

Village of Youngstown

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Village of Youngstown Board of Trustees Minutes – May 10, 2018

PRESENT: Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, DPW Superintendent Muller, Building Inspector Stevens, Police Chief Schuey, Engineer Lannon, Grant Writer Rotella, Clerk-Treasurer Brown.

CALL TO ORDER:

The regular meeting of the Village of Youngstown Board of Trustees was called to order at 7:00 p.m. by Mayor Reynolds with the Pledge of Allegiance.

PUBLIC COMMENT:

Phil Miller with the Youngstown Free Library advised the Board of a broken window in the Library right below the Board room window. There is a crack that runs a good length and part of the area has been sheared off. Superintendent Muller will handle this.

Tim Adamson of Church Street addressed the Board on behalf of Supervisor Johnston of the Town of Porter regarding the Senior Van. The Town of Porter has committed to work with the Village of Youngstown to share operating costs involved with the Senior Van program. Supervisor Johnston has been working with Ki-Po Motors on the purchase of a new van and are willing to split the cost of the van with the Village. The van is a 2016 ten passenger van that was \$40,000.00 they are willing to sell for \$26,000.00. There had been feedback from Mayor Reynolds to Supervisor Johnston regarding some issues the full size van would present to the residents it serves. The Town of Porter would like the Village Board to reconsider this van. Senator Ortt's will not be able to assist with the purchase of the van as there had been some issues downstate with the donated vans being sold privately. Mayor Reynolds thanked Councilman Adams and advised him that he had been speaking with Superintendent Johnston regarding the feedback from the Senior Van drivers about the type of vehicle that will best suit the residents that use the service.

DEPARTMENTAL REPORTS

POLICE:

Chief Schuey turned his report in. Chief Schuey clarified that there was a drug arrest not reported. He also provided details on the accident that took a utility pole down on Lockport Street. The officer on duty for the Village had to remain at the scene as it was unsafe with the pole down. The driver that struck the utility pole drove away. Lewiston Police then apprehended the driver, making the arrest in Lewiston. Chief Schuey advised that the Police Dept. is ready for the Nancy Price 5k run on Saturday, May 12. Trustee Zastrow asked Chief Schuey if he received the complaint regarding the buses that was filed recently. Chief Schuey advised that he did receive the complaint, and the day the incident occurred, our patrol was not working. Chief Schuey has spoken with the owner of the Jet Boats and they are communicating with the bus drivers the codes they must follow. It is not budgeted for a car to be stationed there every day to enforce the code. Chief Schuey advised that the new cameras that will be installed should assist with some of these issues as well.

DEPARTMENT OF PUBLIC WORKS:

Superintendent Muller reported that they have been working on brush pick up. After the wind storm on 5/4, there was quite a bit more brush to handle. The Sewer caps have been placed. They utilized the street sweeper to sweep the streets in preparation for the Nancy Price 5K on Saturday, May 12. There is a problem with the water meter at the Fort. Superintendent Muller advised the lighting project was complete in the Village Center. Superintendent Muller also reported that he looked at Mr. Beam's yard on Brookshire regarding his request from the April 26 Board meeting. The area could be dug out and it would alleviate the water issue. Deputy Mayor Lockhart noted that it is private property and it would require an easement. Superintendent Muller also reported there are buried telephone lines in the area they need to be aware of. Superintendent Muller inquired about grinding and the timeframe in which his department could start this process as the pile is very large. Trustee Comerford thanked Superintendent Muller for his assistance with St John's church in locating the company that damaged grounds. Trustee Comerford also asked if there was a water problem at the Post Office. Superintendent Muller reported that the parking lot was paved and they had to dig out the water box. Deputy Mayor Lockhart asked for an update on the check valve issues with the meters in the Village. Superintendent Muller advised that the valves on route 93 are completed. The other ones are waiting for parts to arrive and then they will be repaired. Superintendent Muller continued with information regarding the Fort Niagara meter issue and advised it is not registering all the water they are using as they are currently filling tankers to use in repairs to their dock area. Superintendent Muller will be working with Fort Niagara on this issue.

ENGINEER:

Engineer Lannon advised there was no update to provide to his report from the last meeting. Engineer Lannon advised that Greg Kaiser reported that the State is still considering the extension for the LWRP.

GRANT WRITER:

Grant Writer Rotella turned his report in. The consolidated fund application is open for the three parks and suggestions should be submitted. The DASNY waterline contract is still with the State. Tree Inventory is open again and a Village arborist would have to be appointed he will await direction from the Board. The electronic sign balance is waiting on approval to move the funds to the park project. Home Depot should be calling Superintendent Muller about the pallet of mulch for the parks. The sidewalk project may be a good fit with Greenway grant. The Department of State may match up to a 75% grant the Board should provide direction. The HVAC is the most important thing to act on at this point in time. The contract needs to be signed and sent in. The body camera grant is ready to be submitted as soon as we can provide the invoice and cancelled check.

ATTORNEY: Things will be covered in the work session.

CLERK'S OFFICE:

May financial reports were turned in to the Board. The Clerk's office will be working on appropriations. The Village election is Tuesday, May 15th. Everything is ready for the election. The Clerk's Office is currently working on preparing the Village taxes.

BUILDING INSPECTOR:

Building Inspector Stevens turned his report in. The home under construction on Lockport Street and Cherry Street is on hold indefinitely as the water table is still too high. Building Inspector Stevens discussed the code regarding signs and chairs on Main Street since the weather is becoming nice. Our codes are very specific about café type signs. Building Inspector Stevens asked the Board what their direction is regarding the placement of the signs. Perhaps a use permit with a site plan and specific insurance should be required if they are going to be allowed. The Board will discuss this at a work session.

MINUTES

Motion to approve the Board minutes from April 26, 2018 was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor motion was carried.

CORRESPONDENCE:

The Niagara County Veterans Service Agency will be at the Village Center on Wednesday, May 23, 2018 from 10:00 a.m.-2:00 p.m. to assist any Veterans with their services. Please bring a copy of your discharge papers and any recent correspondence from the VA.

So noted.

St John's Episcopal Church is teaming up with the community to coordinate the Youngstown-Porter Senior Van fund drive. If you would like to help or donate please contact St John's or visit their Facebook page or Go Fund me page for more information.

So noted.

The Nancy Price 5k Memorial run will take place Saturday, May 12th with registration at 8:15 a.m. The race for walkers begins at 9:45 a.m. and runners will begin at 10:00 a.m. starting at the Youngstown Volunteer Fire Department.

So noted.

The Village election will be held Tuesday, May 15, 2018 in the gym at the Village Center from 12:00 p.m.-9:00 p.m. The positions to be filled are Mayor and two Trustee seats.

Mayor Reynolds added that the Lewiston Porter School vote is also May 15, 2018. So noted.

Request from Mayor Collesano, Village of Lewiston, seeking a contribution for the annual 4th of July firework display. The fireworks are scheduled for Wednesday, July 4th, with a rain date of Thursday, July 5th at dark. The Academy Park Band shell will be featuring patriotic and mixed family oriented music by String Theory from 6:00 p.m.-9:00 p.m. for entertainment while families wait to enjoy the fireworks.

So noted.

AGENDA

ABSTRACT OF AUDITED VOUCHERS

Abstract of Audited Vouchers for the period of April 27-May 10, 2018 in the amount of \$33796.17

General:	\$ 25,084.17
Water:	\$ 2,020.55
Sewer:	\$ 6,691.45
<u>Trust:</u>	<u>\$ 0.00</u>
Total:	\$ 33,796.17

Motion to approve the abstract of audited vouchers as noted was made by Trustee Zastrow, seconded by Trustee Fox. All in favor motion was carried.

BUILDING USE

Request from Youngstown Free Library to use the Gym and parking lot to hold a DIY Bike Repair, Cycling Safety and Education Workshop on Saturday, June 9, 2018 from 9:00 a.m.-3:00 p.m.

Chief Schuey asked if the entire parking lot would be blocked off for this event, and recommended that it be done. Trustee Zastrow motioned to approve the use, seconded by Trustee Comerford. All in favor, motion was carried.

Request from Youngstown Free Library to use the John Calvert room for a program for the Board members of the Library on Saturday, May 12, 2018 from 9:00 a.m.-2:00 p.m.

Motion to approve the use was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

Request from Youngstown Free Library to hold a toddler and preschool program at the Falkner Park shelter every Wednesday from 6/27-8/22/2018 from 10:00 a.m.-11:30 a.m.

Motion to approve the use was made by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.

Request from Youngstown Free Library to remove the toilet, sink and vanity from the bathroom off of the Library Community room so they are able to utilize the space more efficiently for storage of their items.

Mayor Reynolds advised he would like to table this request. The Board will be reviewing the use of the entire building and it will be discussed at that time. Building Inspector Stevens advised he has instructed the Library they must move their shelving from the stairway/hall area. Librarian Sonora Muller advised this is the reason they requested the items be removed from the bathroom off the Community Room for the Library.

Librarian Miller asked if they cannot use the bathroom area, could they use the Calvert room. Mayor Reynolds advised they could not as it is a meeting room. Librarian Miller advised she has nowhere to store her things and would like the Board to advise her what to do with it. Mayor Reynolds advised the Board would need to review it. Motion to table the request was made by Deputy Mayor Lockhart, seconded by Trustee Zastrow. All in favor, motion was carried.

ANNOUNCEMENTS

The next Village Board Meeting will be May 24, 2018 at 7:00 p.m.

So noted.

The Village Board will enter into a work session immediately following the regular Board Meeting. The Village Board will enter into Executive session after the work session to discuss personnel and litigation matters.

So noted.

FIREWORKS:

Motion to provide \$500.00 to the Village of Lewiston for the annual fireworks display was made by Deputy Mayor Lockhart, Seconded by Trustee Fox. Discussion regarding the fact they do donate each year and it is a community event occurred. All in favor, motion was carried.

OLD BUSINESS:

Mr. Richert, 440 Main Street addressed the Board at this point. Mr. Richert stated that he has addressed the Board several times regarding his purchase of the property at 440 Main Street and the codes and moratorium on Main Street. He advised that he was waiting for direction regarding Airbnb's as it pertains to commercial space. Mayor Reynolds replied that the Board advised changing the code is a process, and that again, they would hopefully have something in place at the end of the summer. Mr. Richert replied that 9 weeks ago after the meeting he was told there would be a meeting with the Businesses, 2 meetings ago he inquired about an inn or Airbnb and has heard nothing. Attorney Caserta advised he has spoken with Mr. Rickert's lawyer regarding the information on the Airbnb. Mr. Rickert replied that nothing is resolved and he is stuck in the mud. Mr., Rickert explained he is spending a large sum of money. Mayor Reynolds advised that the current code requires the first floor to be commercial space and that is what is in place now if he needs an immediate answer. Attorney Caserta advised he explained and offered Mr. Rickert's Attorney all the information on the State regulations regarding Airbnb's. Mr. Rickert's Attorney was to review this and advise Attorney Caserta of why he felt those regulations would not apply to them. Mr. Rickert will follow up with his lawyer.

NEW BUSINESS: None

BOARD REPORTS:

Trustee Fox reported that he has been trying to establish a contact with National Grid regarding the movement of the utilities. He finally received a call from Dan Keeting, the Community liaison. They have left messages for each other. Trustee Fox will make contact with him.

Trustee Zastrow reported that he received a complaint on the condition of the lot at the corner of Veteran's Park and Church Street. The boats and cradles look worn. Perhaps they can be moved to the other corner of the lot. The Board advised that the area is private property.

Trustee Comerford reported that the Celebrity bartending event was a success and there was good turnout. May 12th is the Nancy Price 5k run and the Police, Fire and Parks have all been notified. Trustee Comerford then read a letter from Recreation Director Cudmore as follows:

Stu- Here is a list of things that you and I have discussed. I have also spoken to some of the Recreation Commission Board to get their thoughts:

Below is a list of things that need to be purchased in order to open snack bar and fill our obligation with the Lewiston Recreation Department regarding field preparations, etc.

Pallet of Quick Dry which we use mostly during tournaments when time is important is getting the fields up and running after rain storms. Approx cost is \$446.00

Softballs--12" and 11"--\$550.00

Field stripping paint--Approx. \$850.00

Pitching mounds---\$92.00

Money for umpires--Approx. \$600.00

**Total for above items is \$2,538.00

I am aware that everyone is being cut back as money is extremely tight. I don't need the above items until second week of June. Wendy has told me that as long as the bill has a date of June 1st or later on it, it can be paid from next fiscal year's budget which starts June 1st. As this is going to make a big dent in the Rec budget right out of the gate, Tina will be cutting back on the Children's Program activities. We hate to do this, as the program has a great turn out during the summer, but we don't know where else to cut from.

As far as the snack bar and Pepsi goes, we will take the money out of our Capital Reserve Fund to cover the cost of these items, as they have to be purchased prior to June 1st. Any money made at the snack bar will then be put back in this Capital Reserve fund instead of the general fund..

If there are any questions please do not hesitate to contact me.

Kim

Trustee Comerford asked for any remarks, concerns or thoughts from the Board. Mayor Reynolds remarked that most of the funds were for the Baseball tournaments and they are

cutting community programs to balance that. Mayor Reynolds continued advising this approach only hurts our community. Trustee Comerford advised he would pass the feedback on to the Recreation Commission at their meeting in two weeks. Mayor Reynolds also advised he would speak with Recreation Director Cudmore.

Deputy Mayor Lockhart reported that they met at Lions Park on Tuesday and they are supporting an Eagle Project that will help install the safety zones needed to comply with playground regulations. Grants and funds from the Lion's Club will be used. Falkner Park playground equipment that was purchased will be installed when the weather permits equipment to be driven on the grounds.

With no further Board reports, Mayor Reynolds opened the meeting up for public comment.

PUBLIC COMMENT:

Tim Adamson spoke regarding the Recreation Department and funding of the Baseball field. The fields have to be re-worked between games and using the Recreation Department staff to do this is a much more cost efficient way to handle things. Mr. Adamson also reported that the Town of Porter will hold Porter on the Lake Festival on Saturday, July 21, 2018. There will be fireworks, family friendly events and food.

With no further public comments, Trustee Comerford motioned to adjourn the regular meeting and enter into the work session. Motion was seconded by Trustee Zastrow. All in favor, motion was carried at 8:05 p.m.