

## Village of Youngstown Board Meeting Minutes- November 10, 2016

Mayor Reynolds opened the meeting with the Pledge of Allegiance at 7:00 p.m. and called for a moment of silence in memory of Zoning Board of Appeals member Richard Lucas for his many years of service with the Village. Present were Trustees Adamson, Comerford and Zastrow, Deputy Mayor Lockhart, Attorney Caserta, Engineer Lannon, Chief Schuey, DPW Superintendent Muller, Grant Writer Rotella and several members of the community.

Mayor Reynolds opened the meeting to public comment. A Main Street resident inquired about the new bus law and when it will go into effect. Attorney Caserta will obtain the date of filing and advise. The resident asked how the Village planned to enforce the new law. Chief Schuey advised the officers will do their best; however, they are part time. Residents should also call the incidents in to the Sheriff Department for handling. Signage will also be posted. Mr. Graff gave an updated that he and his Engineers had been inside the Cold Storage Building Thursday morning. He advised the basement was dry and clean and the outer wall was sound. There is dry rot in the wood in the rest of the structure, but good mortar was used and felt it would stand and thanked the Board for allowing them access and the ability to move to their next phase. With no further public comment Mayor Reynolds moved on to Departmental reports.

Police: Chief Schuey advised he turned in his report. There were 9 calls inside the Village, 5 calls outside the Village, 4 arrests, 49 traffic stop warnings, 14 traffic stop tickets, and 403 premise checks for a total of 484 calls for the month of October 2016.

DPW: Superintendent Muller advised he turned in his report. The sidewalks are complete, they had two trucks break down, estimated repair cost \$4,000.00. The elevator is in need of some repairs according to Thyssenkrupp Elevator Corporation. They have submitted pricing and recommendations. Superintendent Muller will review these with Deputy Mayor Lockhart; they total approximately \$7,000.00.

Building Inspector: Absent, however his report was turned in. There were 6 permits totaling \$408,655.00 in improvements with permit costs of \$1,053.00.

Grant Writer Rotella turned in his report. He advised that the Ad HOC committee advised we were awarded \$100,000.00 in funding for the Water Street Improvement project. The next phase is January 24<sup>th</sup>, and he will get the details needed to handle. We are still waiting to hear on the award for the Arts grant. He will meet with the clerk's office in the next few weeks regarding the archives grant. Paperwork was received today for the HVAC grant. He will be filling out that paperwork and submitting.

Engineer Lannon advised that the water line project is moving along well. They will be finishing the main water line Friday and will begin testing. Everything is progressing well.

Attorney: No report.

Motion for approval of the minutes from October 27, 2016 was made by Trustee Zastrow, seconded by Trustee Comerford and carried.

### **Correspondence**

1. Letter of notice of retirement from Jan Gilgore from the Youngstown Free Library. Jan, who has served as the librarian for 25 years, will retire in April 2017. So noted.
2. Town of Porter Historical Society Annual Report (Sept. 15-16) was provided and read " . . . No Annual Report would be complete without acknowledging the financial support and assistance of

the Town of Porter and the Village of Youngstown and their respective elected officials. We are grateful for their support . . .” So noted.

3. Letter from LEAP (Leaders Encouraging Action & Progress) with information regarding legislation on “zombie properties.” So noted.

### **Agenda**

1. Abstract of Audited Vouchers for period October 28, 2016 – November 10, 2016:

General: \$45,639.22, Water: \$135,519.21, Sewer: \$ 38091.83, Total: \$219,250.26.

Motion to approve was made by Trustee Adamson, seconded by Deputy Mayor Lockhart and carried.

2. Authorization for the Mayor and Board to sign the list of overdue Village Taxes as of November 1, 2016 in the amount of \$17,205.92 and for the Deputy Clerk-Treasurer to submit them to Niagara County Real Property Tax Services for reimbursement. Motion to approve made by Deputy Mayor Lockhart, seconded by Trustee Zastrow and carried.
3. Decision on reinstalling “Home of Daryl Johnston” signage at entrances to the Village. There is one old sign in the Town of Porter Historical Museum to use as a “template” for signs. Motion to install the signs by the entrances to the Village made by Deputy Mayor Lockhart and seconded by Trustee Adamson and carried.
4. Decision to suspend Water Shut Off Notification letter. Motion to approve suspension of the Water Shut Off Notice letter was made by Trustee Adamson, seconded by Trustee Comerford and carried.
5. Approval for Chief of Policy Schuey to appoint Victor Muto and Anthony Nicoletti to fill the two special event positions in the Police Department pending Civil Service approval. Motion was made by Trustee Adamson, seconded by Trustee Comerford and carried.
6. The next Village Board meeting will be December 8, 2016 at 7:00 p.m. So noted.

Following the regular Village Board Meeting tonight, the Village Board will be holding a Work Session and Executive Session for contractual obligations and litigation. So noted.

### **Old Business:** None

**New Business:** Deputy Mayor Lockhart discussed the winter parking signs for Main Street between Lockport Street and Hinman Street. The code is really no overnight parking all year round, but signs were placed for Dec 1- Apr 1 for winter parking enforcement. Full signage should be up year round for this area advising there is no overnight parking. This will help the businesses as most seem to be tenants parking on the streets. The Board was in agreement. DPW Superintendent Muller will arrange for the correct signs to be posted.

### **Reports:**

Trustee Comerford reported that he is co-chairing the Christmas in the Village event on December 10<sup>th</sup> with Trustee Adamson. There are 22 vendors signed up and there will be an information table sponsored by FEMA. The Lions Club will be cooking hot dogs and there will be music.

Trustee Adamson reported that the Rec Department had a successful Halloween party. He thanked the US Coast Guard, the Youngstown Police and Fire Company and advised that the turnout was very good. Christmas in the Village will have everything it does each year, horse and carriage rides, Santa will arrive on the carriage and everything is being handled.

No reports from Trustee Zastrow, Deputy Mayor Lockhart, and Mayor Reynolds.

Mayor Reynolds then opened the meeting up to Public Comment again. With no further Public Comment motion to adjourn to the work session was made by Trustee Adamson, seconded by Trustee Comerford and carried at 7:33 p.m.

Motion to adjourn the work session was made by Trustee Comerford, seconded by Trustee Zastrow and carried at 8:13 p.m. to enter into executive Session.

Motion to adjourn the executive session was made by Trustee Comerford and seconded by Trustee Adamson at 9:09 p.m.

Respectfully Submitted:

Wendy J. Brown  
Deputy Clerk-Treasurer