

Village of Youngstown

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Village of Youngstown Board of Trustees Minutes – July 12, 2018

PRESENT: Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, Engineer Kaiser, Grant Writer Rotella, DPW Superintendent Muller, Chief Schuey, Deputy Clerk-Treasurer Freiermuth, Clerk-Treasurer Brown.

ABSENT: Building Inspector Stevens.

CALL TO ORDER

The regular meeting of the Board of Trustees was called to order at 7:00 p.m. by Mayor Reynolds with the Pledge of Allegiance.

MOTION: Effective July 9, 2018, the Village Board of Trustees shall establish a three minute time limit per person during the Public Comment portions of the Village of Youngstown Board meetings. Any public comments shall be conducted only during the Public Comment portions of the Board Meeting and at only one of the two public comment sessions. All comments shall be directed to the Village Board of Trustees only and remain respectful.

Mayor Reynolds read the above and asked for a motion, Trustees Fox made the motion, and Deputy Mayor Lockhart seconded for discussion. Trustee Zastrow asked why the new rule was being implemented. Mayor Reynolds explained that as a result of the last meeting with a member of the audience shouting obscenities and not directing their comments to the Board, and various other occasions where members of the audience have spoken for very lengthy times and spoke to others, rather than to the Board, the Board felt that the time to speak should be limited to three minutes and the comments should be directed only to the Board. Further discussion continued and the Board felt that participants can speak at both public comment sessions. It was decided to amend the motion to reflect this. Deputy Mayor Lockhart designated the Police representative to be the time keeper. Attorney Caserta will fill in as time keeper when needed.

Amended motion: Effective July 12, 2018, the Village Board of Trustees shall establish a three minute time limit per person during the Public Comment portions of the Village of Youngstown Board meetings. Any public comments shall be conducted only during the Public Comment portions of the Board Meeting. All comments shall be directed to the Village Board of Trustees only and remain respectful.

Mayor Reynolds asked for all in favor, Trustees Fox and Comerford and Deputy Mayor Lockhart all replied “Aye” with Trustee Zastrow voting no. Motion was carried.

PUBLIC COMMENT-all comments shall be kept to 3mins and directed to the Village Board of Trustees.

Mayor Reynolds opened the meeting to public comment. Bob Russell of Hinman Street spoke regarding the request for an easement for Second Street. Mr. Russell explained how his back yard property is affected from the drainage issues. Mr. Russell would like to see a pipe put in that will carry the water out. Attorney Caserta confirmed he had received the request and would be working on the easement next week.

Sue MacNaughton from Main Street spoke regarding the over grown brush down the staircase on Main down to Water Street. Ms. MacNaughton provided pictures to the Board and explained she felt it was a hazard to have the staircase in this condition. Mayor Reynolds advised they would look into the matter and have it corrected.

DEPARTMENTAL REPORTS

POLICE: Chief Schuey turned in his report. Chief Schuey confirmed he knows about the 5K run on Sunday July 22, and will have Officers on duty as needed. Trustee Comerford asked if the Police were prepared for the next Street Dance regarding closures and necessary staff. Chief Schuey confirmed he was prepared. Deputy Mayor Lockhart asked if there had been any felony arrests this year. Chief Schuey advised there was technically one, but it “did not go through”.

DEPARTMENT OF PUBLIC WORKS: Superintendent Muller turned water numbers into the Board. He reported that there was a water main break on Main Street. The motor at the lift station seized up and is being repaired. The cylinder on the dump truck also broke and is being repaired. Superintendent Muller reported that he needs additional mulch for Falkner Park. Parkside Place will be milled on July 25. The cost will be approximately \$2400.00 and CHIPS money will be used. The check valves have been replaced on Lake Street. Superintendent Muller reported that Asperlund will cut down any dead trees under the telephone wires while they are trimming in the Village. Superintendent Muller advised it would cost approximately \$15,000.00 to pave as well. The grinding is done as well. Trustee Comerford asked about the grass area by Melloni’s and who is responsible to mow. Superintendent Muller advised the DPW cut the one side of the sidewalk, and Melloni’s came and handled the other part. The area does belong to Melloni’s.

ENGINEER: Engineer Lannon was absent, but Engineer Kaiser filled in for him. The LWRP is moving along. The MWBE waiver was received and extension has been

received on the contract. The Department of State will share comments and they will be reviewed.

GRANT WRITER: Grant Writer Rotella turned in his report. The water line grant is still in contracting. Grant Writer Rotella has contacted Senator Ortt's office to see if they can provide help to get this through so the Village can receive the grant money. DASNY has received the contract for the HVAC, and the reimbursement can be submitted for the A/C unit that was installed. Grant Writer Rotella advised the Board that he needs direction for the Greenway money project, and that time is running out. After speaking with Deputy Mayor Lockhart, Grant Writer Rotella can advise that moving the utilities on Main Street would not be a viable project for these funds. Deputy Mayor Lockhart advised that the only other project may be an inclined platform from Main to Water Street. Trustee Fox discussed the parking lot acquisition from the Church. Attorney Caserta commented that the Church was willing to talk about selling the property and advised the Village should make an offer. The property needs to be appraised by the Village. This should run approximately \$500.00. Ms. MacNaughton addressed the Board commenting that perhaps the Church would lease the property for 99 years for \$1.00/year and the Village would maintain it. Grant Writer Rotella advised something like that may fit the TAP program and the application is due August 16. Grant Writer Rotella advised there is a new program to obtain a van for the Senior Van program. There is a new appropriation for members' line item through DASNY. It would be one month to hear. If it was not accepted this time, it could be submitted for the fall. Grant Writer Rotella will put in for this. Discussion continued regarding the property from the Church. The Board and Attorney Caserta stated that the Village needs to offer the fair market value. Discussion continued between members of the audience and the Grant Writer. Mayor Reynolds called attention back and asked that they address the Board and not each other. Discussion continued regarding ideas for the funds, Vets Park for baseball, parking lot, utilities being moved, trails. Trustee Fox asked if there is a list of things that would qualify as projects. Grant Writer Rotella said the LWRP would give them that information, park enhancements, trail projects all fall under the scope. Grant Writer Rotella advised he has done 64 grants in the greenway area and has never done one as an acquisition. He does not think it will work, but will ask and advise.

BUILDING INSPECTOR: Building Inspector Stevens was absent, but turned his report into the Board.

ATTORNEY: Attorney Caserta asked if the Board wanted him to proceed with the appraisal of the property from the Church. Trustee Zastrow replied to do it. Deputy Mayor Lockhart asked if it should be a motion. Motion was made by Trustee Comerford to obtain the appraisal, seconded by Trustee Zastrow and carried.

CLERK'S OFFICE: Clerk-Treasurer Brown turned in the May financial reports and year end appropriations are needed to correct the codes. Clerk-Treasurer Brown advised

that the office has hired a part time Deputy Clerk and that they continue to work on wrapping up the fiscal year.

MINUTES

Motion to approve the Board Minutes from June 7, 2018 was made by Trustee Fox, seconded by Trustee Comerford. All in favor motion was carried.

CORRESPONDENCE:

Notification from Niagara County Office of the Aging advising they found no discrepancies in the yearly program monitoring for the Senior Van program with the Village of Youngstown.

So noted.

Notice from the William G. Pomeroy Foundation awarding \$1,100.00 to the Town of Porter Historical Society to install a Historic Marker in 2018 for the Salt Battery site.

So noted.

A thank you note was received from Alex Rene' Big Swing Band for another opportunity to be included in this years' summer concert series.

Mayor Reynolds commented this was a very well attended event. So noted.

The Falkner Park free summer concert series continues on Friday evening through August 17th at 7:00 p.m., bring a chair and enjoy the music.

So noted.

The Village of Youngstown Community Picnic will be held Saturday August 4, 2018 from 12:00 p.m.-4:00 p.m. at Falkner Park. The fishing derby will be held from 8:00 a.m.-12:00 p.m.

Mayor Reynold commented that the fishing derby will be held at the South Dock. So noted.

Youngstown Labor Day Parade will be held Monday September 3, 2018 at 12:00 noon on Main Street. Details and applications are available on our website: www.youngstownnewyork.us.

So noted.

AGENDA

ABSTRACT OF AUDITED VOUCHERS

Abstract of Audited Vouchers for the period of June 8-July 12, 2018 in the amount of \$92,654.53

General:	\$63,952.86
Water:	\$26,473.17
Sewer:	\$ 1,278.50
<u>Trust:</u>	<u>\$ 950.00</u>
Total:	\$92,654.53

Trustee Zastrow made the motion to approve the Abstract of audited vouchers, seconded by Trustee Fox. All in favor motion was carried.

Update: May 31, 2018 final abstract total: General \$18,383.45, Water, \$1,146.28, Sewer, \$1,226.61, Trust, \$102.52, for a total of \$20,858.86.

So noted.

APPLICATION APPROVAL

Application from David Thurlow 3634 Hillview Drive, for a permit to house 3 hens on his property. Notification to surrounding properties has been sent and no correspondence has been received from said residents regarding the request. Building Inspector Stevens has approved the building permit for the chicken coop.

Motion was made by Deputy Mayor Lockhart to grant the application, seconded by Trustee Comerford. All in favor motion was carried.

BUILDING USE:

Request from iRun WNY, Inc to hold a 5K run in the Village of Youngstown for a fundraiser for the Kromer family on Sunday, July 22, 2018 at 10:00 a.m. The route will be the same as the Nancy Price 5K run.

Deputy Mayor Lockhart made a motion to approve the race and route contingent on the receipt of insurance. This was seconded by Trustee Zastrow. All in favor, motion was carried.

Authorization to close Main Street from Lockport Street to Hinman Street on July 26, 2018 for the Youngstown Yacht Club Can-Am Regatta Village appreciation Street Dance that starts at 6:00 p.m.

Motion was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

MOTIONS:

Authorization for the Mayor to sign the annual software support contract for water/sewer billing with Williamson Law Book Company from 7/1/18-6/30/19 at a cost of \$1,137.00.

Motion was made by Deputy Mayor Lockhart, seconded by Trustee Fox. All in favor, motion was carried.

Appropriation Transfers: General, Water and Sewer adjustments for 2017-2018 fiscal year end as noted in attachments.

Motion was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried.

NOTATION

On July 3, 2019 the Village Board of Trustees approved the hiring of Kathleen VanAmburgh to the Deputy Clerk position, in the Village Office.

Mayor Reynolds introduced Kathy, who was in the audience and welcomed her.

ANNOUNCEMENTS

The August Board meeting will be, August 9, 2018 at 7:00 p.m.

So noted.

The Village Board will enter into a work session immediately following the regular Board Meeting. The Village Board will enter into Executive session after the work session to discuss personnel and litigation matters.

So noted.

OLD BUSINESS: None

NEW BUSINESS:

Deputy Mayor Lockhart made a motion for the DPW to purchase additional safety surface chips for the playground at Falkner Park and Veterans Park. Motion was seconded by Trustee Zastrow with discussion. Trustee Zastrow asked how much mulch had been used already.

Superintendent Muller advised the first batch was 30 yards, the second was 110 yards, and they need 70 more yards. All in favor, motion was carried.

Deputy Mayor Lockhart made a motion for a public hearing on the draft for the Main Street moratorium prior to the regularly scheduled Board meeting at 6:15 p.m. on August 9th. Trustee

Comerford seconded. It was noted the draft would be available in the Clerk's Office for anyone that wanted to review it. All in favor, motion was carried.

Deputy Mayor Lockhart reported that the Lion's Club will be working on the safety zone around the equipment in Lion's Park. They will be placing additional chips in the fall zones. The Village will purchase the needed items and the Lion's Club will reimburse the Village.

BOARD REPORTS:

Trustee Zastrow reported that Everything Youngstown is open. The Fire Department's seafood boil was well attended and went very well. Trustee Zastrow reported that he went to Boston recently and they have the LED lighting on their street lights, it is bright and looks nice. Discussion regarding the NYPA project continued that the savings by switching to the LED lights pays for the project. Trustee Zastrow then asked the status of the Cold Storage proposal. Attorney Caserta advised that the proposal is not what the Village is looking for. The interested party would like to know what the Village would like in the proposal. Attorney Caserta advised he feels it is best to meet with them and discuss what is needed. Trustee Zastrow asked about the status of the trees planted in the right-of-way on Williams Street, all but two were removed. Attorney Caserta was not aware of this and will draft a second letter to the resident.

Trustee Comerford reported that he has been organizing things for the Community Picnic. The VFW will not be able to help. Trustee Comerford advised he has called two DJ's and neither are available. Recreation will run the games as they have in the past. The Lion's Club will cook. The Baptist Church is not available to help, and Trustee Comerford has a call into St. John's to see if they could assist. Trustee Comerford also commented that the Fireman's seafood boil was a great success.

Deputy Mayor Lockhart reported that the project is moving forward in conjunction with the Eagle Scout project for the park.

PUBLIC COMMENT--all comments shall be kept to 3mins and directed to the Village Board of Trustees.

Mayor Reynolds opened the meeting to public comment. Sue MacNaughton of Main Street asked if there had been any progress with bringing Evans Bank to the Village. Mayor Reynolds advised there had not been but the Village would keep trying with them and other financial institutions.

With no further public comment, motion was made by Trustee Fox, seconded by Trustee Comerford at 8:13 p.m. to move into the work session. All in favor, motion was carried.