



INCORPORATED:
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Village of Youngstown

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Village of Youngstown Board of Trustees Work Session Minutes -- January 25, 2018

OLD BUSINESS

MAIN STREET MORATORIUM

Discussion on moratorium of building construction on Main Street, WC-1 district. The Board discussed various requirements as the first floor cannot be residential at this point. Thoughts of specifying a square footage percentage that could be residential makes sense. The Board will determine what percent they feel is reasonable and advise at the next Board meeting.

MAIN STREET EASEMENT

Attorney Caserta advised he has not heard from either party. Clerk-Treasurer Brown advised her office had not heard from either party as well. The current lease is expired at this time.

VILLA CONDOMINIUM

Attorney Caserta advised that he has not heard from the Attorney for the Villa and the Village has reached a critical time as far as statutes are concerned for pursuing this. Attorney Caserta advised he would draw a complaint and send to the Villa to see if they will remit payment.

CARROLLWOOD DRIVE EASEMENT

Attorney Caserta advised the location of the temporary easement was not specified. The Board discussed access locations on Carrollwood and Brookshire. Deputy Mayor Lockhart advised he would like to see layout of the construction site. Trustee Fox feels the permanent access should be through Brookshire based on the fact that the easement would be giving away Village Property for private use and it therefore would not be available for any possible future use as it could not be reclaimed once improvements were made. Attorney Caserta will contact the lawyers for the property owners and advise that Carrollwood access will be a temporary construction easement with permanent access from Brookshire.

YBPA BROCHURES/FLOWERS

There was discussion about content of the brochure and funding. Trustee Zastrow speaking on behalf of the YBA advised if the Village does not fund the brochures the Business Association will not be able to produce them. Discussion continued regarding the fact that the brochure is more an advertising tool for the Business Association members with the member bolded and a red star next to them versus regular print and no star for other businesses and places in the Village. Also the Village website was listed incorrectly. It was discussed that the YBPA is willing to change the brochures and list and update items in it based on Village input as well. It was noted that the Village will need to have three written bids for printing the brochures and final invoices from the vendor that is granted the publishing of the brochures. Invoices will also be needed from the vendor for the flowers. Trustee Zastrow will bring this information back to the YBPA and update the Board.

FINANCIAL REPORT

Clerk-Treasurer Brown updated the Board on the progress of correcting the NY Class accounts. Several more accounts are now in balance and she and Deputy Clerk-Freiermuth continue to work at correcting these.

NEW BUSINESS

BG INNOVATIONS, LLC

Robert Gallucci made a presentation to the Board for a proposal for the former Cold Storage site. Mr. Gallucci provided his background and idea that he would bring a team together to develop a senior living area. He discussed some reuse of the former building and housing that is in character for the area. Mr. Gallucci is requesting that the Village Attorney draft an agreement for this proposal to move forward. The Board was in support of his proposal and asked Attorney Caserta to draft the agreement. See attached proposal from BG Innovations.

PROCEDURE FOR MEETING AND WORK SESSION AGENDA AND MINUTES

Clerk-Treasurer Brown discussed with the Board how they would like minutes for the Board meeting and work sessions handled. Currently only the Board Meeting minutes are published. The Board would like any public meeting minutes to be published. Procedure going forward will be to continue to publish the Board Meeting minutes, and the Clerk's Office will now publish the Work Session minutes separately on-line as well.

VOUCHERS

Mayor Reynolds advised he felt it would benefit the Board to review and sign vouchers prior to the Board meeting so they can review them in more detail. The Board agreed. The following schedule will begin with the February 8th Board meeting: The Tuesday of the Board meeting, the Clerk's Office will prepare the vouchers for review and signatures. The Board will rotate the signer based on the month. February will be Trustee Comerford, March Deputy Mayor Lockhart, April Mayor Reynolds, May Trustee Zastrow, June Trustee Fox. The schedule will continue to rotate. A list will be provided to the Board.

NORTHFIELD DRIVE EASEMENT

Trustee Comerford advised he spoke with the residents of Northfield Drive regarding the placement of the drainage pipe. Attorney Caserta advised Trustee Comerford to provide him with names and addresses and he will handle sending the necessary paperwork to the residents.

GREENWAY FUNDING

Trustee Zastrow provided photos of covered shelters and an idea of an ice cream shop to be located near the North Dock as a redirection of the Greenway grant. The Board discussed right of way access, funding, staffing, cost, and traffic. This idea may be cost prohibitive. The Board will continue to think of ideas for ways to repurpose the grant if possible. It was also discussed that at this time, the grant may have to be returned due to cost restraints faced by the Village.

INSURANCE REQUIREMENT

Deputy Mayor Lockhart discussed the picnic, bistro tables or other items that are placed on the sidewalks by the businesses in the nicer weather months. The Board feels that the Village needs to require the businesses that place something on the sidewalks to provide the Village with insurance showing that the business is covered for any accidents that may occur from someone tripping or falling because these items are on the sidewalk. This will be moved to the agenda for the next Board meeting to pass a resolution requiring this.

ITEMS ON HOLD PENDING FINANCES

- Air Conditioner for Historical Society, Board Room and Mayor's Room
- Boiler for the Village Center
- Gym Doors (from entrance of parking lot)

Motion to adjourn the work session and enter into Executive session was made by Trustee Comerford, seconded by Trustee Fox and carried at 9:29 p.m.