



INCORPORATED:
APRIL 18, 1854

Village of Youngstown

VILLAGE CENTER • 240 LOCKPORT STREET
P. O. BOX 168
YOUNGSTOWN, NEW YORK 14174-0168

TELEPHONE:
(716) 745-7721
FAX:
(716) 745-3400

Village of Youngstown Board of Trustees Minutes – January 11, 2018 *Approved January 25, 2018*

PRESENT

Mayor Raleigh Reynolds, Deputy Mayor Timothy Lockhart, Trustee Stu Comerford, Trustee Steven Zastrow, Trustee Mark Fox, DPW Superintendent Todd Muller, Police Chief Michael Schuey, Building Inspector John Stevens, Attorney Thomas Caserta, Grant Writer Bernie Rotella, Clerk-Treasurer Wendy Brown, Deputy Clerk-Treasurer Amy Freiermuth.

ABSENT

Engineer Robert Lannon

CALL TO ORDER

The regular meeting of the Village of Youngstown Board of Trustees was called to order at 7:02 p.m. with the Pledge of Allegiance.

TRUSTEE ANNOUNCEMENT

Mayor Reynolds introduced Mark Fox as the newly appointed Trustee who will serve through the end of May filling former Trustee Adamson's seat.

DONATION PRESENTATION

Don and Tim Finkle, representing the Youngstown Yacht Club Can Am Challenge Regatta, presentation a donation check in the amount of \$1000 to the Village of Youngstown Recreation Department to use as they see fit. Recreation Director Kim Cudmore accepted the donation with appreciation and stated that she intended to use the donation towards the expansion of the playground at Falkner Park.

PUBLIC COMMENT

The meeting was opened to the public. There were no comments.

DEPARTMENTAL REPORTS

POLICE

Chief Schuey stated he submitted his report to the board. He stated he was working on getting three estimates for body cameras through a \$5000 fully funded reimbursable grant.

DEPARTMENT OF PUBLIC WORKS

Superintendent Muller stated he submitted his report to the board. He stated that the department has been plowing and salting due to the weather.

Superintendent Muller informed the board that a new water meter has been installed by Niagara County on River Road so that they can determine if the old meter was defective, hence the high reads. He also stated that the lift station on Carrollwood went down during the afternoon, but is back up and running.

Mayor Reynolds asked Superintendent Muller if the department had removed the man hole covers to visualize flow. Superintendent Muller stated it was on the schedule for tomorrow. He also stated that they would be picking up the Senior Van from the transmission repair shop in the morning.

BUILDING INSPECTOR

Building Inspector Stevens stated he submitted his report and recently completed numerous fire inspections.

Building Inspector Stevens stated that he has received a request for a telecommunications antenna on a utility pole within the Village. He stated that the antenna is only about two feet tall, but wonders if it would “open a can of worms” if approved. Building Inspector Stevens stated that there is a moratorium on towers that was instituted last year by the Board. He informed the board that the proposal for the antenna is available in the Clerk’s Office for their review and recommendation.

Building Inspector Stevens suggested that because of technology updates in wind and solar energy that the Village should think about a “tune up” to the code to go along with the updated technology.

ENGINEER

Engineer Lannon was absent.

GRANT WRITER

Grant Writer Rotella stated he has requested a LWRP debriefing from the Department of State. He stated that if the Greenway funding was going to be used for another project, the Board needs to inform him of the intended project.

Grant Writer Rotella stated that the tree grant was not awarded. He stated that the balance of the LED Sign funds could be used for wood chips at the playground.

If the Village planned any future Capital Improvement Projects (CIP) or beautification projects, Grant Writer Rotella stated they should work together on planning so he can try to secure funding.

Mayor Reynolds asked if Grant Writer Rotella had everything he needed to complete the waterline funding (DASNY). Grant Writer Rotella stated he thought he was all set, but was working with the Clerk’s Office “just in case” anything else was requested.

ATTORNEY

Attorney Caserta stated that he received a phone call from the OCA (Office of Court Administration) regarding the Village parking tickets. He stated that the Town will process the payment for all tickets and will need to purchase software to do so.

MINUTES

A motion to approve the December 14, 2017 minutes as presented was made by Trustee Zastrow and seconded by Trustee Comerford. All in favor, motion carried.

CORRESPONDENCE

Niagara County payment report with sales tax, mortgage tax, snow and ice removal breakdown was distributed. Noted.

The Village Office and DPW will be closed Monday January 15, 2018 in observance of Martin Luther King Jr. Day. Noted.

Letter from Mark Fox resigning his position on the Zoning Board of Appeals. Moved to agenda for acceptance.

Letter of interest from Tyler Finkle for the open Zoning Board of Appeals seat. Moved to agenda for discussion/approval.

Confirmation from Niagara County Veterans Service Agency for their May 23, 2018 Outreach program to be held in the Village Center. Noted.

AGENDA

ABSTRACT OF AUDITED VOUCHERS

Abstract of Audited Vouchers for the period of December 15, 2017-Janauray 11, 2018.

General: \$24,680.95

Water: \$26,834.11

Sewer: \$66,363.67

Trust: \$ 0.00

Total: \$117,878.73

A motion was made to accept the Abstract of Audited Vouchers as presented by Trustee Zastrow and seconded by Trustee Fox. All in favor, motion carried.

BUILDING USE REQUEST(S)

Request from Youngstown Lion's Club to host the Cash Bash in the gym with set up on Friday March 16, 2018 at 3:30 pm and the event Saturday March 17, 2018 from 1:00 pm-4:00 pm.

Motion to approve as requested made by Trustee Comerford and seconded by Trustee Lockhart. All in favor, motion carried.

SENIOR TRANSPORTATION CONTRACT

Contract renewal from Niagara County Office for the aging for the period from 1/1/2018-12/31/2018 for Senior Van Services in the amount of \$4,000.00.

Motion to approve the contract made by Trustee Lockhart and seconded by Trustee Zastrow. All in favor, motion carried.

NOTICE STATE LIQUOR AUTHORITY/WAIVER OF WAITING PERIOD

The Stone Jug LLC has supplied the Village with the Standardized Notice Form for Providing 30-day Advanced Notice to a Local Municipality. Attorneys for the applicant (Magavern Magavern Grimm LLP) are requesting a letter waiving the 30-day waiting period so that they can submit the application right away.

Motion to approve the wavier of waiting period as requested made by Trustee Lockhart and seconded by Trustee Comerfordt. All in favor, motion carried.

ANNOUNCEMENT

The next Village Board Meeting will be January 25, 2018 at 7:00 pm. Noted.

The Village Board will enter into a work session immediately following the regular Board Meeting. Immediately following the work session, the Village Board will enter into Executive session to discuss personnel and litigation matters.

OLD BUSINESS

None to report.

NEW BUSINESS

A motion to accept the resignation of Mark Fox from the Zoning Board of Appeals was made by Trustee Lockhart and seconded by Trustee Comerford. All in favor, motion carried.

A motion to approve Tyler Finkle as a Zoning Board of Appeals member was made by Trustee Lockhart and seconded by Trustee Zastrow. All in favor, motion carried.

BOARD REPORTS

LION'S CLUB CASH BASH

Trustee Comerford stated that the Lion's Club Cash Bash will take place on Saturday, March 17, 2018 in the Red Brick gym following the "O'Riordan St. Patrick's Day Parade". The event will take place from 1:00-4:00 p.m.

WATER POLLUTION CONTROL CENTER MEETING

Trustee Zastrow stated that he and a few Board Members attended a meeting at the Water Pollution Control Center in Lewiston in December. He found the meeting to be very informative and felt it would be a good idea to schedule a tour in the future.

Trustee Fox, Trustee Lockhart and Mayor Reynolds had nothing further to report.

PUBLIC COMMENT

Mayor Reynolds asked if any members of the public had anything further to discuss. No further comment.

ADJOURN REGULAR SESSION / ENTER INTO WORK SESSION

A motion was made by Trustee Fox and seconded by Trustee Comerford to adjourn the regular board meeting and enter into a work session at 7:27 p.m. All in favor, motion carried.

Minutes for the work session are under separate cover.

ADJOURN WORK SESSION / ENTER INTO REGULAR SESSION

A motion was made by Trustee Zastrow and seconded by Trustee Comerford to adjourn the work session and enter into regular session at 9:03 p.m. All in favor, motion carried.

A motion was made by Trustee Zastrow and seconded by Trustee Fox for Village Employees to participate in the Paid Family Leave Act. All in favor, motion carried.

A motion for the Clerk's Office to authorize building use in urgent situations between Board Meetings was made by Trustee Zastrow and seconded by Trustee Comerford. All in favor, motion carried.

ADJOURN WORK SESSION / ENTER INTO EXECUTIVE SESSION

A motion was made by Trustee Fox and seconded by Trustee Zastrow to adjourn the work session and enter into executive session at 9:06 p.m. All in favor, motion carried.

Submitted by
Amy L. Freiermuth
Deputy Clerk-Treasurer