



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. BOX 168
YOUNGSTOWN, NEW YORK 14174-0168

TELEPHONE:
(716) 745-7721
FAX:
(716) 745-3400

Work Session Meeting Village of Youngstown Board of Trustees June 13, 2019

OLD BUSINESS:

BISTRO/PICNIC TABLES:

(January 24, 2019) Attorney Caserta will research permits needed and policy for bistro or picnic tables on walkways in the Village.

(February 28, 2019) Although Attorney Caserta was absent, he reported he is in the process of researching the requirements.

(March 28, 2019) Attorney Caserta stated that he believes that the liquor authority should be involved with perhaps a special permit and that there may be ADA regulations for implementation. He stated he would have something more formal for the next meeting.

(April 25, 2019) The Board is in favor of being business friendly on Main Street. Trustee Fox stated the special use permit would probably be the best way to handle any request. Building Inspector Stevens stated he felt this was a Village issue, that the requirement should include a certain number of feet from the curb that items could be located. The businesses would have to follow the requirements for serving outside. Attorney Caserta will draft a letter to the businesses and forward to Clerk-Treasurer Brown for distribution. Draft letter received 5/23, copies to Board for review.

(May 23, 2019) Mayor Reynolds asked for comments on the draft letter submitted by Attorney Caserta. Deputy Mayor Lockhart made sure the letter covers insurance and holds the Village harmless. Attorney Caserta confirmed it did. The Board further discussed fees and requirements. Building Inspector Stevens will be handling review and approval of the permit. The Board agrees there should be a fee associated with the permit. Attorney Caserta will update the letter and return it to the Clerk's Office for distribution once completed. (June 4, 2019) current Village codes pertinent to sidewalks forwarded to Board. (June 7, 2019) Mayor Reynolds asked that the businesses be invited to the meeting for input. Calls were made to invite the businesses to the meeting.

(June 13, 2019) Email to Board from Planning Board Chairperson Hanson regarding sidewalk café regulations. Discussion occurred during Regular Meeting of the Board of Trustees.

CONVERSION OF BAN TO BOND:

Clerk-Treasurer Brown contacted Attorney Caserta who instructed her to check with KeyBank. KeyBank advised that a callable Bond would carry about 25-30 extra points versus a regular Bond. KeyBank would work with the Village as needed to convert the BAN. Information was provided to Attorney Caserta.

(March 28, 2019) Attorney Caserta stated that the Village has until around July 1, 2019 to make a decision on the best solution for the conversation as the next payment is not due until October.

(April 25, 2019) Updated provided to the Board on 5/9 email regarding details.

(May 23, 2019) Attorney Caserta stated he felt the best handling is to see if the grant is released as many actions are taken in Albany prior to summer recess. Once the Village knows if the grant is being paid, better decisions can be made on how to handle a conversion from the BAN to a Bond.

(June 13, 2019) No discussion.

PARKING STATIONS/REVENUE SOURCES:

Board should also come with other ideas on revenue generating plans. Deputy Mayor Lockhart presented the idea of selling the triangle piece of property the Village owns on the S curve on Third Street if it deemed a sellable/buildable lot. Building Inspector Stevens stated he felt it was a sellable/buildable lot.

(May 23, 2019) Deputy Mayor Lockhart spoke about the lot owned by the Village at the S curve on Third Street. Deputy Mayor Lockhart asked if the Board favored placing the lot back on the tax rolls in consideration of selling the parcel. Trustee Fox asked how the lot would be sold, does it have to be bid on, or auctioned. Attorney Caserta stated it would need an assessed value and could be placed with a realtor or at auction. The Board approved the idea and Attorney Caserta will gather details.

Trustee Fox presented parking stations at the 5/9/19 Board meeting. Potential issues are enforcement. Attorney Caserta confirmed only Police Officers can write tickets. A meter maid or parking enforcement officer would have to be employed by the Police Department.

(May 23, 2019) Trustee Fox spoke about the parking stations. Trustee Fox stated with the issues of the water levels, it may not be the best time to implement the meters. Trustee Fox stated he did feel it was something the Board should pursue. Attorney Caserta stated there would need to be a change to the parking zone codes. The Board discussed they felt this was a good idea, and would run Memorial Day through Labor Day. Attorney Caserta advised he would have suggestions for handling for the June 13th Board meeting.

(June 13, 2019) Brief discussion occurred during Regular Meeting of the Board of Trustees.

NEW BUSINESS:

YOUNGSTOWN COMMUNITY PICNIC:

Mayor Reynolds stated that the Village of Youngstown Community Picnic is currently scheduled on August 3 – the same day a privately run Music Festival is scheduled. The fishing derby is from 8:00 a.m. – noon, the picnic from noon until 4:00 p.m. and the Music Fest from noon until 10:00 p.m. He stated that he spoke with the Music Fest organizer and they are expecting 600 people and are selling tickets to the event for \$10 per person. The event is taking place on the property located next to Falkner Park (where the Community Picnic will be held). He stated that there is concern about Music Fest attendees coming to the Village picnic for free food and not being able to support that happening. He asked if the date should be change and Trustee Comerford said it could not be changed because he has already booked the Clown, the bounce house, the tent and organized the games with Recreation.

Resident Deborah Fox stated that parking may be an issue for those trying to attend the Community Picnic as well if the Music Fest was happening at the same time.

Mayor Reynolds suggested changing the time to start and end earlier. Trustee Fox stated that the headline acts would be in the evening and the local acts would be during the day and felt that moving the time was a good idea. Mayor Reynolds suggested 11:00 a.m. – 3:00p.m. Mayor Reynolds stated that due to low turnout in the past, it would be a good idea to start thinking about combining the Labor Day Parade, the Community Picnic and the (Village) Youngstown Arts and Music Fest (YAMF) to Labor Day in 2020. He continued that the Parade could end at Vet's Park with the Picnic and the YAMF.

The Trustees and Mayor agreed to change the time of the Community Picnic for 2019 to 11:00 a.m. until 3:00 p.m.

HANDLING OF FOOD TRUCK OPERATIONS WITHIN THE VILLAGE:

Trustee Lockhart stated that in September of 2017 the Board worked through details on regulations for Food Trucks in the Village. A Local Law was passed at that time, but it did not include any of the specifications about the Food Trucks. He stated that he was under the impression that the Local Law included the Food Truck regulations and recently became aware that it did not. Therefore he has asked that the Board revisit the regulation. Attorney Caserta stated he had the details that were discussed in the past and would provide them to the Board Members for discussion at the next Work Session.

With no further discussion, a motion to adjourn the Work Session and enter into Executive Session was made at 8:48 p.m. by Trustee Zastrow and seconded by Trustee Fox. With no further discussion, all in favor. Motion carried.

With no further discussion, a motion to adjourn the Executive Session was made at 9:20 p.m. by Trustee Zastrow and seconded by Trustee Lockhart. With no further discussion, all in favor. Motion carried.