

Village of Youngstown

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APRIL 18, 1854

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Village of Youngstown Board of Trustees Minutes– August 8, 2019

PRESENT: Mayor Reynolds, Trustee Comerford, Trustee Fox, Attorney Caserta, Superintendent Muller, Chief Schuey, Building Inspector Stevens, Engineer Lannon, Grant Writer Rotella, Clerk-Treasurer Brown. **ABSENT:** Deputy Mayor Lockhart, Trustee Zastrow.

CALL TO ORDER

The regular meeting of the Board of Trustees was called to order by Mayor Reynolds at 7:00 p.m. with the Pledge of Allegiance.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Mayor Reynolds opened the meeting to public comments. Wendy Shaw and Kristine Ripson of Creek Road addressed the Board thanking the Youngstown Police Department and Officer Emmons for his quick response to a crisis call for assistance. Ms. Ripson stated that Officer Emmons quick response saved a life. Ms. Ripson and Ms. Shaw continued that the presence of a local police department is invaluable and are very appreciative of their compassion and assistance they provide. Mayor Reynolds thanked Ms. Ripson and Ms. Shaw for sharing their story and asked Chief Schuey to convey the thanks to Officer Emmons.

Peter Costello of River Road addressed the Board with a request to use the Cora Gushee room on August 28, 2019 at 6:00 p.m. for a Medicare 101 seminar. Clerk-Treasurer Brown advised she believes the room is booked on Wednesday evenings. Mayor Reynolds asked if the class was because enrollment was approaching. Mr. Costello confirmed enrollment would be in October. Trustee Fox made a motion to approve the use pending the room is available and insurance is provided. Trustee Comerford seconded the motion. All in favor, motion was carried. Mr. Costello will contact the Clerk's Office for the additional information necessary.

With no further public comment, Mayor Reynolds moved on to departmental reports.

DEPARTMENTAL REPORTS

POLICE: Chief Schuey turned in his monthly report. Chief Schuey reported that the Village Music Fest was a success with no issues to report.

DEPARTMENT OF PUBLIC WORKS: Superintendent Muller reported that the pipes have all been installed on Glenvale, grating has to be completed. Superintendent Muller reported that the water usage numbers look good. Trustee Comerford asked if the weeds at the Village Center sidewalk area can be removed. Superintendent Muller advised he will take care of them.

ENGINEER: Engineer Lannon reported that everything is quiet. Engineer Lannon stated that he provided specs on concrete sidewalks to Deputy Mayor Lockhart for use.

GRANT WRITER: Grant writer Rotella turned in his report. Grant Writer Rotella reported that he is requesting a meeting with NYS Achieves Grant team for a debriefing so information can be resubmitted this fall. Grant Writer Rotella continued that the tree grant is open and the Village should start the process of inventory now. Grant Writer Rotella reported that an arborist would be needed. Grant Writer Rotella stated the DEC arts council grant is holding a class on Wednesday that must be attended if the Village is applying for the grant. Trustee Comerford stated he does not meet with the chairperson until September, but will call them and be in touch with Grant Writer Rotella. Grant Writer Rotella stated he continues to call on the waterline grant. It is still in the State Dept. to sign, but there had been small movement with it coming out of Senate Finance. Grant Writer Rotella continued with the LED sign grant that was repurposed stating he has received information on adding a letter to specify the change of scope for the project. Once that is complete the grant will be processed for payment. Mayor Reynolds stated he thought the change of scope had been done several months ago. Grant Writer Rotella confirmed and added this is an additional step to specify that mulch was used in a larger area than just around the sign. Mayor Reynolds asked about the Police grants. Chief Schuey confirmed everything is in order and he has completed purchases. Trustee Fox asked what grants were available and where he could obtain a list of grants. Grant Writer Rotella advised he could check grants.gov and the NYS grants gateway. Grant Writer Rotella stated it is best to create a list of capital projects that is submitted to him and he can check for grants from there. Trustee Fox stated that with our limited budget, it is easier to look at what is available and see what fits into the Village's plan. Grant Writer Rotella will meet with Trustee Fox to review grants and ideas. Grant Writer Rotella stated that the LWRP was not closed and it would not look favorable to apply for another grant with the LWRP still open. Mayor Reynolds stated the LWRP was closed and asked for clarification of the statement. Mayor Reynolds stated Grant Writer Rotella was on all the emails regarding the close out. Engineer Lannon confirmed. Grant Writer Rotella will check his records.

BUILDING INSPECTOR: Building Inspector Stevens turned his report in. Building Inspector Stevens stated there have been issues with garbage at the Doctor offices in the Village. Last week a garbage bag was ripped open and gloves and debris were scattered all over. The Doctors office was closed. Building Inspector Stevens cleaned the trash up

and has requested that the garbage be placed in containers as the garbage bags are not suitable to hold the garbage as they are being ripped open by animals. Building Inspector Stevens will advise the Doctors office they need a suitable container. Building Inspector Stevens discussed the issue of specs for driveways. There are currently no specs set in our code to protect the home owners. There have been issues with contractors using poor materials and not enough material. Building Inspector Stevens would like to add specifications to the code and perform an inspection on the driveways to ensure requirements are being met. The Board was in favor of this idea. Building Inspector Stevens will draft the specification to provide to the Board. Trustee Fox asked about the sidewalk repair on Church Street. Building Inspector Stevens and Superintendent Muller advised that the home owner still has not complied. Superintendent Muller stated the Village will make the repair and bill the home owner. Trustee Fox asked about the dead trees on Lockport Street. Building Inspector Stevens reported that he has left messages but has not been able to make contact with the State. Building Inspector Stevens feels at this point a letter to the DOT from our Attorney would have more weight. Sue MacNaughton offered to place an insert in the Youngstown newsletter with tree codes and policies to provide the information to residents about the codes regarding dead and dying trees. Building Inspector Stevens felt this was a good idea.

ATTORNEY: Things will be covered in the work session and executive session.

MINUTES

Approval of, or changes to, the Board Minutes from July 11, 2019.

Motion to approve the minutes was made by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.

CORRESPONDENCE:

Letter of appreciation from Alex Rene Big Band thanking Mayor Reynolds for the opportunity to be part of the Falkner Park concert series.

So noted.

Correspondence from Lake Ontario Ordnance Works, Restoration Advisory Board (LOOW RAB) Chairman William Choboy regarding their correspondence with Senator Schumer thanking him for his efforts to fight for the funds necessary to remediate the Niagara Falls Storage Site (NFSS). Also Chairman Choboy's notice to Congressman Collins thanking him for his efforts to have Secretary James sign the US Army Corps of Engineers Record of Decision for the Niagara Falls Storage Site.

So noted.

Notification from Advantage Security announcing their merger with Amherst Alarm, Inc.

So noted.

AGENDA:

ABSTRACT OF AUDITED VOUCHERS:

Approval of the Abstract of Audited Vouchers for the period from July 12-August 8, 2019 in the amount of \$82,956.51.

General:	\$37,239.32
Water:	\$10,469.00
Sewer:	\$33,098.19
Trust:	<u>\$ 2,150.00</u>
Total	\$82,956.51

Motion to approve the abstract of audited vouchers was made by Trustee Fox, seconded by Trustee Comerford. All in favor, motion was carried.

ITEMS:

The Youngstown Labor Day Parade will be held Monday September 2, 2019 at noon beginning at Old Fort Niagara and proceed down Main Street to Church Street. Details and parade applications are available on the website www.youngstownnewyork.us.

So noted.

The Falkner Park concert series continues with Bruce Wojick and friends Friday August 9th at 7:00 p.m. The final concert will be August 16th featuring Celtic Circle Ceilidh Band. Thank you to organizer Dotty Riordan for another successful concert season.

So noted.

The Village of Youngstown Recreation Department Falkner Park Summer Program continues through August 23 with fun weekly activities beginning at Falkner Park at 1:00 p.m. Monday-Friday. The splash pad is open Monday through Friday from 11:00 a.m.-4:00 p.m. and Saturday and Sunday from 11:00 a.m.-3:00 p.m. through August 23, 2019.

So noted.

BUILDING USE:

Request from the Friends of Youngstown Free Library to use the parking lot of the Village Center on Saturday September 28, 2019 from 8:00 a.m.-3:00 p.m. for a tire recycling event. Insurance has been received.

Motion to approve the use was made by Trustee Fox, seconded by Trustee Comerford. All in favor, motion was carried.

Request from the Town of Porter Recreation Department to use the Cora Gushee room beginning September 3, 2019 through December 31, 2019 for regular use on Tuesday's at 6:15 p.m-7:45 p.m. for adult yoga. Insurance is on file.

Motion to approve the use was made by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.

AUTHORIZATIONS:

Authorization for Mayor Reynolds to sign the annual standard engagement letter with Brown & Company, LLP for the 2019-2020 year.

Motion to approve the authorization for Mayor Reynolds to sign the engagement letter was made by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.

Authorization for repair and insurance claim for the 2008 Chevy pickup truck.

Mayor Reynolds stated our insurance agent advised not to file a claim as the cost of the repair would be less to the Village than the potential increase to the premium of the insurance policy. Mayor Reynolds stated that he felt the Village should hold off on the repair as the vehicle is still useable and the repair was not budgeted. Mayor Reynolds stated that there are more unanticipated expenses coming with the requirement of the GASB 75 reporting. Superintendent Muller stated the truck is in good shape and needs the repair. Superintendent Muller asked if the repair cost could be paid from his code 5110.4. Mayor Reynolds asked if there was enough money to cover it. Superintendent Muller stated that this is how other vehicles are fixed when needed. Superintendent Muller confirmed there is money in the code. Superintendent Muller will obtain another quote for repair to comply with the procurement policy. Trustee Comerford made a motion to approve the repair paid from code 5110.4, seconded by Trustee Fox. All in favor, motion was carried.

ANNOUNCEMENTS:

The Village Board will enter into a work session following the regular meeting. The Village Board will enter into executive session following the work session for pending litigation. The next Board meeting will be held September 12, 2019 at 7:00 p.m.

So noted.

OLD BUSINESS: None

NEW BUSINESS: None

BOARD REPORTS:

Trustee Comerford reported that the Celebrity bartending event was a great success. There were 50/50 raffles and a basket auction as well. Trustee Comerford stated the Stone Jug was a great venue to hold the event at as there was plenty of room and the baskets could be inside. Trustee Comerford thanked the Board and Clerk's Office for their personal contributions of baskets for the auction. Trustee Comerford stated that the Recreation Director will be at the Board meeting in September to report on activities.

Trustee Fox reported that he asked National Grid to provide sample lights in three of the Village street lights. National Grid advised this would take lights away from the project and incentives would not be received on those lights. Trustee Fox stated that there are lights to look at located at the Wheatfield Town Hall. Board members will arrange to go to the Wheatfield Town Hall to look at the lights. The Board will then fill out the spreadsheet ordering the bulbs.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Mayor Reynolds opened the meeting up to public comment again. Maggie Steyn of the Friends of the Library stated that the Library installed one A/C unit and will be installing two more by the end of the year to replace a failed unit and the remaining inefficient units. Ms. Steyn also stated that the Library contract had been signed by Rita Rolf and she believed they owed \$2.00 for the last two years. Mayor Reynolds confirmed her statement and advised he had the contract and was signing it.

With no further public comment, motion was made by Trustee Fox at 7:49 p.m. to adjourn the regular meeting and enter into the work session. Motion was seconded by Trustee Comerford. All in favor motion was carried.

Motion to adjourn the work session and enter into executive session was made at 8:39 p.m. by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.

Motion to adjourn the executive session was made at 9:31 p.m. by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.