

Village of Youngstown

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Village of Youngstown Board of Trustees Work Session Minutes– January 24, 2019

PRESENT: Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, Superintendent Muller, Building Inspector Stevens, Engineer Lannon, Clerk-Treasurer Brown. **ABSENT:** Chief Schuey, Grant Writer-Rotella.

The work session was called to order with the Pledge of Allegiance by Mayor Reynolds at 7:00 p.m.

OLD BUSINESS: None.

NEW BUSINESS:

Cold Storage proposal, Rollin Hellner of Timeless Materials & Salvage LLC. Presentation by Mr. Hellner to redevelop the cold storage building and grounds.

Rollin Hellner introduced himself to the Board and spoke about his plans for the Cold Storage Site. Mr. Hellner explained his background stating he has two other cold storage type buildings he has worked with. Mr. Hellner would like to do the same thing with the Cold Storage building in the Village perhaps with a small retail store. Deputy Mayor Lockhart asked about a time table with the proposal. Mr. Hellner advised his thoughts were that within a year a roof would be on the building and a noticeable difference would be seen. In three to five years it would have new windows, doors and various improvements. Mr. Hellner advised he has not contacted the IDA as of this time regarding a PILOT agreement as he wished to understand the feeling of the Board on the project. Trustee Zastrow asked if the building could be considered for the National Registry. Mr. Hellner advised that he has checked and there is a possibility it could be done. Trustee Fox expressed some concerns over the cost to restore the building and the possibility the project would fail or stall. Deputy Mayor Lockhart suggested a performance bond linked to the various stages of the restoration. The Board expressed their support for Mr. Hellner's idea as the footprint of the building would be the same and the building itself would be used as much as possible. Deputy Mayor Lockhart advised Mr. Heller to move ahead with his proposal and the Board would be supportive in his project.

Dobmeier Janitorial Equipment and Supplies-new supplier for DPW.

Superintendent Muller provided details to the Board regarding purchasing janitorial supplies from Dobmeier at a saving to the Village. Trustee Comerford remarked that they have good products and his workplace utilized Dobmeier. The Board agreed Superintendent Muller should pursue using Dobmeier.

Advantage Security Systems proposal for Village Garage. Installation and set up new equipment at the DPW garage.

Clerk-Treasurer Brown provided the Board with the quote from Advantage Security for the DPW garage. Superintendent Muller explained the necessity for the new equipment as the equipment located at the DPW was not in working order any longer. The Board was in agreement of the proposal and advised Superintendent Muller as it was in his departmental scope, he could move forward.

Estimate from Steve Suitor for purchase and installation of a dual server to be located at the DPW Garage to digitally back up the Village systems.

The Board reviewed the proposal provided. The Board discussed the need for backing up Village systems at a dual location. Clerk-Treasurer Brown pointed out the information that the DPW would need to handle the wiring and some other tasks for the installation of the system. Superintendent Muller advised there would not be an issue with the requirement. The Board discussed funding of the project. The Clerk-Treasurer advised that there are funds in the Clerk's Equipment account that could fund the project. The Board was in agreement with this.

The discussion continued with the review of the NYS Archives grant that Anthony Rotella was completing. Clerk-Treasurer Brown stated that the grant will provide fire resistant cabinets for storage, along with supplies and means to organize and store Village records properly.

Additional Discussion: Mayor Reynolds asked for any further items from the Board.

Deputy Mayor Lockhart stated that he has met with the Clerk's Office to review the budget process for water and sewer funds. Deputy Mayor Lockhart expressed that he feels the Village has valid numbers to work with. Deputy Mayor Lockhart advised that it appears that the water and sewer rates will need to be adjusted in the near future as LWTP will be raising its rates due to costs in maintaining the water and sewer systems in the Village.

It was also discussed the all department heads should be reviewing their monthly financial reports and take steps to stay within their budgets.

Deputy Mayor Lockhart discussed the issue of the Bistro type tables and picnic tables on the sidewalks reminding the Board of past discussions on this topic. Discussion of permits and insurance followed. Attorney Caserta will look at this and provide the Board with information.

Mayor Reynolds discussed the issue of Federal employees being out of work and thoughts on what the Village could do to offer assistance. The Town of Porter is currently conducting a drive for the Coast Guard Station Niagara. Discussion that the Border Patrol and Customs agents in the area are also affected by this followed. The Board discussed further ideas of the best way to serve any person in the Village affected by being out of work. Thoughts were to have something that would be a type of on-going support established for residents. Board members will continue to think of ways something could be implemented.

With no further items, Attorney Caserta advised an Executive session was necessary to discuss litigation matters with the Town of Porter.

Motion to adjourn the work session was made by Trustee Zastrow at 8:05 p.m., and to move into Executive session, seconded by Trustee Comerford. All in favor, motion was carried.

Motion to adjourn the Executive session was made by Trustee Comerford at 9:24 p.m., seconded by Trustee Zastrow. All in favor, motion was carried.