contacted Attorney Caserta who instructed her to check with KeyBank. KeyBank advised that a callable Bond would carry about 25-30 extra points versus a regular Bond. KeyBank would work with the Village as needed to convert the BAN. Information was provided to Attorney Caserta.

(March 28, 2019) Attorney Caserta stated that the Village has until around July 1, 2019 to make a decision on the best solution for the conversation as the next payment is not due until October.

(April 25, 2019) Updated provided to the Board on 5/9 email regarding details.

(May 23, 2019) Attorney Caserta stated he felt the best handling is to see if the grant is released as many actions are taken in Albany prior to summer recess. Once the Village knows if the grant is being paid, better decisions can be made on how to handle a conversion from the BAN to a Bond.

(June 13, 2019) No discussion.

(July 11, 2019) Attorney Caserta stated that because the money did not come through to-date for the grant that the loan will need to be converted from a Ban to a Bond. He stated that he would discuss with Clerk-Treasurer Brown and KeyBank to further understand that requirements to convert. **Update:** Attorney Caserta spoke with KeyBank and Mayor Reynolds, the best option at this time may be to continue to pay as a BAN.

(August 8, 2019) Attorney Caserta stated the KeyBank would do the BAN for another year with no problem and feels this is the best path at this time. Mayor Reynolds agreed. The normal renewal process will take place with the BAN in October.

POSSIBLE SALE OF S CURVE PARCEL AT THE CORNER OF BROOKSHIRE AND THIRD STREET:

(May 23, 2019) Deputy Mayor Lockhart spoke about the lot owned by the Village at the S curve on Third Street. Deputy Mayor Lockhart asked if the Board favored placing the lot back on the tax rolls in consideration of selling the parcel. Trustee Fox asked how the lot would be sold, does it have to be bid on, or auctioned. Attorney Caserta stated it would need an assessed value and could be placed with a realtor or at auction. The Board approved the idea and Attorney Caserta will gather details.

(July 11, 2019) Trustee Lockhart asked if the Board was still considering the sale of the S Curve property at the corner of Brookshire and Third Street. The Trustees agreed to continue and Trustee Fox asked how it would be sold – via auction or listed with a real estate agent. Trustee Lockhart said he thought it makes sense to have it appraised, as the Village will need to get fair market value for the land. He continued that his only concern was if this area was dedicated greenspace for the subdivision, but he stated that he could not find any documentation that this would be the case. Attorney Caserta said he did not think it was likely because that property location for greenspace would be unusual. It was confirmed that if so, the property access would be off Brookshire Road (not Third Street).

(August 8, 2019) Attorney Caserta and Mayor Reynolds discussed what would be necessary to sell the property. Attorney Caserta stated the Village would need to have the parcel appraised. Superintendent Muller stated that there is a water line that runs through the property. The Board discussed this information and stated the lot may not be a buildable lot. Superintendent Muller will mark the water line out to assist with the decision.

HANDLING OF FOOD TRUCK OPERATIONS WITHIN THE VILLAGE:

(June 13, 2019) Trustee Lockhart stated that in September of 2017 the Board worked through details on regulations for Food Trucks in the Village. A Local Law was passed at that time, but it did not include any of the specifications about the Food Trucks. He stated that he was under the impression that the Local Law included the Food Truck regulations and recently became aware that it did not. Therefore he has asked that the Board revisit the regulation. Attorney Caserta stated he had the details that were discussed in the past and would provide them to the Board Members for discussion at the next Work Session

(July 11, 2019) Attorney Caserta stated that the Board completed a very comprehensive plan for food trucks in 2017 and he thought that it was ready to become a local law. He stated that he would provide the Board with a copy of that work to review and move forward.

(August 8, 2019) Attorney Caserta will forward the information to the Clerk's Office for distribution to the Board.

NEW BUSINESS:

CHARETTE:

Sue MacNaughton spoke to the Board regarding the Charrette progress. Ms. MacNaughton distributed a letter to the Board, and then read the letter. Ms. MacNaughton was seeking approval of the letter describing what the committee is doing and announcing a survey will be forthcoming. Mayor Reynolds thanked Ms. MacNaughton for the efforts of the committee. Mayor Reynolds stated he felt the letter and survey are a bit premature at this point in time. Attorney Caserta advised that he has contacted Imagine NU and is waiting to hear back from them as they were involved on the first committee. Mayor Reynolds advised that the Board is not ready to discuss a comprehensive plan or LWRP at this point and cannot be specific about a date they would be reviewing this, it would be at least a year. Ms. MacNaughton and Ms. Andres stated they felt this is when the information and survey would be best sent as it takes about a year to gather all the information. Mayor Reynolds stated that things needed to be backed up a bit at this time as the committee, scope, and participants need to be better defined. Attorney Caserta agreed and advised we only want one complete survey and we need to ensure the information is all together before we send a survey out. Mayor Reynolds stated that this is a great start and once all the information is together things can move forward.

Cold Storage Site:

Purchase offer from BG Innovations for the Cold Storage site. Timeline regarding Rollin Hellner's proposal for the Cold Storage site.

Mayor Reynolds suggested that perhaps the plans should be passed on to the Planning Board for their review and input. The Board and Attorney discussed further stating the timelines and items the Village Board is willing to accept should be defined before passing it to the Planning Board. The Trustees stated they would like the input of the absent Trustees before making a decision.

LED Conversion packet-emailed to Board 7/31/19-selection of bulb for each pole.

Trustee Fox referred to the information stated about looking at the lights in Wheatfield. Once the Board has seen the lights, they will record which bulbs are to be ordered.

Labor Day Parade-Slushie Vendor request.

The Board is in favor of allowing the vendor to obtain a solicitors permit to sell regular slushies. The Board discussed the wine slushies and felt as the area would need to be roped off; it was not a good fit. The vendor is to set up in the southwest corner of Falkner Park.

Tabled items:

PARKING STATIONS:

(July 11, 2019) Trustee Fox stated that this was tabled until the winter for further discussion.

With no further discussion, motion to adjourn the work session and enter into executive session was made at 8:39 p.m. by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.