

Village of Youngstown Board Meeting Minutes-December 9, 2016

Mayor Reynolds called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Deputy Mayor Lockhart, Trustee Comerford, Zastrow, and Adamson, Superintendent Muller, Chief Schuey, Building Inspector Stevens, Engineer Lannon, and Grant Writer Rotella were in attendance along with various community members.

Mayor Reynolds opened the meeting to public comment. David Graff passed out several handouts regarding his progress on the cold storage and spoke regarding their content. After listening to him and reviewing his letter asking for more time, Deputy Mayor Lockhart responded advising that the Board was still waiting for the requirements to be met on the original RFP proposal. Mr. Graff advised he had turned in a proposal of what his vision was for the property. Deputy Mayor Lockhart, Trustee Adamson and Mayor Reynolds all advised they need Mr. Graff to follow the requirements of the RFP. Grant Writer Rotella suggested Mr. Graff have everything together including the bond payment by January 5, 2017. Once the terms of the original RFP have been met, the Board will review. With no further public comment, Mayor Reynolds moved on to departmental reports.

Police: Chief Schuey turned in his report. There were 12 inside the Village calls, 4 outside the Village calls, 3 arrests, 45 traffic stop warnings, 16 traffic stop tickets and 427 premise checks. There were 491 total calls for the month.

DPW: Superintendent Muller turned in his report for October. Leaf pick up is complete, getting winter equipment ready, had three trucks brake down. Put parking signs and lights up on Main, bathrooms are closed for winter. Attended safety class at LPCC.

Building Inspector: Building Inspector Stevens turned in his report. There were 6 permits for a value of \$98,375.00 generating \$195.00 in permit fees. He also updated the Board on the online building permit application process. He advised the form is being created by the Clerk's Office and will have detailed instructions.

Grant Writer: Grant Writer Rotella turned in his report. Presentation for the Water Street improvement Greenway Application was made 10/12, with an award of \$100,000.00. Presentation to the host standing committee will be the third week of January. The arts grant should be announced by the end of the year. NYS archives grant, in process and Bernie will meet with the clerk's office on its parameters.

Engineer: Engineer Lannon turned in his report and advised the next step for the Water St. project is to obtain geotechnical information for design purpose. The LWRP is awaiting further direction for NYS on the SEQR. Cold Storage Building, short form EAF prepared and submitted for building demolition. Rte. 93 waterline, main line is complete, services are complete, 3 of 5 interconnections will be completed by Friday, remaining two will be done Monday. Due to weather, lawns, sidewalks and final top course will be completed in spring of 2017. Superintendent Muller advised Engineer Lannon that the plows will have a hard time with the way things are left right now. Engineer Lannon will speak with Visone regarding this.

Attorney: No report.

Motion to approve the minutes from November 10, 2016 meeting was made by Trustee Adamson, seconded by Trustee Comerford and carried.

Correspondence

1. Utility taxes received in the amount of \$103.86 for the month ending October 31, 2016. So noted.

2. Standardized notice form for providing 30 day advanced notice to a local municipality or community board for renewal of a state liquor license for the Youngstown Village Diner. So noted.
3. Notice from Advantage Security Services that due to the minimum wage increase on December 31, 2016, effective January 2017 the monthly base charge for Monitoring Services will increase by \$2.00. So noted.
4. Letter from Terese Skimin in regards to Ben Sicoli's water bill in the amount of \$1,521.58. Ms. Skimin is asking "for a waiver of this excessive bill." Trustee Adamson advised that we have had similar situations in the past and have not waived it. He made a motion that the bill not be waived, seconded by Deputy Mayor Lockhart and carried.
5. Letter from Peggy Hanson with dates and times for volunteers for the Youngstown/Porter Community Christmas Baskets. Baskets will be assembled the week of December 12-16 and baskets will be delivered on Saturday, December 17. The letter also states that Ms. Hanson will not continue her role as organizer of the event in 2017 and thanks all who have served with her to make this event a success. Mayor Reynolds commented on the excellent job Ms. Hanson has done over the years. So noted.
6. Letter from Ambulance WNY, Inc. asking for Village support of its new basic life support (BLS) inter-facility non-emergency transportation service in Niagara County. Any response should be signed by the Mayor (or authorized designee), should acknowledge receipt of the definition of public need and must be received by December 12, 2016. Mayor Reynolds advised that they need county support first and this has not happened yet. This will be tabled for now.

Agenda

1. Abstract of Audited Vouchers for period November 10, 2016 –December 8, 2016:

General:	\$101,588.33	
Water:	\$ 1,769.89	
Sewer:	\$ 237.58	
Trust:	\$ 2,200.00	
<u>H2</u>	<u>\$128,250.19</u>	
Total:	\$234,045.99	motion to approve made by Trustee Zastrow, seconded by Trustee Adamson and carried.
2. Change of amount: Motion needed to amend the Village returned taxes to Niagara County. The amount approved by the Board in November was \$17,205.92. The actual amount sent to Niagara County was \$15,931.40. There was a clerical error on the November agenda. Motion to approve made by Deputy Mayor Lockhart, seconded by Trustee Comerford and carried.
3. Motion to appoint William Oddy as the Chairperson of the Village Zoning Board of Appeals. Motion to approve made by Trustee Adamson, seconded by Trustee Zastrow and carried.
4. Motion to approve and Mayor to sign the Authorizing Resolution for Dormitory Authority State of New York (DASNY) for Village Hall HVAC Replacement Project 2016. Motion to approve made by Trustee Zastrow, seconded by Trustee Adamson and carried.
5. Request from Greg Taylor and Sue Truitt to use the Village gym for a wedding reception on May 6, 2017 (with setup on May 5, 2017). Application states that homeowners policy will be provided that will include \$1,000,000 liability coverage for the two day event. Deputy Mayor Lockhart motioned to table, Trustee Adamson seconded and carried.

6. Motion on the schedule of fees as complied by the Clerk's office and discussed at the November work session. Board reviewed, motion to table made by Trustee Adamson, seconded by Trustee Zastrow and carried.
7. Repair proposal from ThyssenKrupp Elevator for repairs to remediate the rust issue in the elevator pit. Install new buffers, buffer stands, rust remediation of oil line \$4,959.00. Motion to approve made by Trustee Adamson, seconded by Trustee Comerford and carried.
8. Next Village board meeting will be Thursday, January 12, 2017. So noted.
9. Tonight the Village Board will be holding a Work Session and Executive Session to discuss personnel matters. So noted.

Old Business: Superintendent Muller advised that the bottom 3 panels of the garage door at the shop have crumbled and must be replaced. R & R Garage Door will be replacing them.

New Business: Deputy Mayor Lockhart advised that the Lions Club is planning to rehab Lions Park in 2017. A Master Plan is needed, and Greg Kaiser from CRA can provide this for \$2,000.00. Deputy Mayor Lockhart motion to authorize this payment, seconded by Trustee Adamson and carried.

Reports:

Trustee Comerford: Christmas in the Village is Saturday December 10, 2016. He and Trustee Adamson have everything ready. He also advised that the Lions Club will be holding its annual Lighting Contest on December 16, 2016, there will be first, second and third place prizes awarded.

Trustee Zastrow: Extended thanks to the DPW for the Christmas Lights, and has received many compliments on them. He also noted that Mayor Reynolds has been recognized for his efforts in attending 200 calls for the Youngstown Volunteer Fire Company which was warmly appreciated with a round of applause from the audience.

Trustee Adamson: Thanked the Clerk's Office, The DPW and Recreation Dept. for their support with Christmas in the Village this year. He wished everyone a Merry Christmas and Happy New Year.

Deputy Mayor Lockhart: Attended the Sewer Advisory Board meeting. They are still working on upgrading the bonding effort. In January of 2017 there will be a 5 cent increase in the sewer rates. This may need to be addressed in our budget.

Mayor Reynolds: On behalf of himself and the Board, extended thanks to Deputy Clerk Freiermuth and Deputy Clerk-Treasurer Brown for their efforts for the last three months in running the Clerk's Office during the Clerk Treasurer's absence. The Board appreciated the extra hours and efforts put forth by the Clerks.

With no further reports, Mayor Reynolds opened the meeting back up to Public Comment. Aaron Dey reported that on December 23, 2016 the annual caroling in the Village will take place. The route will be reversed this year, ending at the Stone Jug. January 17, 2017 will be the next Riverview Fitness Walk in the Village. Fort Niagara will participate again. December 21, 2016 will be a celebration of the Winter Solstice with luminaries along Main Street. This is to promote the idea that Youngstown is still here and alive during the winter months. On Main Street, there will be luminary containers lighting up the way. The Board agreed this was a nice idea. Mr. Dey also suggested that the Village have one person as contact for the Facebook page so that any press release or information about the Village is handled properly.

With no further public comment, motion to adjourn to work session was made by Trustee Comerford, seconded by Deputy Mayor Lockhart and carried at 8:02 p.m.

Motion to adjourn the work session and enter into Executive session was made by Deputy Mayor Lockhart, seconded by Trustee Comerford and carried at 8:32 p.m...

Motion to adjourn the Executive session was made by Trustee Zastrow and seconded by Trustee Adamson at 9:02 p.m. Motion was then made by Trustee Comerford, seconded by Deputy Mayor Lockhart and carried at 9:02 p.m. to adjourn the meeting.

Respectfully Submitted,

Wendy J. Brown
Deputy Clerk-Treasurer