

Village of Youngstown

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Village of Youngstown Board of Trustees Minutes – March 8, 2018

PRESENT:

Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Fox, Attorney Caserta, Building Inspector Stevens, Chief Schuey, Engineer Lannon, Clerk-Treasurer Brown, Deputy Clerk-Treasurer Freiermuth.

ABSENT: Trustee Zastrow, Grant Writer Rotella, DPW Superintendent Muller.

CALL TO ORDER

The regular meeting of the Village of Youngstown Board of Trustees was called to order at 7:00 p.m. by Mayor Reynolds with the Pledge of Allegiance. Mayor Reynolds then went on to offer an explanation as to the reason the Board room door was locked prior to the regular Board meeting indicating that the Board conducted their Executive session prior to the start of the regular Board meeting as the work session would be dealing with the budget.

PUBLIC COMMENT

The meeting was opened to the public for comment. James Richert spoke regarding 440 Main Street, advising he is in the process of purchasing the property. Mr. Richert inquired as to how much of the first floor needed to be commercial space. Attorney Caserta advised the Board had not made up their mind yet and asked Mr. Richert to expand on his vision of what he wanted for the property. Mr. Richert advised that he would like to have three apartment units to rent upstairs and two units on the first floor with a patio area and commercial space on the left side of the building. The commercial space would be located in the front and be approximately 15ft wide and 25ft long (roughly 16% of the space). It would be designated build to suit. The potential property owner wants to update the property and have canvassed Main Street to see what would fit with their vision of the property. Deputy Mayor Lockhart advised the Board is reaching out to meet with the Business owners and Zoning and Planning Boards to arrive at the best solution for everyone in regards to the requirements for Main Street. This will require a public hearing for the code change once it has been determined. Mr. Richert feels the apartment rentals would be best suited.

DEPARTMENTAL REPORTS

POLICE:

Chief Schuey turned in his monthly report and had nothing further to report.

DEPARTMENT OF PUBLIC WORKS: Absent

BUILDING INSPECTOR:

Building Inspector Stevens turned in his monthly report. He addressed the Board regarding a request for 400 Main Street, The Youngstown Galley. Owner Rebecca Poletti is requesting to install a walk in cooler in an 8 x 10 area that would be located on her property on the Southside of the building. This request will have to go before the Niagara County Planning Board if the Village Board approves the request. Deputy Mayor Lockhart made a motion to approve the request contingent on Niagara County Planning Board approval and meeting requirements of the Youngstown Village codes. Seconded by Trustee Comerford. Discussion ensued with Attorney Caserta and Deputy Mayor Lockhart stating that this is not new construction and is on an existing property. The moratorium is on new construction and this does not go against the moratorium. All in favor, the motion was carried.

ENGINEER:

Engineer Lannon turned in his report and advised everything was quiet for now.

GRANT WRITER: Absent

ATTORNEY:

Attorney Caserta reported that the easement for Northfield Drive was sent to the necessary parties.

CLERK'S OFFICE:

Clerk-Treasurer Brown turned in the February financial report to the board.

MINUTES

Motion to approve the Board Minutes from February 22, 2018 was made by Trustee Fox, seconded by Deputy Mayor Lockhart. All in favor, motion was carried.

CORRESPONDENCE

Correspondence from KeyBank advising the Village of Youngstown that services located at the existing branch in Youngstown will be consolidated with the Ransomville branch located at 2547 Youngstown-Lockport Rd in Ransomville effective June 4, 2018. Mayor Reynolds notified the audience that the Board has started a petition for the public

to sign that will be sent to Key Bank with a letter from the Board addressing the issues and concerns Key Bank's decision to close the Youngstown branch has on our residents and businesses. The petition will be available at the Clerk's Office and in the Library for anyone to sign.

Correspondence sent from the YBPA to Key Bank in regards to their closing the Youngstown branch. So noted.

Letter of interest from Timothy Wilkesmore to fill the vacant alternate member spot on the Zoning Board of Appeals. Chairman Oddy has reviewed this and is in favor. So noted.

Niagara River Region Chamber is seeking the date of the community picnic. The Board discussed this, and has designated August 4, 2018 as the date for the Community Picnic.

The Village of Lewiston will be holding their annual Spring Cleanup on Saturday April 21, 2018 at 9:00 a.m. starting at the Red Brick School in the Village of Lewiston. They are open to continued support and anyone is able to sign up to participate at clerk@villageoflewiston.com. So noted, and Mayor Reynolds advised that the Youngstown Garden Club has not provided a date for the Village of Youngstown cleanup day as of yet.

AGENDA

ABSTRACT OF AUDITED VOUCHERS

Abstract of Audited Vouchers for the period of February 22, 2018- March 8, 2018 in the amount of \$15,907.12

General:	\$15,810.68
Water:	\$ 0.00
Sewer:	\$ 96.44
<u>Trust:</u>	<u>\$ 0.00</u>
Total:	\$15,907.12

Motion to accept the abstract of audited vouchers was made by Deputy Mayor Lockhart, seconded by Trustee Fox. All in favor, motion was carried.

RESOLUTIONS

Election Resolution: WHEREAS, Section 15-118(3) of the Election Law of the State of New York requires the Village of Youngstown to announce there will not be a Village Registration Day for the 2018 Election.

Motion to adopt the resolution was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor motion was carried.

Election Resolution: WHEREAS, Section 15-118(3)(b)(2) of the Election Law of the State of New York requires the Village of Youngstown to hold its general election on the third Tuesday in May, and WHERAS, the offices of two Trustees and office of the Mayor are to be filled for four years term each: Now therefore be it resolved that: First: The annual election of and for the Village of Youngstown , New York will be held in said Village at the Village Center Gymnasium, 240 Lockport Street, Youngstown, New York on the 15th day of May, 2018. Second: The polls shall be open between the hours of 12:00 (noon) to 9:00 p.m. (nine o'clock in the evening). Third: At such election the following offices will be filled for the terms as set forth:

Trustee-4 year term Trustee-4 year term Mayor-4 year term

Fourth: At least ten (10) days prior to the Election Day set in this resolution a copy of such resolution shall be published in the official newspaper and copy be posted in a least six (6) conspicuous places in said Village. Fifth: This resolution shall take effect immediately.

Motion to adopt the resolution was made by Trustee Fox, seconded by Trustee Comerford. All in favor, motion was carried.

COOPERATING MS4 LETTER OF INTENT

Letter of intent to be signed by Mayor Reynolds for the funding for the GIS project for the Western NY Stormwater Coalition. Motion to authorize Mayor Reynolds to sign the letter of intent was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried.

BUILDING USE

Request from Niagara Pioneer Soccer League to use the John Calvert Room for meetings on 2/10, 3/20, 4/17, 5/22, 6/19, 7/5, 8/21, 9/19, 10/24, 11/13, and 12/12 for 2018. Insurance is on file. Motion to approve the room use was made by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.

Request from the Coast Guard Station Niagara to use the Gymnasium for sports on Fridays at 8:00 a.m. weekly for the remainder of the year. Recreation Director Cudmore has approved this request and insurance has been received. Motion to approve gym use was made by Deputy Mayor Lockhart, seconded by Trustee Fox. All in favor, motion was carried.

CLERK'S MEETING

Approval for the Clerk-Treasurer and Deputy Clerk-Treasurer to attend the Niagara County Clerk's meeting on Thursday March 15, 2018 at 11:30 in Lockport.

Meetings will be on the third Thursday of the month through December. Motion to approve the Clerk-Treasurer's attendance of the Clerk's meeting was made by Trustee Comerford, seconded by Trustee Fox. Deputy Mayor Lockhart advised he is not in favor of the office closing, and will cover the office phones and window during the Clerk's meeting on Thursday March 15, 2018. All in favor, motion was carried.

MAIN STREET MORATORIUM

Building Inspector Stevens has a request from the Youngstown Galley for an addition to 400 Main Street to put an outside walk in cooler on the south side of the property. Refer to the minutes under Departmental reports. Discussion of 440 Main Street continued at this time. Mr. Richert addressed the Board again, and advised that since they are in the process of purchasing this property, wondered if there was a time frame as to when the moratorium would be addressed and lifted. He also asked what areas the moratorium included mentioning Hinman Street and asking about existing buildings. Attorney Caserta advised that South of Hinman Street was not included in the commercial zone and there are grandfathered properties on Main Street. Mayor Reynolds advised he would like to get the meeting scheduled with the business owners, Planning Board, Zoning Board, Village Board, and Building Inspector the week of March 12-16, and at the latest the week of March 19-23, 2018. Mr. Richert was invited to attend this meeting and provided his contact information to the Clerk.

ANNOUNCEMENT

The next Village Board Meeting will be March 22, 2018 at 7:00 pm. So noted.

The Village Board will enter into Executive session prior to the regular Board Meeting to discuss personnel and litigation matters. So noted, refer also to call to order section of the minutes.

The Village Board will enter into a work session immediately following the regular Board Meeting. So noted.

OLD BUSINESS: None

NEW BUSINESS:

Deputy Mayor Lockhart made a motion to accept the application from Timothy Wilkesmore to fill the vacant alternate Zoning Board of Appeals seat per Chairman Oddy's approval, seconded by Trustee Fox who feels Mr. Wilkesmore will be a fine fit as did Mayor Reynolds. All in favor, motion was carried.

Deputy Mayor Lockhart made a motion that the Clerk's Office will oversee the supervision and reporting of Senior Van program and Drivers effective immediately, seconded by Trustee Fox. All in favor, motion was carried.

Deputy Mayor Lockhart made a motion that a new detailed log sheet for tracking the Senior Van activates be adopted for immediate use, seconded by Trustee Comerford. All in favor, motion was carried.

BOARD REPORTS:

Deputy Mayor Lockhart reported that he and Mayor Reynolds attended the Niagara County Emergency Management meeting on Lake levels. The Lake is currently 12 inches higher at this point in time, than it was at this time last year. All the Great Lakes are higher, and we do not know what Mother Nature has in store weather wise. It is possible the elevation of the water could reach Water Street, including Niagara Jet Adventure, The Youngstown Yacht Club, the lift station, North Dock, bathrooms, and storage rooms (Niagara Pioneer Soccer and Niagara River Anglers). Deputy Mayor Lockhart has reached out to the businesses to provide updates and will continue to do so. There will be sandbags available for residents to obtain and take to their property for placement.

PUBLIC COMMENT:

Sonora Miller, Librarian of the Youngstown Free Library advised there will be a list of all the events the Library is holding in the Sentinel and that the Library will be participating in the St. Patrick's Day Parade in Village on March 17th at 12:00 p.m. and anyone is welcome to participate with them.

With no further public comment, motion to adjourn the regular meeting and move to the work session was made by Trustee Comerford, seconded by Trustee Fox at 7:39 p.m. All in favor, motion was carried.

Submitted by:

Wendy J. Brown
Clerk-Treasurer