



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

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Village of Youngstown Board of Trustees Minutes – April 26, 2018

PRESENT:

Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Trustee Fox, Attorney Caserta, DPW Superintendent Muller, Police Chief Schuey, Building Inspector Stevens, Engineer Lannon, Clerk-Treasurer Brown, Deputy Clerk-Treasurer Freiermuth.

ABSENT: Grant Writer Rotella

CALL TO ORDER

The regular meeting of the Village of Youngstown Board of Trustees was called to order at 7:00 p.m. by Mayor Reynolds with the Pledge of Allegiance.

PUBLIC COMMENT

Mayor Reynolds called for any public comment. Michael Beam of Brookshire Road addressed concerns with drainage in his back yard. Mr. Beam spoke to the DPW and was advised to speak to the Board. Mr. Beam requested that the Village be allowed on the property to assist with the drainage issues. Mayor Reynolds advised that the Village is unable to do work on private property without an easement. Deputy Mayor Lockhart advised that the Village would look at all the properties that are affected instead of a single household basis and do one easement covering all the areas. Mr. Beam advised that the water gathers from the two houses to the right and one on the left. Attorney Caserta advised that the Village wants to do it comprehensively via an easement with all the neighbors. Mr. Beam asked what his next step should be. Superintendent Muller will view the area and make recommendations from there.

With no further public comment Mayor Reynolds moved onto departmental reports.

DEPARTMENTAL REPORTS

POLICE

Chief Schuey advised that the Department is ready for the Nancy Price 5k run. They will be using the side-by-side and two police cars to lead and end the race. The dome camera has been received and is a 100% grant. The Chief will be working with the DPW to install the camera. Monitoring is free for two years. Trustee Comerford advised that there can be no walkers or runners behind the ambulance this year during the run. Chief Schuey will ensure this will not be an issue.

DEPARTMENT OF PUBLIC WORKS

The concrete pads for Lions Park are completed. The grinding at Fort Niagara has been completed by Brundage. They are working on the check valve issue with the meters into the Village. The line on route 93 should be fixed next week with the other two lines to follow. They have been checking the sewers after the rain and have located several issues that they address. The bathrooms will be opened next week at the River. Eric has obtained his pesticide license and will bring the registration information needed into the Clerk's Office for filing. The detector that locates pipes has broken. They borrowed one from National Fuel during the last mark out. Town of Porter will lend one until they can replace ours. They run \$600-\$700.00. Superintendent Muller would like to look at repairing the broken one as well so there is a spare. Lawn mowers parts will run \$200.00 and they need to purchase oil and filters to get the equipment up and running.

BUILDING INSPECTOR

Building Inspector Stevens reported that the season is getting busy. There have been 9 permit applications in the last week. The building at 135 Main Street is coming along well. The new build at Cherry Street and Lockport Street is on hold as they hit a water table. Construction will resume when the water level has lowered.

ENGINEER

Engineer Lannon turned his report in. He advised that since the M/WBE waiver has been received NYS is now considering an extension of the contract. Engineer Lannon read Grant Writer Rotella's information and noted that he saw that he may need an Engineering report and asked that Grant Writer Rotella keep him informed. Deputy Mayor Lockhart advised he was on a conference call regarding this and will follow up.

GRANT WRITER: Absent

ATTORNEY: No report here, his items will be addressed in the work session.

MINUTES

Motion to approve the Board Minutes from April 12, 2018 was made by Trustee Fox, seconded by Trustee Comerford. All in favor motion was carried.

CORRESPONDENCE:

The Friends of the Library will be holding their book sale in the gym at the Village Center on April 27 & 28.

So noted.

Letter from KeyBank thanking the Village Board of Trustees for their correspondence regarding the closing of our local branch and explaining that KeyBank considered several factors when consolidating this branch including client traffic and digital banking. Mayor Reynolds remarked that KeyBank received our petitions and appreciated our letter, but their decision remained in place to close the location in Youngstown.

So noted.

Notice of issuance from the NYS Department of Labor in compliance with Article 16 of the NYS Labor Law advising that Old Fort Niagara has received a certificate from the NYS Department of Labor for an Explosives Magazine Certificate issued for 4/11/2018-4/30/2019.

So noted.

AGENDA

ABSTRACT OF AUDITED VOUCHERS

Abstract of Audited Vouchers for the period of April 13-April 26 2018 in the amount of \$46,607.70

General:	\$ 13,489.81
Water:	\$ 210.00
Sewer:	\$ 32,907.89
<u>Trust:</u>	<u>\$ 0.00</u>
Total:	\$ 46,607.70

Motion was made by Trustee Zastrow to accept the abstract of audited vouchers, seconded by Deputy Mayor Lockhart. All in favor motion was carried.

BUILDING USE

Request for BDSL Soccer League for use of Veteran’s Park Sundays 5/6/18-7/29/18 from 4:00 p.m.-8:00 p.m. Game times will be coordinated with Niagara FC team to prevent conflicts. Recreation Director Cudmore has approved this use and insurance is on file.

Motion to approve use was made by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.

RELEVY

Authorization for the Clerk-Treasurer to return any unpaid Village water/sewer bills for the quarter ending December 31, 2017, and any outstanding accounts receivables to Niagara County for inclusion to the Village Property taxes for the 2018-2019 fiscal year.

Motion to approve was made by Deputy Mayor Lockhart. Trustee Zastrow inquired as to how many water/sewer accounts would be levied. The Clerk indicated it would be 22 accounts for \$9,986.56. Trustee Zastrow seconded the motion. All in favor, motion was carried.

RESOLUTION

Resolution that the 2018-2019 Village of Youngstown budget be accepted as presented and there be levied and assessed against the real property of the Village of Youngstown the following sum for Village Government for the fiscal year 2018-2019 with a tax rate of \$7.06 per thousand dollars of assessed valuation; for the General Fund \$688,893.00 and for the Mayor to be authorized to sign the Tax Warrant.

Motion to approve the budget as presented and approve the assessed valuation was made by Trustee Comerford. Trustee Zastrow inquired as to the tax rate last year. The Clerk responded it was \$6.96 per thousand dollars of assessed valuation. Motion was then seconded by Trustee Zastrow. All in favor, motion was carried.

AUTHORIZATION

Authorization for Mayor Reynolds to sign the annual software support contract for Municipal Accounting with Williamson Law Book Company from 5/1/18-4/30/19 at a cost of \$1,202.00.

Brief discussion as to the cost for the year ensued. Motion to approve was made by Trustee Zastrow, seconded by Deputy Mayor Lockhart. All in favor motion was carried

Authorization for Mayor Reynolds to sign the lease agreement with RCR Yachts for boat cradle storage from May 1- October 31, 2018.

Motion was made by Trustee Comerford, discussion amongst the Board continued regarding the possibility of raising the rates in the future. Motion was then seconded by Trustee Fox. All in favor, motion was carried.

Authorization for Mayor Reynolds to sign the lease agreement with Youngstown Yacht Club for boat cradle storage from May 1- October 31, 2018.

Motion was made by Trustee Zastrow, seconded by Trustee Fox. All in favor. Motion was carried.

Authorization for the Clerk's Office to establish an Amazon Business account for the Village of Youngstown for all departments to place orders.

Deputy Mayor Lockhart made the motion to approve, discussion continued with Mayor Reynolds stating all departments will need to go through the Clerk's Office so the purchases are tax exempt. If an individual orders any item on their own, they will be reimbursed for the item, but the Village will no longer reimburse individuals tax paid. Motion was then seconded by Trustee Comerford and carried.

ANNOUNCEMENTS

The next Village Board Meeting will be May 10, 2018 at 7:00 p.m.

So noted.

The Village Board will enter into a work session immediately following the regular Board Meeting.

So noted.

The Village Board will enter into Executive session after the work session to discuss personnel and litigation matters.

So noted.

OLD BUSINESS: None

NEW BUSINESS:

Trustee Zastrow asked about the status of the playground. Deputy Mayor Lockhart informed the Board that the weather has held things up and it is on the schedule to be complete before school lets out.

BOARD REPORTS:

Trustee Fox reported that he has looked into different ways to repurpose the grant from the Greenway funding. Since information has now been received that the Village may be able to use the money for the original use of the sidewalk on Water Street, he will keep that in mind. He has checked on the project to move lighting on Main. Rick Lohr provided him with a letter from 2002 regarding the project. The Clerk's Office located some information in past minutes. Trustee Fox will keep researching various projects as a backup. There is Discussion continued on LWRP and possibilities of combining funds and projects. Mayor Reynolds felt it was beneficial to continue to look at alternatives as well as the sidewalk. Trustee Fox may contact National Grid to see what info they may still have on the lighting project. Another thought is to approach the Catholic Church about the possibility of purchasing the parking lot and grass area from the Catholic Church for Village parking and use. Grant Writer Rotella will need to confirm the repurpose use if a different project is chosen.

Rick Lohr of Main Street asked to address the Board regarding the potential use of the parking lot and grassy area of the lot. As of now, the grassy areas have not been utilized. This could be a beneficial purchase to the Village and Businesses district. Mr. Lohr is expanding his gym which will bring more people in and the necessity of parking. The Village Diner is also in need of parking. Mr. Lohr is still in search of a barber for the shop which would draw people and create the need for more parking. The Business district would greatly benefit from the additional parking if the funds could be directed to this project.

Attorney Caserta will speak to Monsignor from the Catholic Church to see if there is any interest in selling the property. If there is interest Attorney Caserta will pursue a proposal.

With no further Board reports Mayor Reynolds moved on to public comment.

PUBLIC COMMENT

Sue McNaughton advised the Board that she will be heading to Albion for the training on the NY Comprehensive Plan. This training will fulfill her Planning Board training. If anyone in the Village is attending, she is driving if they would like to accompany her. Trustee Fox will check the information and dates and let her know.

Mayor Reynolds asked Attorney Caserta if there was any progress on training session with the Towns in the area for the Boards. Attorney Caserta will follow up on this.

With no further public comment, motion was made to adjourn the regular session at 7:45 p.m. and enter into the work session by Trustee Zastrow, seconded by Trustee Comerford. All in favor, motion was carried.