

Village of Youngstown

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Village of Youngstown Board of Trustees Work Session Minutes– October 11, 2018

OLD BUSINESS:

VILLA CONDOMINIUM

Attorney Caserta confirmed we can levy the water to the County tax bill if payment is not received.

SENIOR VAN

RFP was published 10/7/18, with bids due on 10/19/18 (Website 10/2, published in Niagara Gazette 10/7, faxed to Erie/Niagara Dealerships 10/10).

4-WHEELER-Police:

Chief Schuey advised that he is working on negotiating a trade in for the two 4 wheelers to one upgraded better vehicle that will fill their needs better.

MAIN STREET SIDEWALK REGULATIONS

The Board discussed items they felt should be included in the regulations. Trustee Zastrow suggested business participation in the process. Deputy Mayor Lockhart discussed requirements for signs, tables should be against the building, insurance should be carried by the business, and any ADA requirements that would need to be met. Mayor Reynolds added he would like to see a draft of what the Board would like to see the regulation be and work with the businesses once the draft has been established. Moving forward the discussion focused on one or two Board members drafting a document for review by the Board.

Deputy Mayor Lockhart discussed this should be worked on over the winter so a policy is in place for Spring. Deputy Mayor Lockhart stated requirements would be for the establishment to provide insurance, meet any requirement regarding sidewalks and clearance and codes.

VILLAGE CENTER SPACE

Deputy Mayor Lockhart started a discussion on possible solutions to storage issues in the building. The records of the Village need to be stored in a central location for easy access. Several ideas were discussed about relocating offices and spaces. The Village Board will take inventory of the areas and create a plan for storage that will cover the Library, Clerk's Office, and other groups utilizing the building.

BOARD MEETING/WORK SESSION SCHEDULE

The current schedule is two Board meetings and two work sessions a month. Mayor Reynolds asked the Trustees to consider one Board meeting and one Work Session a month.

SHARED SERVICE REC/DPW

Trustee Comerford reported the Recreation Commission is considering a shared service agreement with Lewiston that would provide some assistance with maintaining and improving the baseball diamonds at Vet's Park. Trustee Comerford advised the Commission wants to be mindful of the DPW and seeks their agreement to allow others maintain the park with them. Attorney Caserta stated that the issue in the past was with work being taken away from the Union DPW workers. As long as there is 40 hours of work for the employees there should not be an issue with shared services at the park.

Refer to regular meeting minutes. The DPW has agreed they would be able to work in a shared service environment. The Recreation Commission will move forward on grant funding for the project.

GRANTS/GRANT WRITER/GRANT ADMINISTRATOR

Deputy Mayor Lockhart felt this would be better discussed in the future as focus is currently to receive the waterline grant. Discussion continued regarding the level of service that would be received on a commission basis rather than a contracted monthly service basis. There are several areas, fire proof file cabinets, tree survey, all of which require a great deal of work and chasing.

GREENWAY FUNDS

Trustee Zastrow discussed the repurposing of the greenway funds to a new staircase down the hill from Main St to Water St. Trustee Fox stated that Capital Steel makes railing and staircases and they could provide a quote, but the funds available from the greenway may not be enough to fund the project. Trustee Zastrow asked if when the repurpose question is posed, would they be able to ask for more funding? Basically it is starting from scratch, the stairway is somewhat dangerous in its current state and we need to submit this as a repurpose of the funding. Trustee Fox stated that Mr. Lohr would provide a quote from Capital Steel.

With no further work session items, Trustee Comerford made a motion to adjourn the work session and enter into executive session, seconded by Trustee Fox and carried at 9:00 p.m. All in favor, motion was carried.

Motion to adjourn executive session was made by Deputy Mayor Lockhart at 9:53 p.m., seconded by Trustee Fox and carried. All in favor motion was carried.

Motion to adjourn regular session was made by Trustee Comerford at 9:53 p.m., seconded by Trustee Fox. All in favor, motion was carried.

ITEMS ON HOLD PENDING FINANCES

- Gym Doors (from entrance of parking lot)
Advantage Security-DPW Garage