

## Village of Youngstown Board Meeting Minutes – November 12, 2015

Mayor Reynolds opened the meeting at 7:00 p.m. with the Pledge of Allegiance. Also present were Trustees Adamson, Comerford, Deputy Mayor Lockhart, Chief Schuey, Building Inspector Stevens, Engineer Lannon, Grant Writer Rotella and a few interested residents.

Mayor Reynolds opened the meeting to the Public.

Janice Bush from the Youngstown Peace Garden then presented the Board with information pertaining to a project that the Youngstown Garden Club along with the Youngstown Peace Garden would like to start in the coming year (2016). Tracy Lloyd also from the Youngstown Peace Garden began to explain to the Board the details of the “Youngstown Beautification Project.” (See Attached) When Ms. Lloyd was finished with her presentation Mayor Reynolds thanked her and the members of the Youngstown Peace Garden and Youngstown Garden Club for their volunteer work in keeping the Village gardens looking so nice. Mayor Reynolds stated that in February/March of 2016 the Board will start their budget process for the 2016-2017 fiscal year and then he will have a better idea of how much the Village could budget for this project. Mayor Reynolds also stated that a joint meeting between the Village Board and the Garden Club Members would be a good idea in the near future. Grant Writer Rotella also commented that he will be looking into a grant to help with the funding for the project.

Mayor Reynolds then asked if there was any one else from the public that wished to speak. With no further public comment he went on with the meeting.

Police Chief Schuey stated that he handed in his report. During the month of October there were 14 Village Calls, 9 Out of the Village Calls, 1 Arrest, 26 Traffic Stops Warning, 6 Traffic Stops Tickets and 129 Premise Checks for a total of 185 Calls for the month.

DPW Superintendent Muller was absent but did hand in his report for the month October. They put in new storm pipe on Northfield, worked on the storm sewer on Water Street, cut grass, put the leaf box on the truck, worked on the new plow, finished distributing the new recycle bins, preparing the parks for winter months and started leaf pick-up.

Building Inspector Stevens handed in his report for October. There were 5 completed building permits for a total valuation of \$37,425.00 and a total of \$235.00 collected. There are 2 outstanding permits.

Grant Writer Rotella handed in his report for October. He is currently working on the Water Street Improvement Greenway Application, Constitution Park on Main Street and NYEDP grant #3927. He also stated that the New York State Archives has not opened as of yet, it should be in late November 2015.

Engineer Lannon handed in his report for October. He stated that he is updating sections 1 & 2 for the LWRP, it will be available December 1<sup>st</sup>. The next LWRP meeting is scheduled for mid-December. Route 93 Waterline-RMP to Cherry Street – the base mapping/design is underway, and he stated the tentative bidding will be in early 2016 in anticipation of Spring 2016 construction.

Attorney Caserta had nothing to report.

The minutes from the October 22, 2015 board meeting were approved by motion of Trustee Adamson and seconded by Trustee Comerford and carried.

### **Correspondence**

1. Utility taxes received – Accent Energy Midwest - \$4.72, Birch Communications, Inc. - \$3.54, AT&T Communications - \$2.36 and Choice One Communications - \$1.62. So Noted

2. Niagara County Water District Gallonage Report: September 30, 2015 to October 30, 2015 – 3,020,000 down 300,000 from same period last year. So Noted

### **Agenda**

1. The Abstract of Audited Vouchers for period October 22, 2015 – November 12, 2015 – General - \$31,563.84, Water - \$0.00, Sewer - \$186.59 and Trust - \$0.00. Motion to approve was made by Trustee Adamson and seconded by Trustee Comerford and carried.

2. Motion to renew the Great Lakes Seaway Trail Journey Magazine Advertising/Membership. The 2016 rate is \$115.00 and this includes a display ad or business listing in the magazine. Motion to approve was made by Deputy Mayor Lockhart and seconded by Trustee Comerford and carried.

3. Dick Allen from the Youngstown Lion's Club would like to request the use of the Orchard/Ellsworth Room #209 for free vision screening of pre-school children and the Soccer room for free child safety ID program during the Christmas in the Village Celebration. Motion to approve was made by Deputy Mayor Lockhart and seconded by Trustee Adamson and carried. It was determined that the Orchard/Ellsworth Room #209 would not be available for the vision screening. Mr. Allen will be contacted to discuss this matter.

4. Motion to approve the Clerk Treasurer and the Deputy Clerk Treasurer to attend the Advanced Governmental Accounting Training Class in Batavia on Tuesday, November 17, 2015 from 8:30 a.m. – 4:30 p.m. Motion to approve was made by Trustee Adamson and seconded by Deputy Mayor Lockhart and carried.

5. Motion to approve the Clerk Treasurer and the Deputy Clerk Treasurer to attend the Niagara County Municipal Clerks' Association Meeting on Thursday, November 19, 2015 at the Historic Palace Theatre in Lockport. Motion to approve was made by Trustee Comerford and seconded by Trustee Adamson and carried.

6. Authorization for the Mayor and the Board to sign the list of overdue Village Taxes as of November 1, 2015 in the amount of \$17,367.34 and for the Clerk Treasurer to submit them to Niagara County Real Property Tax Services for

reimbursement. Motion to approve was made by Trustee Adamson and seconded by Deputy Mayor Lockhart and carried.

7. Authorization for the Mayor to sign the renewal of Independent Health Insurance Contract for the year 2016. Motion to approve was made by Deputy Mayor Lockhart and seconded by Trustee Comerford and carried.

8. Motion to approve the purchase of a new Police Car to be paid for with a \$20,000.00 Grant from DCJS through Senator Ortt's Office. Motion to approve was made by Deputy Mayor Lockhart and seconded by Trustee Adamson and carried.

9. Letter from Peggy Hanson to approve the use of the gym from December 14<sup>th</sup> – 19<sup>th</sup> to organize and prepare the Christmas Baskets for the Youngstown/Porter Community. The Boy Scouts will be collecting canned goods for the baskets that week and would like to leave them on the stage of the gym. Motion to approve was made by Deputy Mayor Lockhart and seconded by Trustee Comerford and carried.

10. Next Board Meeting will be December 10, 2015 at 7:00 p.m. So Noted

**Old Business** – Trustee Comerford inquired about status of the \$1,000.00 that the Youngstown Lions Club donated for cameras at the Veteran's Memorial. Mayor Reynolds informed him that they will be looking into cameras and he will ask Trustee Suitor if he can recommend any cameras that would be good since Trustee Suitor seems knowledgeable about this sort of thing.

**New Business** – Deputy Mayor Lockhart made a motion for the Board to consider a moratorium to review the Village of Youngstown Zoning Codes for the Waterfront Commercial District – 250-22 and 250-23. Motion was seconded by Trustee Adamson and carried.

**Reports** – Trustee Adamson reported that Trustee Comerford and he are getting the Christmas in the Village organized. He also stated that Recreation programs have slowed down for now and will pick up come January 2016. Trustee Adamson also asked Village Attorney Caserta to look into any law about having tables outside of restaurant businesses.

Trustee Comerford stated that the DPW should cut the bushes down in front of the Welcome to Youngstown sign. They are so large that it is hard to read the sign.

Deputy Mayor Lockhart stated that the Board should look into a schedule for flag replacement throughout the Village. He also commented that the re-dedication of the Veteran's Memorial turned out very good and there was also a good turnout for this event. Mayor Reynolds then commented that there were 3 second graders that read letters they wrote to the Veteran's and they really stole the show! Trustee Adamson then thanked Dottie Riordan and her son Michael for the work they did on getting the names back on the monument.

Mayor Reynolds reported that the Village's Representative from Key Bank had a meeting with the Clerk Treasurer and himself to up-date us on the new contract we will have with Key Bank starting January 1, 2016, and we will have certain charges on some of our accounts.

With no more reports Mayor Reynolds turned the meeting over to the public for any comments. With no further comments motion to move into executive session for contractual matters was made by Trustee Adamson and seconded by Trustee Comerford and carried. 7:54 p.m.

Motion to move out of executive session was made by Deputy Mayor Lockhart and seconded by Trustee Comerford at 8:10 p.m. and carried.

Motion to close the Village Board Meeting at 8:12 p.m. was made by Trustee Adamson and seconded by Deputy Mayor Lockhart and carried.

Respectively Submitted,

Cynthia J Tripoli  
Clerk Treasurer