

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. Box 168
YOUNGSTOWN, NEW YORK 14174-0168



INCORPORATED:
APRIL 18, 1854

TELEPHONE:
(716) 745-7721
FAX:
(716) 745-3400

Village of Youngstown Board of Trustees Work Session Minutes— September 27, 2018

OLD BUSINESS:

VILLA CONDOMINIUM

8/29 follow up letter mailed to the Villa Condominium requesting payment due upon receipt. Attorney Caserta has advised we may be able to levy the water amount to the County tax bill.

Attorney Caserta confirmed we can levy the water to the County tax bill.

SENIOR VAN

RFP was sent out for Board review. Attorney Caserta reviewed as well. Board to advise dates of the RFP for publication. Grant Writer Rotella researching grant for van. Superintendent Muller advised that the van will need approximately \$2,000.00 in repairs. The engine needs work and a catalytic converter is needed.

There has been no update from the Grant Writer on the possibility of a grant for the Van. The Board advised the RFP should be published with all bids being returned by 10/19/18.

4-WHEELER-Police:

Chief Schuey would like to sell the 2016 Polaris Sportsman 550. Discussion was to list this as surplus and place out to bid. Superintendent Muller has expressed interest in using this for the DPW. If equipment is deemed surplus, the funds are received back to the Village in the General fund. If it is determined the equipment can be utilized by the Village in another area, the equipment is not surplus and the “new” user would take over maintenance expense. Superintendent Muller will check on values for trade in and costs for equipment.

Mayor Reynolds advised that Chief Schuey may also consider trading the 4-wheeler in for an upgraded side by side cart.

SNOW POLICY

Discussion on a snow policy for the Village. When to close the Village Office and or cancel the Senior Van rides due to bad weather. Discussion from 9/27 centered on following Lewiston Porter Central School closing for weather related closures.

After further discussion the Board agrees that we will adopt the policy to follow the Lewiston Porter School closing for weather related closures. The Clerk’s Office will notify the clients and drivers of the addition of this procedure.

MAIN STREET SIDEWALK REGULATIONS

Discussion on items being placed along the sidewalks and grass area towards Main Street.

The Board discussed items they felt should be included in the regulations. Trustee Zastrow suggested business participation in the process. Deputy Mayor Lockhart discussed requirements for signs, tables should be against the building, insurance should be carried by the business, and any ADA requirements that would need to be met. Mayor Reynolds added he would like to see a draft of what the Board would like to see the regulation be and work with the businesses once the draft has been established. Moving forward the discussion focused on one or two Board members drafting a document for review by the Board.

GRANTS/GRANT WRITER/GRANT ADMINISTRATOR

Future discussion for the role with the Village

Tabled for future discussion.

NEW BUSINESS:

Deputy Mayor Lockhart discussed the space issue in the building for the Village Office and record retention areas. If there is space available, the Village Office would need to have access to it to coordinate handling of all the records.

Mayor Reynolds asked the Board members to consider having one Board meeting a month and focusing on a work session for the second meeting. As the Board is receiving updated financials and things are running smooth at this time in regards to Board meetings, it may benefit the Board to focus on Board meeting issues for the first meeting of the month, and devote the second to work session items. Mayor Reynolds advised that as things are running smooth, they can now focus on various issues they would need to address in work sessions. Mayor Reynolds also expressed that he would like to have committees work on the various issues that will be forthcoming and have the Trustee report back during the work session on updates. Mayor Reynolds added he felt this could move things along at a more efficient pace. The current schedule is two Board meetings and two work sessions a month. Trustee Fox remarked he felt the Board meetings were not too long usually. Mayor Reynolds asked the Trustees to consider it for further discussion at the next meeting.

Mayor Reynolds also reminded the Trustees to read their emails timely, and to respond as necessary to keep the communication lines open and moving.

Trustee Comerford reported the Recreation Commission is considering a shared service agreement with Lewiston that would provide some assistance with maintaining and improving the baseball diamonds at Vet's Park. Trustee Comerford advised the Commission wants to be mindful of the DPW and seeks their agreement to allow others maintain the park with them. Attorney Caserta stated that the issue in the past was with work being taken away from the Union DPW workers. As long as there is 40 hours of work for the employees there should not be an issue with shared services at the park.

With no further work session items, Trustee Zastrow made a motion to end the work session and enter into executive session at 8:34 p.m., seconded by Trustee Fox. All in favor motion was carried.

Motion was made at 9:29 to close the Executive session by Trustee Comerford, seconded by Trustee Zastrow. All in favor. Motion was carried.

Motion was made to adjourn the regular Board meeting at 9:29 p.m. by Trustee Comerford, seconded by Trustee Zastrow. All in favor, motion was carried.

ITEMS ON HOLD PENDING FINANCES

- Gym Doors (from entrance of parking lot)
Advantage Security-DPW Garage