



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

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Village of Youngstown Board of Trustees Minutes – February 8, 2018

PRESENT:

Mayor Reynolds, Deputy Mayor Lockhart, Trustee Comerford, Trustee Zastrow, Trustee Fox, Superintendent Muller, Police Chief Schuey, Grant Writer Rotella, Clerk-Treasurer Brown

Absent: Engineer Lannon, Building Inspector Stevens, Attorney Caserta

CALL TO ORDER

The regular meeting of the Village of Youngstown Board of Trustees was called to order at 7:01 p.m. by Mayor Reynolds with the Pledge of Allegiance.

PUBLIC COMMENT

The meeting was opened to the public. There were no comments.

DEPARTMENTAL REPORTS

POLICE:

Chief Schuey turned his monthly report in. He also advised he is still looking into body cameras and should have information for the next Board meeting. They will be 100% covered by a grant,

DEPARTMENT OF PUBLIC WORKS:

Superintendent Muller turned his reports in. He noted they have been plowing and making benches as well.

BUILDING INSPECTOR:

Building Inspector Stevens was absent, but did turn his report into the Board.

ENGINEER:

Absent

GRANT WRITER:

Grant Writer Rotella turned in his report. He advised that there will be another meeting regarding the LWRP on 2/14/18. He will forward details. DASNY has all the paperwork they need for the contract. He requested direction from the Board regarding the Greenway funding. The project balance from the electronic sign will be directed for use with the Recreation Dept. playground equipment. Grant Writer Rotella advised that the NYSDOT Bridge NY program notification does not apply to the Village at this time. He noted that there is a TAP program that opens in a few months and the Village should look at sidewalks that need replacing, this is an 80% grant that cannot be combined with CHIPS.

ATTORNEY:

Absent

MINUTES

Motion to approve the January 25, 2018 minutes as presented was made by Deputy Mayor Lockhart, seconded by Trustee Comerford. All in favor, motion was carried.

CORRESPONDENCE

A letter was received from the Youngstown/Town of Porter Community Holiday Basket Committee thanking the Village Board of Trustees for their assistance and support with the community baskets project in December. So noted.

A letter from The Tower Farming Company was received advising the Village Board they have denied a request from Dollar General to purchase property from The Tower Farming Company. So noted.

Notice from Williamson Law advising their annual support fee will increase by 2% as of January 2019. So noted.

AGENDA

ABSTRACT OF AUDITED VOUCHERS

Abstract of Audited Vouchers for the period of January 26, 2018-February 8, 2018.

General:	\$ 19,705.10
Water:	\$ 0.00
Sewer:	\$ 67.73
<u>Trust:</u>	<u>\$ 0.00</u>
Total:	\$ 19,772.83

A motion to accept the Abstract of Audited Vouchers was made by Deputy Mayor Lockhart, and seconded by Trustee Fox. All in favor, motion was carried.

BUILDING USE

Request from Jack Beatty Hospice Memorial Regatta Committee to have exclusive use of the Village Dock between the YYC and the Marina on Friday July 13, 2018 for the many large cruisers and sailboats expected to participate in the event.

Motion to approve the request with the condition that the Boat Launch be kept open and one of the 15 minute launch spot remain open was made by Trustee Zastrow and seconded by Trustee Comerford. All in favor, motion was carried.

Request from Niagara Pioneer Soccer League to use room #2 (soccer room) 2/10, 3/17, 4/7 and the Cora Gushee Room 2/10 and 3/17 for registration from 10:00 a.m.-12:00 p.m.

Motion to approve the request was made by Deputy Mayor Lockhart, seconded by Trustee Zastrow. All in favor, motion was carried.

Request from Youngstown Labor Day Parade Committee to use room #2 (soccer room) the second Monday of each month at 7:00 p.m. for planning activities.

Motion to approve the request was made by Trustee Comerford, seconded by Trustee Fox. All in favor, motion was carried.

MIGHTY NIAGARA HALF MARATHON AND HOSPICE DASH 5K

Request for the Mayor to sign the agreement to NYSDOT to allow the marathon to travel through the Village of Youngstown on September 15, 2018.

Motion for the Mayor to sign the agreement was made by Trustee Zastrow, and seconded by Trustee Comerford. All in favor, motion was carried.

USE OF VILLAGE EMBLEM

Discussion regarding use of the Village emblem by persons or groups other than the Village on social media.

This issue was addressed a few years ago. Attorney Caserta directed the emblem cannot be used by outside groups or individuals. A motion for the Mayor to draft a letter to send to any group that is using the Village emblem to cease and desist was made by Deputy Mayor Lockhart and seconded by Trustee Fox. Discussion between the Board members continued regarding why the emblem cannot be used in this manner. It was noted that use of the emblem by groups or individuals other than the Villages gives the notion that the Village knows or supports that group or individual. As our Attorney is in agreement the Board supports the motion made and continued the motion on the floor as noted. Polling the Board, Trustee Comerford, Trustee Fox,

Mayor Reynolds, Deputy Mayor Lockhart in favor, Trustee Zastrow opposed.
Motion was carried by majority vote.

ANNOUNCEMENT

The next Village Board Meeting will be February 22, 2018 at 7:00 p.m. Following the Board meeting the work session will be dedicated to the 2018-2019 budget. So noted.

The Village Board will enter into a work session immediately following the regular Board Meeting. Immediately following the work session, the Village Board will enter into Executive session to discuss personnel and litigation matters. So noted.

OLD BUSINESS: None

NEW BUSINESS:

Deputy Mayor Lockhart advised that the Recreation Department had purchased playground equipment and have looked at installation, location and regulations regarding installation of the equipment. A quote for \$3,645.00 has been received for the demolition work, installation, and wood chips in the fall zone. The proposal was made to use funds from the Clerk's Equipment savings account to front the funds for this project to be reimbursed by the grant from the electronic sign with any overage funded by the general account not to exceed \$3,800.00. A question as to the reason for the general account funding this was discussed and it was noted that it is a Recreation Department, not a Parks and Recreation Department, therefore, the general fund would cover the amount that surpasses the grant. Motion was made by Deputy Mayor Lockhart to move and use the Clerk Equipment funds to fund the project not to exceed \$3,800.00 and seconded by Trustee Comerford. All in favor, motion was carried.

BOARD REPORTS

Trustee Comerford reported that he is the new liaison to the Recreation Department, replacing Trustee Adamson. He attended his first meeting and reported that the Celebrity Bar Tending event will take place April 28, 2018 at the Mug and Musket. He stated that in the past a basket worth \$50.00 was donated from the Village to the event, and this year they asked if the donation could be two smaller baskets worth \$25 each. There will be local celebrities tending bar, and a basket auction, come out and support this fundraiser for the Recreation Department. Trustee Comerford also noted that a new liaison will be needed for the Arts & Music Festival that he used to handle. A motion for two smaller baskets at \$25.00 each be donated was made by Trustee Comerford, seconded by Trustee Zastrow. All in favor, motion was carried.

PUBLIC COMMENT

The meeting was opened back up for public comment. Sonora Miller of the Youngstown Free Library reported to the Board that the Library made their budget for the year. She also noted that they are tallying statistics and in 2016, there were 8,000 visitors, and 2017 there were 22,000. They are very excited and are going to keep expanding.

Dotty Riordan spoke and advised that there was an encounter with a raccoon on Second Street and she called the non-emergency number for the Sheriff Department who handled the raccoon. Police Chief Schuey and Mayor Reynolds reported that all raccoons that are not acting normal should be treated as if they have rabies. There have been numerous incidents in the Village that the officers have handled.

ADJOURN REGULAR SESSION/ENTER INTO REGULAR SESSION

With no further public comment, a motion was made to adjourn the regular Board meeting and enter into the work session at 7:29 p.m. by Trustee Fox, and seconded by Trustee Comerford. All in favor, motion was carried.

Minutes for the work session are under separate cover.

ADJOURN WORK SESSION/ENTER INTO EXECUTIVE SESSION

A motion was made by Trustee Zastrow, and seconded by Trustee Comerford at 8:15 p.m. to enter into executive session. All in favor, motion was carried.

ADJOURN EXECUTIVE SESSION

A motion was made by Trustee Zastrow to adjourn the executive session and enter back into regular session at 9:25 p.m., and seconded by Trustee Comerford. All in favor, motion was carried.

ADJOURN REGULAR SESSION

A motion was made by Trustee Zastrow to adjourn the regular meeting at 9:26 p.m., seconded by Trustee Comerford. All in favor, motion was carried.

Submitted by:

Wendy J. Brown
Clerk-Treasurer