



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

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Village of Youngstown Board of Trustees Agenda – August 9, 2018

PUBLIC HEARING: 6:15 p.m. Open public hearing: Notice of Public Hearing

Please take notice that a Public Hearing will be held by the Village Board of Trustees of the Village of Youngstown on August 9, 2018 at 6:15 p.m. in the Village Board Room, 240 Lockport St, Youngstown, for the purpose of considering changes to the following provisions of the Village Zoning code, including but not limited to, Commercial District permitted uses: Sections 250-18, 250-19, 250-21, 250-22, 250-23, 250-25. Copies of the proposed changes may be obtained at the Village Office during regular business hours or online at www.youngstownnewyork.us.

Public Comment: all comments shall be kept to 3 mins. and be directed to the Village Board of Trustees.

Discussions/Motions on hearing

Close public meeting

CALL TO ORDER REGULAR BOARD MEETING

Pledge of Allegiance

PROCLAMATION

Proclamation for James Donoughe, “Donuts The Clown” for National Clown week, August 1-7, 2018.

PUBLIC COMMENT-all comments shall be kept to 3mins and directed to the Village Board of Trustees.

DEPARTMENTAL REPORTS

POLICE

DEPARTMENT OF PUBLIC WORKS

ENGINEER

GRANT WRITER

**BUILDING INSPECTOR
ATTORNEY**

MINUTES

Approval of, or changes to, the Board Minutes from July 12, 2018

CORRESPONDENCE:

The Falkner Park Summer Concert series continues on Friday August 10th, with 2nd Time Around and Friday August 17th with Water Street Quartet. This will conclude the concert series for the summer. Thank you to Dottie Riordan for scheduling another successful year of concerts.

The Village of Youngstown Recreation Department will offer fun filled days through August 24, 2018. Please check their posted schedule and our Facebook page for details.

Youngstown Labor Day Parade will be held Monday September 3, 2018 at 12:00 noon on Main Street. Details and applications are available on our website: www.youngstownnewyork.us.

AGENDA

ABSTRACT OF AUDITED VOUCHERS

Abstract of Audited Vouchers for the period of July 13-August9, 2018 in the amount of \$112,140.96

General:	\$50,797.95
Water:	\$ 253.50
Sewer:	\$57,289.51
<u>Trust:</u>	<u>\$ 3,800.00</u>
Total	\$112,140.96

RESOLUTION-Standard work day for the Village of Youngstown

Be it resolved that the Village of Youngstown, Location 40419, hereby establishes the following standard workdays for these titles and will report the officials to the New York State Retirement System based on their record of activity.

<u>Officials</u>	<u>Standard Work Day Hrs</u>	<u>Name</u>	<u>Term</u>
Mayor	6	Raleigh B. Reynolds	6/1/18-5/31/22
Chief of Police	6	Michael Schuey	6/1/18-5/31/22

DISCUSSION/POLICY

Discussion on adoption/enforcement of policy regarding requirement of lunch breaks by part time employees working six hours or more in a given day in any area excluding the Police Department. Discussion of setting of start times for part-time employees, establishing that Department Heads can establish the start time based on needs of the position.

Labor Law Section 162 sets forth the required meal periods for employees in New York State:

Non-Factory Workers are entitled to a 30-minute lunch break between 11:00 a.m. and 2:00 p.m. for shifts six hours or longer that extend over that period and a 45-minute meal break at the time midway between the beginning and end of the shift for all shifts of more than six hours starting between 1:00 p.m. and 6:00 a.m.

Meal periods that meet statutory requirements are not required to be counted as “hours worked” and employees are not required to be paid for such time.

As the toll booths have been removed from the thruway, and it has changed to electronic tolls, request for the DPW to obtain an EZ pass for their Village vehicle. This will eliminate NYS from mailing bills to the Village each time we drive through and processing checks for each of the instances. The cost is \$25.00 for the EZ pass and the amount is credited to our account to use for tolls.

Request from the Clerk’s Office to obtain a credit card for Village purchases. This would be kept with the Clerk and used for Village purchases as authorized. The card would be obtained through our Amazon account that is already established. The card would be a card that is able to be used anywhere.

Authorization for the Clerk’s Office to pay utility bills via on-line payments. This will enable the Office to meet payment deadlines in a more efficient manner.

BUILDING USE

Request from the Labor Day Parade Committee to have “no parking” signs placed along Main Street and 1 block up Lockport Street for the September 3rd parade. Request to close Main Street and have the Police Department enforce the street closure.

Request from Girls on the Run, Kymberly Higley- to use the Gym on Monday 4:00 p.m-6:00 p.m., on Wednesday, Friday from 4:00:p.m.- 5:00 p.m. and then from 5:00-6:00 p.m.in the Calvert Room and Saturday’s from 10:00a.m.- 12:00 p.m. in the gym, from September 12- November 9, 2018. Insurance has been received. Recreation Director Cudmore has approved this time frame.

Request from Gary and Ryan Myers-Lewiston/Youngstown Baseball to use the gym on Wednesdays 9/15/18-5/15/19 from 6:00 p.m.-7:30 p.m. for baseball conditioning for Lewiston/Youngstown Baseball All-star. Insurance is forthcoming. Recreation Director Cudmore has approved this time frame.

BOILER

Boiler for the Village Center- \$53,100.00 Steve's Heating and Cooling was the lowest bid. Superintendent Muller advised he needs to start the process so the new boiler is in and functional when the cold weather sets in. The HVAC grant is signed and in place for reimbursements to start this process. The HVAC grant is for \$50,000.00, the A/C replacement was \$7,344.00, and has been submitted for reimbursement from the grant. We will need a total of \$10,444.00 to cover expenses after the grant is received (Boiler \$53,100.00, A/C \$7,344.00=\$60,444.00. Grant \$50,000.00, funding from Village \$10,444.00). The funds to cover this amount are available in our NYCLASS saving account for building renovations.

AUTHORIZATION

Authorization for Mayor Reynolds to sign the annual standard engagement letter for Brown & Company, LLP to perform the annual audit for the fiscal year ending May 31, 2018.

ANNOUNCEMENTS

The next Board meeting will be, September 13, 2018 at 7:00 p.m.

The Village Board will enter into a work session immediately following the regular Board Meeting. The Village Board will enter into Executive session after the work session to discuss personnel and litigation matters.

OLD BUSINESS

NEW BUSINESS

BOARD REPORTS

PUBLIC COMMENT--all comments shall be kept to 3mins and directed to the Village Board of Trustees.