

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. BOX 168
YOUNGSTOWN, NEW YORK 14174-0168



INCORPORATED:
APRIL 18, 1854

TELEPHONE:
(716) 745-7721
FAX:
(716) 745-3400

Village of Youngstown Board of Trustees Minutes – December 13, 2018

PRESENT: Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, Engineer Lannon, Police Chief Schuey, Building Inspector Stevens, Grant Writer Rotella, Clerk-Treasurer Brown.

CALL TO ORDER

The regular meeting of the Board of Trustees was called to order by Mayor Reynolds with the Pledge of Allegiance at 7:00 p.m.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Maggie Steyn from the Youngstown Library Board expressed her thanks to the Village Board for allowing the additional space in the bathroom area for Library storage. Mrs. Steyn asked if the Board could advise when the project would be completed, Superintendent Muller advised it would be handled soon. Mrs. Steyn also asked the Board to schedule a meeting with the Library Board to finish the contract between the Village and the Library.

With no further public comment, Mayor Reynolds moved on to departmental reports.

DEPARTMENTAL REPORTS

POLICE: Police Chief Schuey turned his report in. Chief Schuey advised that there were solicitors in the area that have been advised they cannot be in the Village without a permit.

DEPARTMENT OF PUBLIC WORKS: Superintendent Muller reported that the last leaf pick up will be Monday, December 17. Superintendent Muller reported that the storm sewer has been repaired on Glenvale Dr. Superintendent Muller advised that the quote for the gym doors was a year old and the company replacing the doors is confirming what the current cost is before the doors are ordered. Angry Beaver will be starting to take the trees down that the DPW identified were dying. Water reads are reading at 120,000 gallons a day down from last year's figure of 700,000 gallons. Superintendent Muller concluded by reporting that the tractor has been repaired.

ENGINEER: Engineer Lannon turned in his report. Engineer Lannon reported that the LWRP is set to expire on 12/21/18, and that Engineer Greg Kaiser of GHD has been working with the Village on the comments the state provided. Engineer Lannon advised that the NYDOS representative encouraged the Village to pursue a grant next year to complete the LWRP.

Mayor Reynolds stated that he spoke with Greg Kaiser and the State regarding the LWRP. Mayor Reynolds stated that there were many changes with the LWRP and the scope became much larger than when it began. Mayor Reynolds continued that thoughts went to creating a Master Plan instead, however, this would require a change at the State level as the last LWRP was adopted by the State as the Village's Coastal Plan. The grant available in 2019 would be a 75/25 reimbursement grant, which is a better rate than the current grant. The State has recommended that the Village continues with the LWRP. Grant Writer Rotella added that the comments from the State were overwhelming. Grant Writer Rotella feels a meeting is warranted to request the State to scale back their requirements. Grant Writer Rotella also advise the Board, they should complete the LWRP. Mayor Reynolds advised he was told the scope could not be scaled back. Grant Writer Rotella stated there is a way to handle it. A meeting will be set in January with Greg Kaiser, Grant Writer Rotella and Mayor Reynolds to handle finishing the LWRP as necessary for now and applying for the new grant to fully complete the LWRP.

GRANT WRITER: Grant Writer Rotella reported that he has been in contact with the State on the water line grant. The grant is waiting to be signed and he will continue to follow up on its status. Grant Writer Rotella will be working with the Police Department on grants they have in process. The NYS Archives grant is open and due by January 28, 2019. The Village will be applying for a record inventory grant. Grant Writer Rotella advised he received the information from Recreation Director Cudmore on the proposal for the upgrade to Veterans Park Baseball field for consideration for the Greenway Grant in the amount of \$105,572.68. Grant Writer Rotella advised he will need a resolution from the Board committing to covering the overage of \$5,572.68 to the grant amount of \$100,000.00.

BUILDING INSPECTOR: Building Inspector Stevens turned in his report. Building Inspector Stevens reported that there were four building permits issued. Building Inspector Stevens also advised the Board that all the trees and vehicles that he served notice on have been handled.

ATTORNEY: Nothing to address-everything is on the Agenda.

CLERKS OFFICE: Clerk-Treasurer Brown reported that the November financial reports were turned in and that all the Department heads had been provided their current reports to review their codes for expenditures.

MINUTES

Motion to approve the Board Minutes from November 8, 2018 was made by Trustee Comerford, seconded by Trustee Zastrow. All in favor, motion was carried.

CORRESPONDENCE:

A thank you letter was received from James Donoughe, “Donuts” the clown expressing his appreciation for the Board proclamation naming August 1-7, 2018 as Clown Week.

So noted.

Receipt of the standardized notice form for providing 30-day advance notice to a local Municipality or Community Board for renewal of a NYS liquor license for the Youngstown Village Diner Inc.

Trustee Zastrow asked Mayor Reynolds if there was anything that needed to be signed or done with the notice. Mayor Reynolds advised there was not as this was the 30 day advance notice of renewal of the license. So noted.

Letter received from James Fittante, resigning his position on the Planning Board as he has moved out of the Village. Alternate member Claudia Andres wishes to fill the open position.

So noted.

AGENDA:

ABSTRACT OF AUDITED VOUCHERS

Approval of the Abstract of Audited Vouchers for the period of November 9-December 13, 2018 in the amount of \$122,124.04.

General:	\$118,676.50
Water:	\$ 591.20
Sewer:	\$ 346.10
<u>Trust:</u>	<u>\$ 2,510.24</u>
Total	\$122,124.04

Motion to approve the abstract of audited vouchers was made by Trustee Fox, seconded by Trustee Comerford. All in favor, motion was carried.

ITEMS:

Greenway Grant-discussion on direction of potential funding.

Recreation Director Cudmore presented the Board with a proposal in the amount of \$105,572.68 to upgrade the baseball fields at Veterans Park. The Recreation Commission is requesting that the funds from Greenway grant be directed to this use. Trustee Zastrow stated that the Greenway Grant should be redirected for this project. Trustee Comerford stated that there are additional funds of \$5,572.68 that the Village would need to fund. Mayor Reynolds asked Grant Writer Rotella about repurposing the Greenway grant. Grant Writer Rotella stated that a letter will be issued to the Ad Hoc Committee detailing the change in scope of the project for the Greenway grant. Grant Writer Rotella stated a new application may be required and stated that the project may not be approved. If the ad hoc committee approves the project, things can move forward, if they do not approve the project, the Village can “cross that bridge” at that time. Grant Writer Rotella stated that the Board would need a resolution stating they will cover the additional funds needed on the project. Grant Writer Rotella also informed the Board it could take 3-4 months before a decision is made. Trustee Zastrow made a motion that the Village of Youngstown will cover the additional funds of \$5,572.68 for the Veterans Park Baseball project. Motion was seconded by Trustee Comerford. All in favor, motion was carried.

Appointment of Claudia Andres from alternate member to the open regular position of the Planning Board.

Motion was made by Trustee Zastrow to appoint Claudia Andres to the regular open position of the Planning Board. Motion was seconded by Trustee Fox. Trustee Zastrow requested a letter of thanks be sent to Mr. Fittante for his service on the Board. All in favor, motion was carried.

Approval for the rescheduled January 17, 2019 Community Solar Training workshop to count towards 2018 required training hours for Planning and Zoning Board members as needed.

Mayor Reynolds explained as this course was cancelled last month, there may be some members of the Planning or Zoning Boards that need the required 4 hours of training for 2018. The date in the information was reported as January 19th, but a correction was sent that it is January 17, 2019. Motion to allow the course to count towards 2018 required training hours for any member that needed to take the course was made by Trustee Zastrow, seconded by Trustee Fox. All in favor, motion was carried.

BUILDING USE:

Request from Town of Porter Recreation to use the Cora Gushee Room on Tuesdays, all year, from 9:30 a.m.-10:30 a.m. for Adult Chair Yoga. Insurance is on file.

Motion was made by Trustee Fox to approve the stated use, seconded by Trustee Zastrow. Trustee Zastrow asked if this was a new program. Mayor Reynolds stated it was just a renewal; the program has been operating this year. All in favor, motion was carried.

Request from Town of Porter Recreation to use the Gym on Wednesdays, all year, from 6:15 p.m.-7:45 p.m. for Adult Yoga.

Motion was made by Trustee Comerford to approve the stated use. Deputy Mayor Lockhart asked Recreation Director Cudmore if the use was ok with her. Recreation Director Cudmore confirmed it was approved. Trustee Fox seconded the motion. All in favor, motion was carried.

ANNOUNCEMENTS:

The next Board meeting will be, January 10, 2019 at 7:00 p.m.

So noted.

The Village Board will enter into a work session immediately following the regular Board Meeting.

So noted.

Mayor Reynolds stated that the Board would enter into Executive session after the work session for litigation matters.

So noted.

OLD BUSINESS: Trustee Zastrow asked for an update on the request from AT&T to install antennas on the water tower. Clerk-Treasurer Brown advised AT&T had been informed that the Board was open to the idea of placement of the antennas on the Villages water tower. AT&T had asked for previous drawings and structural analysis, which the Village does not have. There has been no further response from AT&T. Trustee Zastrow asked that the Clerk's Office follow up with AT&T next week if they have not contacted us.

NEW BUSINESS: No new business.

BOARD REPORTS:

Trustee Comerford reported that the Christmas in the Village event was a great success. There was a great turn out. Trustee Comerford stated that a consideration next year may be to have the event from 11:00 a.m.-4:00 p.m. instead of 10:00 a.m.-4:00 p.m. Trustee Comerford stated that there was a new horse and wagon company used this year, which was very nice and allowed for more people to ride at one time. Trustee Comerford extended thanks to the DPW, Youngstown

Lion's Club, Village of Youngstown Recreation Department, the Village Police Department, the Historical Society, and the Youngstown Free Library for their help and participation.

Trustee Fox reported that the new van has arrived to the dealership. Running Boards were not included in the RFP and were a request of St. John's Church. Trustee Fox and his wife Deb have donated the running boards to the Senior Van program. The running boards are being installed and the van should be delivered shortly. Trustee Fox also reported that he has been working on the NYPA lighting project and will report in the work session on this matter.

Trustee Zastrow asked for an update on the cold storage. Attorney Caserta advised that he spoke with Bob Gallucci of BG Innovations regarding his presentation. Attorney Caserta advised that he informed Mr. Gallucci that the Village does not want to front the cost of this project. Attorney Caserta stated that he advised Mr. Gallucci that he should submit an updated proposal taking this information into consideration. Attorney Caserta advised he has not heard back from Mr. Gallucci yet. Trustee Zastrow then continued reporting that he and the other Trustees attending the Grand Re-Opening of Riverview Fitness. Trustee Zastrow stated it is a very nice new facility and was impressed. Trustee Zastrow thanked Trustee Comerford for chairing the Christmas in the Village event.

Deputy Mayor Lockhart reported that he has received a call from a company that would like to establish a parasailing business in Youngstown. Deputy Mayor Lockhart stated the company is interested in using dock space on the North Dock. Deputy Mayor Lockhart asked the Board members if this was something they were interested in pursuing. The Board agreed this would be something they are interested in. Deputy Mayor Lockhart will continue discussion with the company and gather further information. Trustee Fox added that it would be helpful if a plan could be submitted. Deputy Mayor Lockhart continued that he has also been contacted by another company that is interested in the Cold Storage building. The people are in the process of formulating a plan and have renovated other cold storage buildings. Deputy Mayor Lockhart stated they should have something together in February. Deputy Mayor Lockhart stated that with the re-opening of Riverview Fitness, the idea of a place for day care space has been brought to his attention. Thoughts are to use a space in the Village Center, at no cost to the Village for day care type services. Deputy Mayor Lockhart will continue to stay in touch on this and obtain details.

Mayor Reynolds reported that he also was approached by another group about the Cold Storage building. Their plans are in the very early stages at this point, and they will be putting their ideas together to present to the Board.

With no further reports, Mayor Reynolds opened the meeting up for public comment.

PUBLIC COMMENT--all comments shall be kept to 3 minutes and directed to the Village Board of Trustees.

Sue MacNaughton of Main Street announced that there will be a Wassail on Main event on Thursday December 20th from 4:00 p.m.-8:00 p.m. There will be carolers, refreshments and holiday fun. This event will provide a good time to pick up last minute gifts, stocking stuffers and gift certificates, while enjoying holiday cheer.

With no further public comment, Trustee Zastrow motioned to adjourn the regular board meeting and enter into a work session at 7:54 p.m. Motion was seconded by Trustee Comerford. All in favor, motion was carried.

Motion to adjourn the Work Session and enter into Executive Session was made by Trustee Zastrow, seconded by Trustee Comerford at 8:26 p.m. All in favor, motion was carried.

Motion to adjourn the Executive Session was made by Trustee Comerford, seconded by Trustee Fox at 8:56 p.m. All in favor, motion was carried.