

## Village Board Meeting Minutes-February 11, 2016

Mayor Reynolds opened the meeting at 7:00p.m. with the Pledge of Allegiance. Also present were Trustee Adamson, and Comerford, Lieutenant Quarantillo, Attorney Caserta, DPW Superintendent Muller, Building Inspector Stevens, Engineer Lannon, Grant Writer Rotella and multiple residents. Trustee Suitor and Deputy Mayor Lockhart were absent.

Mayor Reynolds opened the meeting to public comments. With no comments, the Mayor moved on to Department Heads.

Chief Schuey was absent and previously turned his report in. There were a total of 281 calls for January. There were 11 Village calls, 2 calls outside the Village, 2 arrests, 12 traffic stop warnings, 5 traffic stop tickets and 249 premises checks. Lieutenant Quarantillo representing the Police Department advised there was nothing further to report.

DPW Superintendent Muller turned his report in. The DPW replaced part of the plow truck wing, fixed the sign outside the Village Center, plowed, salted, took down the Christmas lights and worked on benches. The bathroom project on the second floor of the Village Center is awaiting approval for the next phase.

Building Inspector Stevens filed his report advising there is one incomplete permit. He also advised that he has been working with the Police Dept on various break ins to vacant homes in the Village. He is securing the premises and when able, contacting the proper responsible parties.

Grant Writer Rotella submitted his report. He advised that he needs a better estimate of costs with the sidewalk project so he is able to request the correct amount in the grant through Greenway Funds. Engineer Lannon advised they are at a point where they can put this out to bid to be able to provide a better cost associated with the project. Engineer Lannon advised that bids have to be held for 45 days by the contractor, but they may agree to hold longer. It can be put out to re-bid if needed. Trustee Adamson motioned to put the specs out to bid, Trustee Comerford seconded and it was carried. Grant Writer Rotella then advised he was waiting for information from Mayor Reynolds in regards to the Constitution Park Grant. Mayor Reynolds had received the information that day and handed it over to Grant Writer Rotella.

Engineer Lannon submitted his report. He advised the next LWRP meeting is 2/29/16. In regards to the Route 93 Waterline-RMP to Cherry St, Engineer Lannon advised that a type 2 SEQR was required as a resolution from the board. Trustee Adamson made a motion for the resolution that "as the waterline

replacement is considered a replacement in kind, therefore it is defined as a Type 2 action under SEQR, and no further action is required by the Village.” Trustee Comerford seconded and it was carried. A copy of the resolution and signed SEQR should be provided to Grant Writer Rotella.

Attorney Caserta advised that the Planning, Zoning and Village Boards all require mandatory training. To facilitate that and ensure all boards are meeting the requirements, he is recommending that the Village and Town Boards all group together to train for State compliance and bring training to Youngstown. Attorney Caserta will check with NYCOM/OSC for dates and training and will advise.

Motion to approve the minutes from January 14, 2016 and January 28, 2016 was made by Trustee Adamson and Seconded by Trustee Comerford and carried.

### **Correspondence**

1. Utility taxes received in the amount of \$300.46. So noted.

### **Agenda**

1. Abstract of Audited Vouchers for period January 28, 2016 – February 11, 2016: General - \$35,146.42, Water - \$13,920.00, Sewer - \$342.94 and Trust - \$500.00. Motion to approve was made by Trustee Adamson and seconded by Trustee Comerford and carried.

2. Approval of gym use for Friends of the Library to hold their Book Sale on April 27<sup>th</sup> thru 30<sup>th</sup>, 2016. Motion to approve was made by Trustee Comerford and seconded by Trustee Adamson and carried.

Approval of gym use for Town of Porter Story Hour on Tuesday's from June 28<sup>th</sup> thru August 2<sup>nd</sup>, 2016 at 9:30 a.m. for a 1 hour program for 3-8 year olds. Motion was made by Trustee Adamson and seconded by Trustee Comerford and carried. Both uses were approved by Recreation Director Cudmore.

3. The next Board Meeting will be held on February 25, 2016 at 7:00 p.m. Following tonight's regular meeting the Village Board will be going into a Work Session. So noted.

### **Old Business**

1. Trustee Adamson presented an updated Village Use Form at the January 14, 2016 meeting. The Clerk's Office and Attorney Caserta added to Trustee Adamson's thoughts. Chief Schuey is looking at it also and will have his comments after vacation. Tabled until next meeting 2/25/16.

2. Village Phone Service – Verizon to Time Warner. Clerk Tripoli got in touch with Verizon and they never responded if they would give us the rates that Time

Warner is offering - \$34.99 per line for three years which is a savings of around \$300.00 a month which would be a savings of around \$3,600.00 for the year. Tabled until next meeting 2/25/16 to allow Verizon to respond.

3. Service Contract for the Village Boiler. We have received bids from Danforth and Steve's Heating and Cooling. Waiting on the bid from O'Connor Mechanical. Tabled until next meeting 2/15/16 to allow bid from O'Connor Mechanical.

4. Security Cameras for Veterans Memorial. Trustee Comerford reported that Smartedge who is compatible with the Youngstown Fire Company surveillance equipment quoted the cost of security cameras would be \$6,175.00, with \$2,500.00 being labor and \$3,675.00 being materials. With the \$1,000 donation from the Lions Club and \$750.00 donation from the Veterans in memory of Frank Zuhlke, there is \$4,425.00 of additional funding needed. Trustee Suitor and Trustee Comerford are looking at additional companies; however, another company would require that the Village have its own DVR equipment as we could not tap into the Fire Company system. Trustee Comerford will have more to report at the next meeting.

5. Village Center upstairs restrooms – update the ladies to ADA compliant and the men's update with new fixtures and floor, walls and ceiling. The update to the former ladies restroom, now the family restroom, is ready for the next phase per Superintendent Muller. Trustee Adamson made a motion to move funds from the Capital Reserve Fund and transfer them to the General Checking for this project. Trustee Comerford seconded and carried.

### **New Business**

No new business.

### **Reports**

Trustee Comerford reported the Lions Club meet and greet on 2/6/16 was a great success. There were approximately 65 people in attendance which was less than the meet and greet two years ago. There were 6 new interested people in becoming members. He thanked the DPW and Presbyterian Church for use and set up of the tables and thanked all that attended and donated to make the event a success.

Trustee Adamson reported that the Recreation Department is moving forward with its winter programs. Friday 2/12, the Thundersnow semi-pro basketball team will be attending open gym from 6:00pm-8:00pm to have a meet and greet and give tips to the participants. Softball will start in June and there are 36 teams already signed up. The Soccer teams will be gearing up as well. The Eagle Scout working on the picnic benches has completed 4 regular picnic tables and 2 handicap accessible tables. The Constitution Park Grant should have funds left to look at purchasing more picnic tables for the park.

Mayor Reynolds reported that he and his wife attended the fitness day sponsored by PYRBA. There will be one each month. They walked from the Village down to

the Fort and back. They had great conversation and encourage everyone to attend the next one on March 5<sup>th</sup>.

Mayor Reynolds then opened the meeting up to the public again. With no public comment, motion was made by Trustee Adamson to adjourn the regular Board Meeting and continue to the work session and seconded by Trustee Comerford and carried at 7:34p.m.

Respectfully Submitted,