



INCORPORATED:  
APRIL 18, 1854

# Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET  
P. O. BOX 168  
YOUNGSTOWN, NEW YORK 14174-0168

TELEPHONE:  
(716) 745-7721  
FAX:  
(716) 745-3400

## Village of Youngstown Board of Trustees Minutes – September 13, 2018

**PRESENT:** Mayor Reynolds, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, Chief Schuey, Superintendent Muller, Building Inspector Stevens, Engineer Lannon, Clerk-Treasurer Brown, Deputy Clerk-Treasurer Freiermuth.

**ABSENT:** Deputy Mayor Lockhart, Grant Writer Rotella.

### CALL TO ORDER

The regular meeting of the Board of Trustees was called to order at 7:00 p.m. by Mayor Reynolds with the Pledge of Allegiance.

### PUBLIC COMMENT-all comments shall be kept to 3mins and directed to the Village Board of Trustees.

Karen Noonan of Main Street spoke regarding the dedication of the new Salt Battery sign on Sunday September 16, 2018 at 2:00 p.m. by the Town of Porter Historical Society through a Pomeroy Foundation grant. Mrs. Noonan invited all to attend the ceremony.

### DEPARTMENTAL REPORTS

**POLICE:** Chief Schuey turned in his report. Parking tickets have been ordered. Chief Schuey does have some questions for Attorney Caserta and will meet with him. Trustee Zastrow asked Chief Schuey what the smart board grant was for. Chief Schuey explained it is an interactive large white board they will use for training.

**DEPARTMENT OF PUBLIC WORKS:** Superintendent Muller advised the Board that we are using 100,000 gallons of water a day and everything is working well. The tractor needs to be repaired at a cost of \$550.00. Mayor Reynolds asked if it was in Superintendent Muller's budget. Superintendent Muller confirmed it was and Mayor Reynolds approved the repair. The DPW will be reading water meters next week. Superintendent Muller is currently obtaining estimates for removal of dead trees on Village property. The Senior Van needs repairs at a cost of approximately \$2,000.00 for lifters and a catalytic converter. The Board discussed the RFP for the new Senior Van, and if it made sense to repair the van if a new one will be purchased soon. The Board discussed that Grant Writer Rotella was checking on funding through a grant for the van,

but has not provided the Village information on it as of this meeting. Trustee Fox advised the van drivers gave him another van to research. Trustee Fox advised he will continue his work on the RFP and the van and will contact Grant Writer Rotella to move the process along.

**ENGINEER:** Engineer Lannon turned his report in. The LWRP has been returned with comments that the Mayor and Greg Kaiser are reviewing. A meeting will be scheduled with Engineer Kaiser, Mayor Reynolds and Deputy Mayor Lockhart to discuss the comments.

**GRANT WRITER:** Grant Writer Rotella emailed his report in, but was absent.

**BUILDING INSPECTOR:** Building Inspector Stevens turned his report in. Building Inspector Stevens discussed the abandoned vehicle policy in the Village. Chief Schuey advised it is a Civil matter and their department would not deliver the notices. There are 13 letters to be delivered. Building Inspector Stevens advised that after the 7 day period the owner of the property has to remove the vehicles, the vehicles will be towed at the owner's expense. The Board requested the letters be mailed using both regular mail and certified mail by the Clerk's Office. Building Inspector Stevens reported that he has completed the Storm Water report and it has been mailed. Building Inspector Stevens then discussed the dead trees on private property in the Village. The Board discussed this matter and Building Inspector Stevens will gather a list to notify property owners. Building Inspector Stevens and Superintendent Muller discussed the various items on Main Street that are creating hazards for pedestrians and for the DPW to mow around. The Board discussed this and will review the codes for this issue.

**ATTORNEY:** Attorney Caserta reported that the revised Library contract has been received for review. Attorney Caserta feels 10 years is an excessive amount of time and had some concerns over the required use of space. The Clerk's Office will send the revised contract to the Board for their review and approval. Attorney Caserta spoke regarding the property the Village leases from the DeGulio family and the payments the Village makes to them for the taxes due on the property. Discussion regarding perhaps looking into purchase of the property continued. Attorney Caserta advised the cost to appraise the land on Hinman and Main would be \$1,500.00 which is prohibitive at this time. Attorney Caserta felt offering the assessed value of the property for the DeGulio land would be appropriate. The Clerk's Office will forward the Board the assessed value of the land. Attorney Caserta confirmed he is working on the renewal of the BAN. There are requirements that 20% of the principal should be paid, however, he advised it can be worked around as the Village awaits the grant money for this project. Attorney Caserta will issue another letter regarding tree placement to a resident on William Street.

**CLERK'S OFFICE:** The Clerk's Office reported that the financials are all current; a copy was turned into the Board. Pat Brown, CPA is still working on our annual statement and audit at this time.

**MINUTES**

Motion to approve the Board Minutes from August 9, 2018 was made by Trustee Comerford, seconded by Trustee Zastrow. All in favor, motion was carried.

**CORRESPONDENCE:**

Letter from Peter and Cheryl Pfohl of Second Street thanking all who organized and participated in the Labor Day Parade this year. Mr. & Mrs. Pfohl expressed their appreciation for all the units represented in the parade and expressed how the parade demonstrated what a small town is all about.

So noted.

Thank you letter received from Helen Murray expressing her gratitude for selecting her as Parade Marshall for this year's Labor Day Parade.

So noted.

**AGENDA**

**ABSTRACT OF AUDITED VOUCHERS**

Abstract of Audited Vouchers for the period of August 10-September 13, 2018 in the amount of \$73,974.56

General:	\$64,889.62
Water:	\$ 7,276.63
Sewer:	\$ 1,032.74
<u>Trust:</u>	<u>\$ 775.57</u>
Total	\$73,974.56

Motion was made by Trustee Zastrow, seconded by Trustee Fox to approve the abstract of audited vouchers. All in favor, motion was carried.

**ANNOUNCEMENTS**

The Mighty Niagara Half Marathon will be held Saturday, September 15, 2018 from 8:00 a.m. - 3:00 p.m. and will pass through the Village of Youngstown.

So noted.

The Youngstown Labor Day Parade was held on Monday September 3<sup>rd</sup> with over 55 entries. There was a great turn out to watch the fun filled event. The judges awarded prizes as follows:

**Community Organization-** Youngstown Garden Club

**Local Pride-**Lakeside Quarter Horses

**Mayors Award-**Youngstown Party Rockers

**Civic-**Town of Niagara Lion's Club

**Youth-** Lewiston Dance Academy

**Business-**Youngstown Village Diner

So noted.

### **BUILDING USE**

Request from Jason Beaudreau to use the gym for Aikido/Japanese Martial Arts Class on Saturday's beginning September 15, 2018 from 12:00 p.m.-2:00 p.m. through August 31, 2019 when there is not a Village scheduled event. Insurance has been received. Recreation Director Cudmore has approved the use.

Motion to approve the use was made by Trustee Fox, seconded by Trustee Zastrow. All in favor, motion was carried.

Request from Youngstown Arts & Music Festival to use Falkner Park on Saturday October 6, 2018 from 9:00 a.m.-7:00 p.m. Assistance from the DPW with garbage cans, tables, fencing has been requested. As this is a Village sponsored event, our insurance is in effect.

Motion to approve the use was made by Trustee Zastrow, seconded by Trustee Fox. All in favor, motion was carried.

Request from the Community Baskets group to use the gym Monday December 10 through Saturday December 15, 2018 from 9:30 a.m. – 5:00 p.m. and on Friday Dec 14<sup>th</sup> until 9:30 p.m. to gather, sort and pack the community baskets. As this is a Village sponsored event, our insurance is in effect.

Motion to approve the use was made by Trustee Zastrow, seconded by Trustee Fox. All in favor, motion was carried.

### **MORATORIUM**

Lift the Main St Moratorium.

Motion to lift the moratorium on Main Street was made by Trustee Fox, seconded by Trustee Comerford. All in favor, motion was carried.

### **BOILER:**

Steve's Heating and cooling is recommending the purchase of a new burner to be installed with the boiler. The burner will be \$4,337.00 to install it now. If it is ordered at a later date, the cost

to purchase and install would run approximately \$9,000.00. There has also been a cost increase for materials of \$1,649.00. The total increase to the project is \$5,986.00. There is \$13,422.00 in our savings account towards the initial \$10,000.00 the Village needed above the grant we received. Moving the other \$3,422.00 from the account will leave \$2,564.00 to be funded. Funds could be moved from the contingency line.

Trustee Fox reported to the Board that he met with Superintendent Muller and Steve's Heating to review the addition to the project. The representative from the boiler company advised that the gas water heater in the same room as the boiler would have to be moved or switched to electric. Steve's Heating advised that they would install a new electric water heater at no additional cost to the project. Trustee Fox recommended we move forward with the additions.

Motion was made by Trustee Zastrow to move the funds in savings of \$13,422.00 and the balance of the funds needed from the contingency line to fund the additional charges on the project. Motion was seconded by Trustee Comerford. All in favor, motion was carried.

#### **CODE REVIEW**

Village Code 232-12(E) states on the south side of Lockport Street commencing 90 feet easterly from the curb line of Main St and then extending for a distance of 50 feet, parking shall be limited to 15 minutes during the hours of 10:00 a.m. to 9:00 p.m. effective 9-25-2003.

Discussion on removing the time limit for parking in this area.

The Board discussed the reasons the time limit was implemented and what effects it would have to remove it. Chief Schuey added that from the Police Departments perspective, it would be beneficial to remove the parking time limit signs as a 15 minute time frame is hard to enforce for their Officers. The Board agreed that the time limited parking in that area was no longer necessary. Attorney Caserta confirmed as this is a code change, a public hearing must be held.

Motion was made by Trustee Zastrow to hold a public hearing on Thursday September 27, 2018 at the regular Board meeting to hear public comment on the proposed elimination of the timed parking spaces. Motion was seconded by Trustee Fox. All in favor, motion was carried.

#### **ANNOUNCEMENTS**

The next Board meeting will be, September 27, 2018 at 7:00 p.m.

The Village Board will enter into a work session immediately following the regular Board Meeting. The Village Board will enter into Executive session after the work session to discuss personnel and litigation matters.

So noted.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**BOARD REPORTS:**

Trustee Comerford reported that the Recreation Department had a good summer. Their meetings will resume on Monday, September 24, 2018. Football and cheerleading practices are being held at Veteran's Park. Trustee Comerford noted that the Labor Day Parade was a success and thanked the DPW.

Trustee Fox reported that he and Deputy Mayor Lockhart met with National Grid on the street lighting initiative. National Grid has a proposal to present and the NYPA proposal will be compared. Trustee Fox invited any of the Board to be present that wished to hear the proposal. When all the material is received Trustee Fox commented that he will make a presentation to the Board with the information.

Trustee Zastrow reported that RIT will be conducting a "Big Shot" at Old Fort Niagara on Saturday, September 29, 2018. They are looking for 500-800 volunteers to hold lights for the photography session. Trustee Zastrow also reported that he received acknowledgement from Senator Ort's and Assemblyman Norris's Office that they are trying to assist in getting the State to release the water line grant project money for the Village.

**PUBLIC COMMENT--all comments shall be kept to 3mins and directed to the Village Board of Trustees.**

With no further public comment, motion was made at 8:05 p.m. by Trustee Fox, seconded by Trustee Comerford to adjourn to the regular meeting and enter into the work session. All in favor, motion was carried.

Motion was made by Trustee Comerford at 8:47 p.m. to end the work session and enter into executive session. Motion was seconded by Trustee Fox. All in favor motion was carried.

Motion was made by Trustee Comerford at 9:01 p.m. to adjourn the executive session and return to regular session. All in favor, motion was carried.

Motion was made by Trustee Zastrow at 9:02 p.m. to adjourn the regular meeting, seconded by Trustee Comerford. All in favor, motion was carried.