

Village of Youngstown

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Village of Youngstown Board of Trustees Minutes– January 10, 2019

PRESENT: Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, Superintendent Muller, Sergeant Ullery, Building Inspector Stevens, Clerk-Treasurer Brown. **ABSENT:** Grant Writer Rotella, Engineer Lannon, and Chief Schuey.

CALL TO ORDER

The regular meeting of the Board of Trustees was called to order by Mayor Reynolds with the Pledge of Allegiance at 7:00 p.m.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Mayor Reynolds opened the meeting to public comment. Rita Rolfe of the Youngstown Free Library addressed the Board wishing everyone a Happy New Year. Mrs. Rolfe spoke of the programs the library is offering including a new movie club, and the ability to access Hoopla. Mrs. Rolfe encouraged everyone to check the library out.

DEPARTMENTAL REPORTS

POLICE: Chief Schuey was absent, but turned his report in for the Board. Sergeant Ullery attended and had no further information to report.

DEPARTMENT OF PUBLIC WORKS: Superintendent Muller reported that all the trucks are fixed. The new senior van is waiting for the correct running boards to arrive and be installed at the Dealer. Superintendent Muller reported they have finished the bathroom renovations for the library storage space. Mrs. Rolfe thanked him. The doors to the gym have been ordered and will be here in 4 weeks. Superintendent Muller advised the water usage numbers are holding steady.

ENGINEER: Absent

GRANT WRITER: Absent

BUILDING INSPECTOR: Building Inspector Stevens advised that there was a permit for a fence and a roof issued. Things are in good shape. Building Inspector Stevens continued reporting that the trees that were issues in the Village have been resolved. Superintendent Muller added that the trees that the Village needed to take down are currently being worked on.

ATTORNEY: Items will be discussed in executive session.

CLERKS OFFICE: Clerk-Treasurer Brown reported that the December financials were submitted to the Board for their review. All department heads have been provided their monthly report on the status of the codes in their departments. Clerk-Treasurer Brown reported that Pat Brown, auditor with Brown & Company had completed his 5/31/18 audit and his report was provided to them for their review. Mr. Brown stated that the audit went well.

Building Inspector Stevens added that the house on Elm Street that burned down is in the process of starting the rebuilding process.

MINUTES

Motion to approve the Board Minutes from December 13, 2018 was made by Trustee Comerford, seconded by Trustee Fox. With all in favor, the motion was carried.

CORRESPONDENCE:

Notice from Chief Quarantillo of the YVFC advising that the Fire Company is implementing a policy that all requests for any events that require the YVFC participation, be submitted in writing, to the YVFC two months prior to the event to allow for staffing and equipment scheduling. So noted.

Mayor Reynolds stated that he spoke with Chief Quarantillo advising him that sometimes the Village does not have two months' notice for events. Chief Quarantillo acknowledged this information and stated that they will work with the Village as best they are able, but are hoping most times their new policy can be followed.

AGENDA:

ABSTRACT OF AUDITED VOUCHERS

Approval of the Abstract of Audited Vouchers for the period from December 14, 2018-January 10, 2019 in the amount of \$82,316.16.

General:	\$ 58,504.29
Water:	\$ 23,263.63
Sewer:	\$ 548.24
<u>Trust:</u>	<u>\$ 0.00</u>

Total \$82,316.16

Motion to approve the abstract of audited vouchers was made by Trustee Zastrow, seconded by Deputy Mayor Lockhart. All in favor, motion was carried.

ITEMS:

Request from Recreation Director Cudmore for approval to hire Sara Ambrosia to the Recreation Department as a part-time Recreation Leader for the Toddler Gym program pending Civil Service approval at a rate of \$12.00/hr.

Motion to approve the request was made by Trustee Comerford, seconded by Trustee Fox. Trustee Zastrow asked how many hours a week the position would be. Trustee Comerford advised she would be a backup to the current leaders in the position. Deputy Mayor Lockhart advised it is approximately 2-3 hours a week. With no further conversation, all in favor, motion was carried.

Approval for Mayor Reynolds to sign the contract with Niagara County Office of the Aging for the transportation agreement from January 1-December 31, 2019 for the Senior Van Program. The compensation amount remains the same at \$4,000.00 a year.

Motion was made by Trustee Zastrow, seconded by Trustee Comerford to approve the Mayor signing the contract. All in favor, motion was carried.

RESOLUTION:

Request for resolution in support of the Niagara Post Theatre Inc Greenway Application for renovation of the movie theatre at Fort Niagara State Park.

WHEREAS, *Niagara Post Theatre Inc. (501c3) is applying to the Niagara River Greenway with a grant application to assist in the renovation of the legacy Military Movie Theatre in Fort Niagara State Park into a Performing Arts Center through a public/private partnership under the New York State Park within the boundaries of the Niagara River Greenway corridor adjacent to the Niagara River Greenway trail system. The emphasis of the project is to offer a venue to support education entertainment, assembly and interpretive opportunities within the Park and for surrounding communities.*

THEREFORE, *be it resolved that the Village Board of the Village of Youngstown hereby does approve and endorse the Greenway Application for the assistance of the renovation of the legacy Military Post Theatre project by Niagara Post Theatre Inc. This project exemplifies the vision, principles, goals and focus of the Niagara River Greenway Plan. The effective use of an existing State resource gives rise to economic opportunities for the region and is an excellent use of the funds associated with community development.*

Trustee Fox made a motion to accept the resolution, Deputy Mayor Lockhart seconded. Trustee Zastrow stated he thought that the Village could not apply for a Greenway Grant as there is one pending for the Village. Mayor Reynolds and Deputy Mayor Lockhart advised Trustee Zastrow that this grant is not for the Village. Mr. Graf is seeking support for his project from the Village with the resolution. The grant would be for Mr. Graf and the Niagara Post Theatre. Mayor Reynolds asked the resolution to be entered to record as written. With no further discussion; all in favor, motion to approve the resolution was carried.

BUILDING USE:

Request from Paul Beatty for a 5K run at noon on St. Patrick's Day (Sunday, March 17th) to benefit the Youngstown Volunteer Fire Company. The race route will start at the YVFC and end at Somewhere Restaurant. Mr. Beatty is seeking Village Board approval and assistance from the Youngstown Police Department to assist with traffic as needed. Insurance will be provided.

Motion to approve was made by Trustee Zastrow, seconded by Trustee Fox. Mayor Reynolds pointed out that the race route had been updated per the request from the DOT. With no further discussion; all in favor, motion was carried.

Request from Riverview Fitness to host their Silver Sneakers program in the gym on Monday's from 10:00 a.m.-12 noon, Wednesday's from 10:00 a.m.-11:00 a.m., and Friday's from 11:30 a.m.-12:30 p.m. for the 2019 calendar year excluding use by the Village when necessary (renewal/moved location). Insurance is on file and use has been approved by Director Cudmore.

Motion to approve the request was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried.

Request from Fitness First By Linda to hold aerobics exercise classes on Tuesday and Thursday's from 9:00 a.m.-10:00 a.m. in the gym for the 2019 calendar year excluding use by the Village when necessary (renewal). Insurance is on file and use has been approved by Director Cudmore.

Motion to approve the request was made by Trustee Zastrow, seconded by Trustee Fox. All in favor, motion was carried.

Request from the U.S. Coast Guard Station Niagara to use the gym on Friday's from 8:00 a.m.-9:15 a.m. for sport activities for the 2019 calendar year excluding use by the Village when necessary (renewal). Insurance is on file and use has been approved by Director Cudmore.

Motion to approve the request was made by Deputy Mayor Lockhart, seconded by Trustee Fox. All in favor, motion was carried.

ANNOUNCEMENTS:

The next work session will be January 24, 2019 at 7:00 p.m. The next Board meeting will be February 14, 2019 at 7:00 p.m.

Mayor Reynolds advised that the Board is changing to a format where the second Thursday of the month will be a Board meeting and the fourth Thursday of the month will be dedicated to work session items beginning with the January 10, 2019 meeting. So noted.

The Village Board will enter into Executive Session immediately following the regular Board Meeting regarding Union Contract negotiations.

So noted.

OLD BUSINESS: None

NEW BUSINESS: None

BOARD REPORTS:

Deputy Mayor Lockhart spoke regarding some ground rules for the new work session format. Deputy Mayor Lockhart feels the 3 minute public comment section from the Board meeting should be established at the work session. Trustee Fox comments that he agreed as the Board always welcomes public input. The Board was in favor of this suggestion for the work session.

Deputy Mayor Lockhart continued discussing water line breaks that the Town of Porter are responsible for while close to the Village areas. Deputy Mayor Lockhart proposed a shared service type agreement where the Town of Porter could use materials and/or manpower if needed and the Village would be able to do the same with the Town. The Board agreed with this idea as it is in place for some things currently. Attorney Caserta advised there should not be any problem with this. Deputy Mayor Lockhart will work with Superintendent Muller and Mayor Reynolds will discuss this will Supervisor Johnston at the Town of Porter.

Trustee Fox reported that he continues to work on the lighting project. Trustee Fox has spoken with Supervisor Johnston of the TOP and others and most seem to be leaning towards the National Grid option as the municipality does not have to handle the maintenance aspect of the lighting. Trustee Fox reported that there is a sample light in Wilson past the bridge on Lake Road that people can look at. Trustee Fox is hoping National Grid will place a few more sample lights so the various types can be seen before a final decision is made.

Trustee Zastrow asked if a photo of the new van and various people was being coordinated. Mayor Reynolds stated it would be hard to coordinate both Boards and others for the photo. The running boards have not been installed yet as the wrong ones were ordered. Trustee Zastrow stated that a date is just picked and who can show up does. Mayor Reynolds continued that the

thought was the van drivers, and St John's Episcopal Church representative Shawn D'Luhny be in the photo; noting everyone in the thank you. Trustee Zastrow stated he felt the more the merrier in the picture. Trustee Fox stated that it is hard to coordinate, maybe a Saturday in a few weeks. Trustee Zastrow continued asking about the new Cold Storage proposal that was in his folder. Mayor Reynolds advised Trustee Zastrow it was a contract item that would be updated in Executive session. Trustee Zastrow asked if there had been any updates on the proposal from BG Innovations, Attorney Caserta advised there had not been a reply.

Trustee Comerford reported that the Recreation Commission will meet again on January 28th. The Nancy Price Scholarship will be discussed for this year. Trustee Comerford reported that the Celebrity Bar Tending event will be held in April and it will be the 25th year.

Deputy Mayor Lockhart reported that Jeff Ritter with the Town of Lewiston Waste Treatment Plant will be rescheduling a meeting with the four communities. The TLWP will be raising the sewer rate by .05 cents in the near future. Deputy Mayor Lockhart reported that it is approaching our budget season and if the Board is ok with the idea, he would like to start working with the Clerk's Office on the budget and get drafts going to expedite the process. The Board was in favor of this and approved the idea.

Mayor Reynolds relayed the thank you email he received from the Senior Van drivers via Paul Inskeep letting the Board know how much the new van was appreciated. The drivers appreciated being included in the process and everyone is enjoying the new van. Mayor Reynolds thanked Trustee Fox for his work on obtaining the new van.

With no further Board reports, Mayor Reynolds opened the meeting up to public comment again.

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Mark Butera, 113 Lockport Street, Anchor Spirit & Wines addressed the Board stating that he noticed how many building use requests there were and wondered if they were profit or nonprofit uses. Mayor Reynolds advised it is a mix of both. Mr. Butera stated he felt there should be a charge to the businesses that are for profit and use the Village building. Mayor Reynolds stated that the plan was already in process for this to occur. Mr. Butera stated he felt they were good programs, but a fee should be paid to use the building. Mayor Reynolds stated again that the Village would be charging. Trustee Fox added that the programs held in the building all benefit the community and the Village is not looking to make money, but to cover costs.

With no further public comment, Trustee Fox motion to adjourn the regular session at 7:34 p.m. and enter into Executive session for Union contract discussion. Motion was seconded by Trustee Comerford. All in favor, motion was carried.

Motion to adjourn Executive session was made by Trustee Comerford at 8:18 p.m., seconded by Trustee Zastrow. All in favor motion was carried.