

## **Village of Youngstown Board Meeting Minutes- August 17, 2017**

Mayor Reynolds opened the meeting at 7:00pm with the Pledge of Allegiance. Trustees Adamson, Comerford, Zastrow, Deputy Mayor Lockhart, Attorney Caserta, Building Inspector Stevens, DPW Superintendent Muller, Sergeant Ullery, and Engineer Lannon were present as well as several members of the community.

Mayor Reynolds opened the meeting to public comment, with no comments he moved on to Departmental Reports:

Chief Schuey submitted his report. There were 58 calls inside the Village, 21 calls outside the Village, 3 arrests, 43 traffic stops warnings, 21 traffic stop tickets, and 643 premise checks for a total of 765 calls for the month. Sergeant Ullery attended the meeting for Chief Schuey as he was excused from the meeting. Sergeant Ullery advised there was nothing further to report.

Superintendent Muller turned in his report. They have been milling roads and are preparing for paving August 23 and 24. They have been maintaining gardens and parks. The part time summer position was filled and has been assisting as well.

Building Inspector Stevens turned his report in. There are 5 incomplete permits, 8 completed permits totaling \$500.00 in permit costs and 1 pool permit and inspection for \$125.00. He advised the bank area is being cleaned up and he will be coordinating with the DPW for debris removal and road closure as needed.

Engineer Lannon turned in his report, there is nothing to update at this time from last month. They are waiting on the geotechnical report that should be in any day. Deputy Mayor Lockhart added that they are working on the playground equipment and expansion with Greg Kaiser of GHD, and the Village will be doing most of the research work to save costs. They will work with Mr. Kaiser as needed as the project moves along.

Grant Write Rotella was absent. He sent his report in advising he is working on CFA Youngstown Park improvement project, and that the grant for this has been submitted. DASNY letter is being prepared and is waiting for direction from Brian Lichorowicz. With the Greenway updated that the sidewalk project budget doubled, he is recommending that the Village choose another project. Tree inventory is pending.

Attorney Caserta received the easement proposal for Carrollwood Drive. He has reviewed it and has items he is working on with it. He also mentioned the NF Housing Admin conducting another meeting here August 22<sup>nd</sup> for residents affected by the flooding and encouraged attendance and publication of the event.

Motion to approve the minutes from July 20, 2017 was made by Trustee Zastrow, seconded by Trustee Comerford and carried.

### **Correspondence**

1. Gross receipt tax received for the month of July 2017 in the amount of \$1,046.45. So noted. Sales Tax received for the month of June 2017 in the amount of \$39,117.38, down \$3,071.26 from same month in 2016. So noted

2. Just a reminder, on Friday, August 18<sup>th</sup> Bruce Wojick & Jamie Holka will be playing the Free Summer Concert. Also on Friday, August 25<sup>th</sup> Joe & the Shmoes will be playing and this will be the last concert for the 2017 year!

### **Agenda**

1. Abstract of Audited Vouchers for period July 21, 2017 – August 17, 2017: General - \$58,103.45, Water - \$154.71, Sewer - \$26,535.06 and Trust Agency - \$2,300.00 for a total of \$87,093.22. Motion to approve was made by Trustee Adamson, seconded by Trustee Zastrow and carried.

2. Motion for Mayor Reynolds to sign the updated Fire Protection Contract for the period June 1, 2017 – May 31, 2018 for a sum of \$106,932.00. Motion was made by Trustee Comerford, seconded by Trustee Adamson and carried.

3. Motion for Mayor Reynolds to sign a Resolution of Support – A6505/S4630 Relates to Prohibiting the Collocation of Certain Children’s Facilities with Adult Facilities in Erie County. Motion was made by Trustee Adamson, seconded by Trustee Comerford and carried.

4. NYPIRG (New York Public Interest Research Group) has applied for a solicitor’s permit and will have 5 individuals in the Village conducting surveys. They have completed successful background checks with the Police Department. They should be beginning the week of August 21, 2017. So noted.

5. Quotes for demolition/monitoring of Ice House building-Cold Storage, from American Environmental Certified WBE and AMD Environmental. Motion was made by Deputy Mayor Lockhart to accept the \$39,500.00 demo quote from American Environmental Certified WBE, seconded by Trustee Zastrow and carried. Motion for the \$2,880.00 quote for monitoring from AMD Environmental was made by Deputy Mayor Lockhart, seconded by Trustee Adamson and carried.

6. Motion for authorization for Mayor Reynolds to sign the Landlord Authorization form for the NYS Liquor Authority for Woodcock Brothers Brewery request for Village approval to operate at the Arts & Music Festival 10/7/17. Motion was made by Trustee Comerford, seconded by Trustee Zastrow and carried.

7. Motion for Superintendent Muller to sign and enter into the Shared Service Agreement on behalf of the Village of Youngstown with NYSDOT for a period of two or four years; with a recommendation by the NYSDOT for four years. Motion was made by Trustee Zastrow and seconded by Deputy Mayor Lockhart for a 4 year term and for Superintendent Muller to sign the agreement and carried.

8. The next Village Board Meeting will be September 14, 2017 at 7:00 p.m. The Village Board will be holding a Work Session this evening, following the regular Board Meeting and following the Work Session the Village Board will go into Executive Session for Personnel and Litigation Matters. So noted.

**Old Business:** No old business

**New Business:** Deputy Mayor Lockhart discussed the moratorium on Main Street for construction and requirements on the ground floor of no residential occupancy. He would like language to be put in place that the ground floor must have a commercial component. Attorney Castera advised that the Board could hold public hearings regarding this. The LWRP is still in process and could be tied into this.

There is approximately \$3,500.00 left from the landscaping project with the sign. Deputy Mayor Lockhart would like to look into repurposing this money to work on trees and park improvements including Constitution Park. This would need to go through Grant Writer Rotella to handle and would probably happen next year.

**Reports:**

Trustee Comerford commented that the Community Picnic was a great success. Thanks were offered to Trustee Adamson, the co-chair of the event and to Deputy Mayor Lockhart and Mayor Reynolds for handling the Fishing Derby portion of the day. Everyone had a good time and enjoyed the nice weather. He also reported that the Arts & Music Festival will be held 10/7/17 from 11:00am-6:00pm and will include food, vendors and Woodcock Brothers Brewery.

Trustee Zastrow reported that a former resident who belongs to a home owners association advised he felt his parents neighborhood was in decline as RV’s and boats are allowed to be parked at residents home. Discussion that the Village does allow this and does not feel it is an impact or problem in the Village.

Trustee Adamson reported that the picnic was very good this year. Good community turn out and good times were had by all. He extended thanks to the Village for financing the event. The Labor Day Parade is fast approaching; he has helped in the past and will do so again this year.

Mayor Reynolds advised the picnic was a great success. Feedback is that perhaps the Village hold it earlier in the year so more families are able to participate, perhaps when children are still active in soccer and sports. It was noted that Trustee Adamson gave the Sentinel many pictures and information, but only a small section was published.

Deputy Mayor Lockhart reported that the high water at Niagara Jet Adventure has caused issues with their flooring. There is plumbing hung, but the River is leaking into the Sanitary Sewer. They are waiting for the water levels to recede and will open the floors and fix the problem at that time. He also reported he felt that the Bus issue is under much better control at this time. He feels our Police efforts and the new owner are contributions to this. Trustee Adamson and Mayor Reynolds concurred that our Police Department and NJA are doing a great job.

Mayor Reynolds then opened the meeting up to the Public for comment. A resident questioned the Carrollwood easement and discussed road way requirements with Attorney Caserta and the Board. Building Inspector Stevens agreed that the connection should be to Village requirements for the road/driveway area. Attorney Casterta will address these issues and requirements with the Attorney for the owners of the property when finishing the easement.

Motion to adjourn the regular meeting and enter into the work session was made by Trustee Adamson, seconded by Trustee Comerford and carried at 7:59pm.

Motion to adjourn the work session and enter into Executive Session was made by Deputy Mayor Lockhart, seconded by Trustee Adamson and carried at 8:46pm.

Motion to adjourn the Executive Session and enter back to the regular work session was made by Trustee Adamson and seconded by Trustee Comerford and carried at 9:40pm.

Motion was made by Trustee Zastrow, seconded by Trustee Adamson to fill the Laborer DL position. Mayor Reynolds will contact the candidate. If the first candidate does not accept the position, a second candidate was noted and will be offered the position and the motion was carried.

Motion was made by Trustee Adamson and seconded by Deputy Mayor Lockhart to confirm and carry Attorney Caserta's recommendations based on the mediation with mediator and the Union regarding health care contributions based on the collective bargaining agreements.

Motion to adjourn the regular Board Meeting was made by Trustee Comerford, seconded by Trustee Adamson and carried at 9:45 pm.

Respectively Submitted:

Wendy J. Brown  
Deputy Clerk Treasurer